



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Pancasila and Citizenship Education Undergraduate Study
Program

Document
Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date																																	
Teaching Skills and Microlearning	8720503197	Compulsory Study Program Subjects	T=0 P=0 ECTS=0	5	July 17, 2024																																	
AUTHORIZATION	SP Developer		Course Cluster Coordinator	Study Program Coordinator																																		
	Maya Mustika Kartika Sari, S.Sos., M.IP.																																		
Learning model	Project Based Learning																																					
Program Learning Outcomes (PLO)	PLO study program which is charged to the course																																					
	Program Objectives (PO)																																					
	PLO-PO Matrix																																					
		<table border="1" style="margin: auto;"> <tr><td style="width: 30px;">P.O</td></tr> </table>					P.O																															
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	PO Matrix at the end of each learning stage (Sub-PO)																																					
	<table border="1" style="margin: auto;"> <tr> <td rowspan="2" style="width: 30px;">P.O</td> <td colspan="16" style="text-align: center;">Week</td> </tr> <tr> <td style="width: 20px;">1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> </table>					P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
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	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16																						
Short Course Description	Understanding and Steps Regarding Observation and Micro-Learning, Questioning Skills, Reinforcement Skills, Variation Skills, Explaining Skills, Opening and Closing Skills, Small Group Discussion Guiding Skills, Class Management Skills, Small Group and Individual Teaching Skills																																					
References	Main :																																					
	<ol style="list-style-type: none"> 1. Abimanyu. 1984. Keterampilan Membuka dan Menutup Pelajaran . Jakarta 2. Hasibuan, JJ Ibrahim. 1988. Proses Belajar Mengajar Keterampilan Dasar Mikro . Bandung: Remaja Karya 3. Dimiyati, dkk. 1994. Belajar dan Pembelajaran . Jakarta: Dirjen Dikti. 4. Wardani IGAK. 1985. Keterampilan Membimbing Kelompok Kecil . Jakarta: P2LPTK Ditjen Dikti 5. Raffli Kosasi. 1985. Keterampilan Menjelaskan . Ditjen Dikti. Depdikbud 6. Sugeng Pranoto dkk. 1980. Micro Teaching . Jakarta: Departemen Pendidikan dan Kebudayaan 7. Sanjaya, Wina. 2009. Perencanaan dan Desain Sistem Pembelajaran. Jakarta: Kencana Prenada Media Grup 8. Suparman, Atwi. 2001. Desain Instruksional . Jakarta: Pusat Antar Universitas untuk Peningkatan. 9. Usman, User. 2001. Menjadi Guru dalam Proses belajar Mengajar . Bandung: Rosdakarya 10. Wijaya, Cece. 1991. Kemampuan Guru dalam Proses Belajar mengajar . Bandung: Rosdakarya 																																					
	Supporters:																																					
Supporting lecturer	Dr. Hj. Raden Roro Nanik Setyowati, M.Si. Dr. Oksiana Jatningsih, M.Si. Prof. Dr. Sarmini, M.Hum. Dr. Harmanto, S.Pd., M.Pd. Listyaningsih, S.Pd., M.Pd. Dr. Wahyudi, S.Pd., M.Si. (Han). Rianda Usmi, S.Pd., M.Pd.																																					

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Understanding college contracts and an overview of Civics Teaching Skills material	Understanding college contracts and an overview of the material. Developing a syllabus and lesson plans for PPKn learning	Criteria: Attached Form of Assessment : Participatory Activities	Discussions, lectures, assignments 3 X 50			5%
2	Applying explanation skills in Civics learning	Applying the lecture method to PPKn learning in a peer teaching setting	Form of Assessment : Participatory Activities	3 X 50			5%
3	Applying explanation skills in Civics learning	Applying the lecture method to PPKn learning in a peer teaching setting	Form of Assessment : Participatory Activities	Practice, discussion 3 X 50			5%
4	Applying explanation skills in Civics learning	Applying the lecture method to PPKn learning in a peer teaching setting	Criteria: Attachment Form of Assessment : Participatory Activities	3 X 50			5%
5	Applying questioning skills in Civics learning	Using questioning skills in Civics learning	Criteria: attachment Form of Assessment : Participatory Activities	practice 3 X 50			5%
6	Applying questioning skills in Civics learning	Using questioning skills in Civics learning	Criteria: attachment Form of Assessment : Participatory Activities	3 X 50			5%
7	Applying questioning skills in Civics learning	Using questioning skills in Civics learning	Criteria: attachment Form of Assessment : Participatory Activities, Practice/Performance	3 X 50			10%
8	Ability to develop learning tools		Form of Assessment : Practice / Performance	3 X 50			10%
9	Applying innovative learning methods in Civics learning	Applying various innovative learning methods in Civics learning	Form of Assessment : Participatory Activities	3 X 50			5%
10	Applying innovative learning methods in Civics learning	Applying various innovative learning methods in Civics learning	Form of Assessment : Participatory Activities	3 X 50			5%
11	Applying innovative learning methods in Civics learning		Form of Assessment : Participatory Activities	3 X 50			5%
12	Applying innovative learning methods in Civics learning		Form of Assessment : Participatory Activities	3 X 50			2%
13	Applying innovative learning methods in Civics learning		Form of Assessment : Participatory Activities	3 X 50			3%

14	Applying innovative learning methods in Civics learning		Form of Assessment : Participatory Activities	3 X 50			10%
15	Applying innovative learning methods in Civics learning		Form of Assessment : Participatory Activities	3 X 50			0%
16	Applying innovative learning methods in Civics learning		Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance	3 X 50			20%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	65%
2.	Project Results Assessment / Product Assessment	10%
3.	Practice / Performance	25%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.