						Document Code
	Universitas Negeri Surabaya **Faculty of Social and Legal Sciences,** **Pancasila and Citizenship Education Undergraduate Study Program**					

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Field of Study Seminar	8720502126	Compulsory Study Program Subjects	T=2	P=0	ECTS=3.18	6	July 17, 2024

AUTHORIZATION	SP Developer	Course Cluster Coordinator	Study Program Coordinator
	Dr. Oksiana Jatiningsih, M.Si.	Dr. Oksiana Jatiningsih, M.Si.	Maya Mustika Kartika Sari, S.Sos., M.IP.

Learning model	**Project Based Learning**

Program Learning Outcomes (PLO)	**PLO study program which is charged to the course**	
	PLO-8	Able to present alternative solutions in solving learning problems in the classroom and developing the educational sector based on studies of citizenship, politics, law, social, state and nation as well as Pancasila values, morals and culture.
	Program Objectives (PO)	
	PO - 1	Utilizing learning resources and technology-based media regarding the study of Pancasila values and their application, as well as citizenship in the context of preparing a Final Project research plan.
	PO - 2	Master the concepts, theories and philosophy related to the chosen research topic.
	PO - 3	Make decisions or choose studies to be taken regarding civic education/citizenship education/education for citizenship
	PO - 4	Responsible for one's own learning performance and agreements made with group friends in achieving the learning outcomes of the Final Assignment Seminar.
	PLO-PO Matrix	

P.O	PLO-8
PO-1	
PO-2	
PO-3	
PO-4	

PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
PO-1																
PO-2																
PO-3																
PO-4																

Short Course Description	This course will train students to express their ideas in the form of written work. Through this field of study seminar course, the ideas proposed by students will be tested for logic, feasibility, breadth and depth as well as academic adequacy, so that they are suitable to be submitted as an embryo for the Final Project study theme outlined in the form of a research proposal.

References	**Main :**

1. Tim Penyusun. 2014. Pedoman Penulisan Skripsi Unesa. Surabaya: Unesa Press.
2. Saukah, Ali, dkk. 2017. PEDOMAN PENULISAN KARYA ILMIAH Tugas Akhir, Skripsi, Tesis, Disertasi, Artikel, Makalah, dan Laporan Penelitian. Malang: Universitas Negeri malang
3. Widodo, Agus Pratomo Andi. 2018. Penulisan Karya Tulis Ilmiah. Sidoarjo: Nizamia Learning Center.

| **Supporters:** | |

1. Suaedi. 2014. Penulisan Ilmiah. Bogor: IPB Press.
2. Tim Pengembang Pedoman Bahasa Indonesia. 2016. PEDOMAN UMUM EJAAN BAHASA INDONESIA. Jakarta: Badan Pengembangan dan Pembinaan Bahasa Kementerian Pendidikan dan Kebudayaan.

| **Supporting lecturer** | Prof. Dr. Warsono, M.S. Dr. Hj. Raden Roro Nanik Setyowati, M.Si. Dr. Oksiana Jatiningsih, M.Si. Prof. Dr. Sarmini, M.Hum. Dr. Harmanto, S.Pd., M.Pd. Agus Satmoko Adi, S.S., M.Si. Maya Mustika Kartika Sari, S.Sos., M.IP. Listyaningsih, S.Pd., M.Pd. Prof. Dr. H. Muhammad Turhan Yani, M.A. Iman Pasu Marganda Hadiarto Purba, S.H., M.H. Rahmanu Wijaya, S.H., M.H. |

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (*offline*)	Online (*online*)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Distinguish between scientific and non-scientific writing		**Form of Assessment** : Participatory Activities	Discuss the characteristics of Scientific Writing	Discuss the characteristics of Scientific Writing	**Material:** Characteristics of Scientific and Non-Scientific Writing **Literature:** *Saukah, Ali, et al. 2017. GUIDELINES FOR WRITING SCIENTIFIC PAPERS Final Assignments, Theses, Theses, Dissertations, Articles, Papers and Research Reports. Malang: Malang State University* **Material:** Principles of Scientific Writing **Literature:** *Widodo, Agus Pratomo Andi. 2018. Writing Scientific Papers. Sidoarjo: Nizamia Learning Center.*	0%

2	Distinguish between the characteristics of scientific and non-scientific writing		**Form of Assessment** : Participatory Activities	practice paraphrasing writing	practice paraphrasing writing	**Material:** Scientific Writing: quoting and paraphrasing **Reader:** *Suaedi. 2014. Scientific Writing. Bogor: IPB Press.* **Material:** Writing using scientific language **Reference:** *Indonesian Language Guidelines Development Team. 2016. GENERAL GUIDELINES FOR INDONESIAN SPELLING. Jakarta: Language Development and Development Agency, Ministry of Education and Culture.*	0%	
3	Critically select journal articles that suit the selected research topic		**Form of Assessment** : Participatory Activities, Portfolio Assessment	Search for journal articles according to the selected topic	Search for journal articles according to the selected topic	**Material:** Choosing a study topic in research **Library:** *Suaedi. 2014. Scientific Writing. Bogor: IPB Press.* **Material:** Choosing the right study topic **References:** *Widodo, Agus Pratomo Andi. 2018. Writing Scientific Papers. Sidoarjo: Nizamia Learning Center.* **Material:** Choosing the right reference source **Reader:** *Suaedi. 2014. Scientific Writing. Bogor: IPB Press.*	0%	
4	Analyze the contribution of selected journal articles with the Final Project research plan that will be prepared		**Form of Assessment** : Participatory Activities, Portfolio Assessment	Analyze selected journal articles and present them in tables.	Analyze selected journal articles and present them in tables.	**Material:** Selecting reference sources **Reference:** *Suaedi. 2014. Scientific Writing. Bogor: IPB Press.*	10%	

5	Able to prepare a Research Proposal chapter 1 Introduction		**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing the introduction	practice writing the introduction	**Material:** Writing Chapter I **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	0%
6	Able to prepare a Research Proposal chapter 1 Introduction		**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing the introduction	practice writing the introduction	**Material:** Writing Chapter I **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	0%
7	Able to prepare a Research Proposal chapter 1 Introduction		**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing the introduction	practice writing the introduction	**Material:** Writing Chapter I **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	10%
8	UTS		**Form of Assessment** : Participatory Activities, Project Results Assessment / Product Assessment				20%
9	Able to prepare a Research Proposal Chapter 2 Literature Review		**Form of Assessment** : Participatory Activities, Portfolio Assessment	Practice writing relevant concepts	Practice writing relevant concepts	**Material:** Writing chapter 2 **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	0%
10	Able to prepare a Research Proposal Chapter 2 Literature Review		**Form of Assessment** : Participatory Activities	practice writing literature reviews	practice writing literature reviews	**Material:** Writing chapter 2 **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	0%
11	Able to prepare a Research Proposal Chapter 2 Literature Review		**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing literature reviews	practice writing literature reviews	**Material:** Writing chapter 2 **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	10%
12	Able to prepare a Research Proposal chapter 3 Research Methods		**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing relevant research methods.	practice writing relevant research methods.	**Material:** Writing Chapter 3 **References:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	0%

13	Able to prepare a Research Proposal Chapter 3 Research Methods	compiled chapter 3 research methods	**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing relevant research methods.	practice writing relevant research methods.	**Material:** Writing chapter 3 **References:** *Indonesian Language Guidelines Development Team. 2016. GENERAL GUIDELINES FOR INDONESIAN SPELLING. Jakarta: Language Development and Development Agency, Ministry of Education and Culture.*	0%
14	Able to prepare a Research Proposal Chapter 3 Research Methods		**Form of Assessment** : Participatory Activities, Portfolio Assessment	practice writing relevant research methods.	practice writing relevant research methods.	**Material:** Writing chapter 3 **References:** *Indonesian Language Guidelines Development Team. 2016. GENERAL GUIDELINES FOR INDONESIAN SPELLING. Jakarta: Language Development and Development Agency, Ministry of Education and Culture.*	10%
15	Able to compile a research schedule and bibliography		**Form of Assessment** : Project Results Assessment / Product Assessment	practice compiling a research schedule and bibliography	practice compiling a research schedule and bibliography	**Material:** Research Schedule and Bibliography **:** *Drafting Team. 2014. Unesa Thesis Writing Guidelines. Surabaya: Unesa Press.*	10%
16	UAS: compiling PPT and making presentations		**Form of Assessment** : Project Results Assessment / Product Assessment	presentation of research plans prepared using PPT.	presentation of research plans prepared using PPT.		30%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	30%
2.	Project Results Assessment / Product Assessment	50%
3.	Portfolio Assessment	20%
		100%

Notes
1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.

2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.