



**Universitas Negeri Surabaya**  
**Faculty of Social and Legal Sciences,**  
**Pancasila and Citizenship Education Undergraduate Study**  
**Program**

Document  
Code

## SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date																																																																																																				
Governance Law	8720502061	Compulsory Study Program Subjects	T=2 P=0 ECTS=3.18	4	January 5, 2023																																																																																																				
AUTHORIZATION	SP Developer		Course Cluster Coordinator		Study Program Coordinator																																																																																																				
	Iman Pasu Marganda hardiarto Purba, S.H., M.H ; Rahmanu Wijaya, S.H., M.H		Iman Pasu Marganda hardiarto Purba, S.H.		Maya Mustika Kartika Sari, S.Sos., M.IP.																																																																																																				
Learning model	Case Studies																																																																																																								
Program Learning Outcomes (PLO)	PLO study program which is charged to the course																																																																																																								
	PLO-8	Able to present alternative solutions in solving learning problems in the classroom and developing the educational sector based on studies of citizenship, politics, law, social, state and nation as well as Pancasila values, morals and culture.																																																																																																							
	PLO-11	Able to master the basic and theoretical concepts of citizenship, politics, law, social, humanities, state and nation as well as Pancasila values, morals and culture.																																																																																																							
	Program Objectives (PO)																																																																																																								
	PO - 1	Mastering the basic legal framework of governance																																																																																																							
	PO - 2	Analyzing cases related to governance regulations																																																																																																							
	PO - 3	Present alternative solutions related to legal governance problems																																																																																																							
	PO - 4	Applying HTP knowledge in behavior																																																																																																							
	PLO-PO Matrix																																																																																																								
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Short Course Description	The Governance Law course is very important for prospective Civics teachers in schools in order to understand and master matters relating to governance issues. Governance Law is a basic legal course that contains principles, theories and concepts regarding state government activities (administration). Students are able to know and understand the principles, theories, concepts and positive laws regarding governance activities and are able to use them to solve concrete problems.																																																																																																								
References	Main :																																																																																																								

<p>1. Referensi 1. Philipus M. Hadjon dkk. 1993. Pengantar Hukum Administrasi Indonesia, Yogyakarta: Gajah Mada University Press2. Ridwan HR. 2003. Hukum Tata Pemerintahan. Yogyakarta: UII Press 3. SF Marbun. 2002. Dimensi-dimensi Pemikiran Hukum Tata Pemerintahan, Yogyakarta: UII Press4. Utrecht. 1961. Pengantar Hukum Administrasi. Jakarta: Pradnya Paramita5. Sjahran Basah. 1992. Eksistensi dan Tolak Ukur Badan Peradilan Tata Pemerintahan, Bandung:Alumni6. Albrow, Martin. 1996. Birokrasi, Yogyakarta: PT Tiara Wacana</p>							
<b>Supporters:</b>							
<b>Supporting lecturer</b>		Iman Pasu Marganda Hadiarto Purba, S.H., M.H. Rahmanu Wijaya, S.H., M.H.					
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [ Estimated time]		Learning materials [ References ]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline ( offline )	Online ( online )		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to know and understand the meaning, definition and scope of Governance Law	Students are able to explain the meaning, history and scope of Governance Law in the Indonesian legal system.	<b>Criteria:</b> 1.1. Application of Theory to Cases 2.2. Oral ability	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide the website address or official sites regarding legal science 2 X 50			0%
2	Students are able to master material regarding the principles of Governance Law.	Students can explain the principles of Governance Law	<b>Criteria:</b> 1.1. accuracy of answers, theory and problematic correlates 2.2. Attitude and verbal quality 3.3. systematic answer description  <b>Form of Assessment :</b> Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide the website address or official sites regarding legal science 2 X 50			10%
3	Students are able and master the material regarding the location of governance law in the national legal system.	Students are able to explain the location of Governance Law within the framework of the national legal system.	<b>Criteria:</b> 1.1. ability to organize ideas 2.2. the ability to process data or theory systematically	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50			0%

4	Students are able to master material regarding the sources of Governance Law.	Students can explain the sources of Governance Law, both formal and material.	<b>Criteria:</b> 1.1. the ability to organize ideas systematically and accurately 2.2. analytical sharpness 3.3. verbal attitude  <b>Form of Assessment</b> : Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		10%
5	Students are able to master the material on the development of Governance Law	Students can explain the development of Governance Law	<b>Criteria:</b> 1.1. accuracy of answers 2.2. oral and analytical skills  <b>Form of Assessment</b> : Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		0%
6	Able to understand and master material about Governance organizations	Students are able to explain governance organizations	<b>Criteria:</b> 1.1. data accuracy 2.2. analytical skills 3.3. organize ideas  <b>Form of Assessment</b> : Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		10%
7	Students are able to master the forms of Governance legal acts.	Students can explain the forms of Governance Law actions	<b>Criteria:</b> 1.1. accuracy of data or theory 2.2. oral and written skills  <b>Form of Assessment</b> : Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		0%
8	UTS	UTS	<b>Criteria:</b> UTS  <b>Form of Assessment</b> : Test	UTS 2 X 50		20%

9	Students are able to understand the material on State Administrative Decisions	Students are able to explain State Administrative Decisions AND their practice in Indonesia, both the technical issues and the problems.	<b>Criteria:</b> 1.1. accuracy of answers. 2.2. oral ability 3.3. ability to organize ideas	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50			0%
10	Students are able to understand the material on State Administrative Decisions	Students are able to explain State Administrative Decisions AND their practice in Indonesia, both the technical issues and the problems.	<b>Criteria:</b> 1.1. accuracy of answers. 2.2. oral ability 3.3. ability to organize ideas  <b>Form of Assessment :</b> Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50			10%
11	Students master material about authority.	Students are able to explain the meaning, sources and types and forms of authority.	<b>Criteria:</b> 1.1. accuracy of answers 2.2. oral ability	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50			0%
12	Students are able to understand the tools in governance and civil service law	Students can explain governance tools and civil service law	<b>Criteria:</b> 1.1. data accuracy 2.2. ability to analyze case facts. suitability of theory in practice  <b>Form of Assessment :</b> Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50			10%

13	Students are able to understand the means of Governance, including the Planning for Licensing Institutions and State Finance	Students are able to explain the facilities, licensing institutions and state finances in governance.	<b>Criteria:</b> 1.1. Quality of systematic and coherent answers 2.2. oral skills accompanied by a responsible attitude  <b>Form of Assessment</b> : Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		10%
14	Students are able to understand the means of Governance, including the Planning for Licensing Institutions and State Finance	Students are able to explain the facilities, licensing institutions and state finances in governance.	<b>Criteria:</b> 1.1. Quality of systematic and coherent answers 2.2. oral skills accompanied by a responsible attitude  <b>Form of Assessment</b> : Participatory Activities	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		10%
15	Students are able to understand theories, principles and positive law regarding State Property including State-Owned Enterprises	Students are able to explain the meaning of State-owned goods, the forms and types of State-owned goods and about State-Owned Enterprises.	<b>Criteria:</b> 1.1. systematize answers 2.2. clear and concise description 3.3. oral skills accompanied by a responsible attitude	1. Lecture, 2. Presentation Slides, 3. Questions and Answers. 4. Group Discussion and Presentation. 5. Provide website addresses or official sites regarding legal science. 2 X 50		0%
16	UAS	UAS	<b>Criteria:</b> UAS  <b>Form of Assessment</b> : Test	UAS 2 X 50		10%

**Evaluation Percentage Recap: Case Study**

No	Evaluation	Percentage
1.	Participatory Activities	70%
2.	Test	30%
		100%

**Notes**

- 1. Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- 2. The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- 3. Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study materials for that course.
- 4. Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.

5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.