						Document Code
	Universitas Negeri Surabaya **Faculty of Postgraduate School,** **Master of Technology and Vocational Education Study Program**					

SEMESTER LEARNING PLAN

Courses		CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Internships		8310102057		T=1	P=1	ECTS=4.48	2	July 17, 2024

AUTHORIZATION		SP Developer	Course Cluster Coordinator	Study Program Coordinator
		....	....	Dr. Ir. Achmad Imam Agung, M.Pd.

Learning model	Case Studies

Program Learning Outcomes (PLO)	PLO study program that is charged to the course
	Program Objectives (PO)
	PLO-PO Matrix

	P.O

PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Short Course Description	Internship is a course that aims to provide students with field experience related to theories and concepts developed in technology and vocational education. Through this course, students are expected to be able to formulate problems that occur in the field, explore data from the field, and create scientific problem solutions in accordance with theories and concepts developing in technology and vocational education. This course is a synthesis and application activity of all lecture material in the field of study and education that has been obtained through lecture mechanisms in previous semesters, in the form of institutional/industry/training center management performance. This activity is carried out at actual institutions such as Job Training Centers or Industries that are appropriate to the field of study or study program.

References	Main :
	1. Tim, 2022. Buku Pedoman Internship Universitas Negeri Surabaya
	Supporters:

Supporting lecturer	Dr. Nurmi Frida Dorintan Bertua Pakpahan, M.Pd. Dr. Meini Sondang Sumbawati, M.Pd. Dr. Theodorus Wiyanto Wibowo, M.Pd. Dr. Ir. Achmad Imam Agung, M.Pd. Prof. Dr. Suparji, S.Pd., M.Pd.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	The public lecture explains the course description, course output and explanation of the internship implementation	Explains preparation, implementation and reporting of internship	**Criteria:** 1. Score 5 correct answers 2. Score 0 wrong answer	Discussion and questions and answers 2 X 50			0%

No	Topic	Description	Criteria	Method			%
2	Independent study: Preparation for internship implementation	Choosing an internship location Determining the problems that will be observed in the field	**Criteria:** 10 points make a plan for the internship location	Observations and interviews in the field 2 X 50			0%
3	Explain the plan for implementing the internship	Explaining the problems and objectives that will be achieved through the implementation of the internship as written in the Internship proposal Explaining the location and target profile that will be used as an Internship location	**Criteria:** Good, Enough, Poor	Project base learning 2 X 50			0%
4	Identify internship planning, including permits for internship practice, preparation of instruments needed for data collection	Arranging permits for internship practice, preparing the instruments needed for data collection	**Criteria:** Good, Enough, Poor	Project base learning 2 X 50			0%
5	Conduct observations, interviews and documentation	1. Clarity of the location and purpose of the internship 2. Instrument availability	**Criteria:** Good, Enough, Poor	Project base learning 2 X 50			0%
6	Carrying out stage 2 observations Conducting interviews and relevant documentation required according to the objectives of the internship	Develop the instruments needed for data collection	**Criteria:** Good, Enough, Poor	Project base learning 2 X 50			0%
7	Carrying out stage 3 observations. Collecting data through interviews, observations and documentation related to needs according to the objectives of the internship	Carrying out data collection	**Criteria:** Good, Enough, Poor	Data collection method is Quantitative 2 X 50			0%
8	UTS	Internship proposal Developed instrument	**Criteria:** Good, Enough, Poor	Independent study 2 X 50			0%
9	Data processing	Collected data Data processing is carried out according to procedures	**Criteria:** honesty	quantitatively 2 X 50			0%
10	Able to carry out data analysis	Able to process data. Able to calculate. Able to verify data. Able to draw conclusions	**Criteria:** Good, Enough, Poor	Data analysis methods that are in accordance with the objectives of the 2 X 50 internship			0%
11	Presentation of Internship progress reports	results of data analysis per instrument	**Criteria:** Good, Enough, Poor	The learning strategy is based on proposals (which are proposed individually) 2 X 50			0%

12	Presentation of progress reports	data analysis results	**Criteria:** Good, Enough, Poor	The learning strategy is writing reports that refer to internship writing guidelines and are based on proposals (which are proposed individually) 2 X 50			0%
13	Presentation of progress reports	data analysis results	**Criteria:** Good, Enough, Poor	Report writing strategy that refers to Internship writing guidelines and is based on a 2 X 50 proposal			0%
14	Final report presentation	data analysis results	**Criteria:** Good, Enough, Poor	2 X 50 report writing strategy			0%
15	Final report presentation	results of data analysis, conclusions and suggestions	**Criteria:** Good, Enough, Poor	2 X 50 report writing strategy			0%
16							0%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
		0%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.