	Universitas Negeri Surabaya Faculty of Economics and Business Master of Management Study Program	Document Code

SEMESTER LEARNING PLAN

Courses		CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Leadership Communication		6110102323		T=2	P=0	ECTS=4.48	2	July 17, 2024

AUTHORIZATION	SP Developer	Course Cluster Coordinator	Study Program Coordinator
	....	....	Dr. Andre Dwijanto Witjaksono, S.T., M.Si.

Learning model	Case Studies

Program Learning Outcomes (PLO)	PLO study program which is charged to the course
	Program Objectives (PO)
	PLO-PO Matrix
	P.O
	PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Short Course Description	This Leadership Communication course contains the understanding and practice of the role of transformational leadership which has qualities such as being able to influence in a positive direction, motivate and inspire, stimulate intellectually, and provide individual attention by running an organization that is oriented towards internal and external communication which is studied. through communication concepts and skills in small groups, organizations, communities and society effectively, with various cultural, gender and ethical issues in normal and crisis conditions based on studies of developing leadership communication styles, behavior and skills of a leader that occur contextually. The learning method used is Cooperative Learning (CL) Problem Base Learning (PBL) to foster social sensitivity and high concern for society and the environment as creations of Almighty God, based on intelligent, thorough and tough characters in running the organization.

References	Main :	
	1. Barrett, Deborah J. 2014. Leadership Communication , Fourth Edition. New York: McGraw-Hill Johnson. Craig. E, Hackman. Michael .Z. 2018. Leadership A Communication Perspective , Seventh Edition. United States of America : Waveland Press, Inc. Locker, K., dan Kaczmarek, S. (2012). Business Communication, 6th Mc Graw Hill.	
	Supporters:	

Supporting lecturer	Prof. Dr. Dewie Tri Wijayati Wardoyo, M.Si. Prof. Dr. Hariyati, Ak., M.Si., CA.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

			Criteria				
1	Identify the meaning, basics, processes and types of communication	1.1 Explaining the meaning of communication 1.2 Analyzing the basics of communication 1.3 Outlining the communication process 1.4 Comparing types of communication 1.5 Explaining the objectives of leadership communication 1.6 Analyzing leadership communication strategies 1.7 Analyzing the structure of leadership communication	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. 85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Creation Almighty and intelligent 2 X 50			0%
2	Observing language creations, social media and report documents	2.1 Creating case examples in world communication 2.2 Writing in social media for business communication	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. 85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Creation Almighty and intelligent 2 X 50			0%
3	Analyzing Emotional intelligence skills	3.1 Explaining the Definition of Emotional Intelligence 3.2 Analyzing Increasing Personality Self Awareness	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. 85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	The learning method used is Cooperative Learning (CL) Problem Base Learning (PBL) 2 X 50			0%
4	Analyzing transformational leadership communication styles in the context of groups, organizations and public communication.	4.1 Differentiate between informational leadership styles and others in communication 4.2 Try effective ways of communicating in the internal environment 4.3 Try effective ways of communicating in the business/external environment	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. 85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Almighty Creation and thoroughness 2 X 50			0%

5	Analyze the role of communication in promoting high performance teams: diversity, ethical behavior, and developing leaders	5.1 Identifying an Effective Team 5.2 Explaining the work process 5.3 Managing the team	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. $85 \leq A \leq 100$ A 4.00; $80 \leq$ A-$<$ 85 A- 3.75; $75 \leq$ B <80 B 3.50; $70 \leq$ B<75 B 3.00; $65 \leq$ B_ <70 B- 2.75; $60 \leq$ C <65 C 2.50; $55 \leq$ C<60 C 2.00; $40 \leq$ D<55 D 1.00; $0 \leq$ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and its environment as God's Almighty Creation and independence 4 X 50			0%
6	Analyze the role of communication in promoting high performance teams: diversity, ethical behavior, and developing leaders	5.1 Identifying an Effective Team 5.2 Explaining the work process 5.3 Managing the team	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. $85 \leq A \leq 100$ A 4.00; $80 \leq$ A-$<$ 85 A- 3.75; $75 \leq$ B <80 B 3.50; $70 \leq$ B<75 B 3.00; $65 \leq$ B_ <70 B- 2.75; $60 \leq$ C <65 C 2.50; $55 \leq$ C<60 C 2.00; $40 \leq$ D<55 D 1.00; $0 \leq$ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and its environment as God's Almighty Creation and independence 4 X 50			0%
7	Assess leadership style and behavior	Transformational leader casuistry	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. $85 \leq A \leq 100$ A 4.00; $80 \leq$ A-$<$ 85 A- 3.75; $75 \leq$ B <80 B 3.50; $70 \leq$ B<75 B 3.00; $65 \leq$ B_ <70 B- 2.75; $60 \leq$ C <65 C 2.50; $55 \leq$ C<60 C 2.00; $40 \leq$ D<55 D 1.00; $0 \leq$ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Almighty Creation and independence 2 X 50			0%
8	UTS			2 X 50			0%
9	Designing meeting strategies to improve leadership skills	7.1 Designing presentation planning 7.2 Designing presentation preparation 7.3 Designing effective presentations	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. $85 \leq A \leq 100$ A 4.00; $80 \leq$ A-$<$ 85 A- 3.75; $75 \leq$ B <80 B 3.50; $70 \leq$ B<75 B 3.00; $65 \leq$ B_ <70 B- 2.75; $60 \leq$ C <65 C 2.50; $55 \leq$ C<60 C 2.00; $40 \leq$ D<55 D 1.00; $0 \leq$ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Almighty Creation and thoroughness 2 X 50			0%

10	Designing meeting strategies to improve leadership skills	7.1 Designing presentation planning 7.2 Designing presentation preparation 7.3 Designing effective presentations	**Criteria:** 1.The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2.85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Almighty Creation and thoroughness 2 X 50			0%
11	Analyzing effective leadership in building external relationships	8.1 Analyze strategies for developing external relations 8.2 Build and maintain a positive reputation	**Criteria:** 1.The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2.85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Almighty Creation and thoroughness 2 X 50			0%
12	Analyzing effective leadership in building external relationships	8.1 Analyze strategies for developing external relations 8.2 Build and maintain a positive reputation	**Criteria:** 1.The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2.85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Almighty Creation and thoroughness 2 X 50			0%
13	Apply leadership styles in real-world settings.	Casuistics of various leadership styles today	**Criteria:** 1.The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2.85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Creation Almighty and intelligent 4 X 50			0%

14	Apply leadership styles in real-world settings.	Casuistics of various leadership styles today	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. 85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Creation Almighty and intelligent 4 X 50			0%
15	Studying the Leadership Communication Journal	Studying the Leadership Communication Journal	**Criteria:** 1. The final score is obtained from: (2 UTS marks 3 Assignment marks 2 Participation marks UAS marks)/10 2. 85 ≤ A≤ 100 A 4.00; 80 ≤ A-< 85 A- 3.75; 75 ≤ B <80 B 3.50; 70 ≤ B<75 B 3.00; 65 ≤ B_<70 B- 2.75; 60 ≤ C <65 C 2.50; 55 ≤ C<60 C 2.00; 40 ≤ D<55 D 1.00; 0 ≤ E<40 E 0.00	Cooperative Learning (CL) to foster social sensitivity and high concern for society and the environment as God's Creation Almighty and intelligent 2 X 50			0%
16							0%

<u>**Evaluation Percentage Recap:** Case Study</u>

No	Evaluation	Percentage
		0%

Notes
1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.