



**Universitas Negeri Surabaya**  
**Faculty of Languages and Arts**  
**English Language Education Masters Study Program**

Document Code

## SEMESTER LEARNING PLAN

<b>Courses</b>	<b>CODE</b>	<b>Course Family</b>	<b>Credit Weight</b>			<b>SEMESTER</b>	<b>Compilation Date</b>																																																																																																				
Teaching Practicum	8810302019	Compulsory Curriculum Subjects - Institutional	T=0	P=0	ECTS=0	3	July 18, 2024																																																																																																				
<b>AUTHORIZATION</b>	<b>SP Developer</b>		<b>Course Cluster Coordinator</b>			<b>Study Program Coordinator</b>																																																																																																					
	Ahmad Munir, Ph.D		Ahmad Munir, Ph.D			Ahmad Munir, S.Pd., M.Ed., Ph.D.																																																																																																					
<b>Learning model</b>	Project Based Learning																																																																																																										
<b>Program Learning Outcomes (PLO)</b>	<b>PLO study program that is charged to the course</b>																																																																																																										
	<b>Program Objectives (PO)</b>																																																																																																										
	<b>PO - 1</b>	Plan English language learning in college responsibly																																																																																																									
	<b>PO - 2</b>	Carry out planning for English language learning in higher education in collaboration with tutors and colleagues																																																																																																									
	<b>PO - 3</b>	Carry out a reflective evaluation of the implementation of English language learning in higher education																																																																																																									
	<b>PO - 4</b>	Write a report on the implementation of English teaching practices in higher education in an academic, comprehensive and ethical manner																																																																																																									
	<b>PLO-PO Matrix</b>																																																																																																										
		<table border="1" style="margin: auto;"> <tr><td>P.O</td></tr> <tr><td>PO-1</td></tr> <tr><td>PO-2</td></tr> <tr><td>PO-3</td></tr> <tr><td>PO-4</td></tr> </table>						P.O	PO-1	PO-2	PO-3	PO-4																																																																																															
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<b>PO Matrix at the end of each learning stage (Sub-PO)</b>																																																																																																											
	<table border="1" style="margin: auto;"> <thead> <tr> <th rowspan="2">P.O</th> <th colspan="16">Week</th> </tr> <tr> <th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th><th>8</th><th>9</th><th>10</th><th>11</th><th>12</th><th>13</th><th>14</th><th>15</th><th>16</th> </tr> </thead> <tbody> <tr><td>PO-1</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>PO-2</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>PO-3</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>PO-4</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>						P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																	PO-2																	PO-3																	PO-4																
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<b>Short Course Description</b>	This course helps students develop their knowledge of practical teaching strategies including the use of media through demonstration, peer teaching, and microteaching and their skills in conducting teaching and learning interactions of different patterns such as individual/pair/group work, giving drills, questioning, and classroom management. It can also be in the form of being a research assistant, working on their own language course project or other formats of independent learning specified in MBKM. This course uses Project-Based Learning.																																																																																																										
<b>References</b>	<b>Main :</b>																																																																																																										
	<ol style="list-style-type: none"> <li>Matsuda, Aya. 2017. Preparing teachers to teach English as an international language (1st ed., Vol. 3). Multilingual Matters. <a href="https://doi.org/10.21832/9781783097036">https://doi.org/10.21832/9781783097036</a></li> <li>Ruth Breeze, Carmen Sancho Guinda. 2021. Teaching English-Medium Instruction Courses in Higher Education. Bloomsbury Publishing.</li> <li>Direktorat Akademik Unesa. 2023. Pedoman Akademik Universitas Negeri Surabaya. Surabaya: Direktorat Akademik Unesa</li> </ol>																																																																																																										

		<b>Supporters:</b>					
		1. Pascasarjana Unesa. 2021. Pedoman Intership Pascasarjana Unesa. Surabaya: Pascasarjana					
<b>Supporting lecturer</b>		Ahmad Munir, S.Pd., M.Ed., Ph.D.					
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [ Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline ( offline )	Online ( online )		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	1. Make an agreement with the tutor lecturer 2. Studying the RPS model	Shows deal records	<b>Criteria:</b> Completeness of agreement records  <b>Form of Assessment :</b> Participatory Activities	Consultation		<b>Material:</b> Planning unit lesson <b>Reader:</b> <i>Matsuda, Aya. 2017. Preparing teachers to teach English as an international language (1st ed., Vol. 3). Multilingual Matters. <a href="https://doi.org/...">https://doi.org/...</a></i>  <b>Material:</b> RPS <b>Library:</b> Unesa Academic Directorate. 2023. Surabaya State University Academic Guidelines. Surabaya: Unesa Academic Directorate	0%
2	Writing RPS	Produce draft RPS	<b>Criteria:</b> Shows the RPS draft file for one course  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Write RPS in groups		<b>Material:</b> RPS <b>Library:</b> Unesa Academic Directorate. 2023. Surabaya State University Academic Guidelines. Surabaya: Unesa Academic Directorate	10%
3	Carry out classroom observations	Produce observation notes	<b>Criteria:</b> Completeness of class observation notes  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Observations		<b>Material:</b> Observation <b>Bibliography:</b> <i>Ruth Breeze, Carmen Sancho Guinda. 2021. Teaching English-Medium Instruction Courses in Higher Education. Bloomsbury Publishing.</i>	0%
4	Carrying out guided learning	Guided teaching	<b>Criteria:</b> Carry out teaching according to the RPS  <b>Form of Assessment :</b> Practice / Performance	Real action		<b>Material:</b> implementation of learning <b>Reference:</b> Unesa Academic Directorate. 2023. Surabaya State University Academic Guidelines. Surabaya: Unesa Academic Directorate	5%

5	Carry out self-teaching	Teaching independence according to RPS	<b>Criteria:</b> Compliance with RPS  <b>Form of Assessment :</b> Practice / Performance	Real action		<b>Material:</b> Library Logbook : Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate	0%
6	Carry out self-teaching	Teaching independence according to RPS	<b>Criteria:</b> Compliance with RPS  <b>Form of Assessment :</b> Practice / Performance	Real action		<b>Material:</b> Library Logbook : Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate	5%
7	Develop evaluation tools	Produce a draft evaluation tool	<b>Criteria:</b> Produce an evaluation tool  <b>Form of Assessment :</b> Practice / Performance	Drafting		<b>Material:</b> <b>Literature</b> Assessment : Unesa Academic Directorate. 2023. Surabaya State University Academic Guidelines. Surabaya: Unesa Academic Directorate	5%
8	1. Carrying out evaluations 2. Write the results of student learning evaluations	Carrying out UTS	<b>Criteria:</b> Submit UTS minutes  <b>Form of Assessment :</b> Practice / Performance	Action		<b>Material:</b> UTS <b>Library:</b> Unesa Academic Directorate. 2023. Surabaya State University Academic Guidelines. Surabaya: Unesa Academic Directorate	10%
9	Write a teaching practice report	Produce draft reports	<b>Criteria:</b> Draft conformity with template  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Action		<b>Material:</b> Report template <b>Library:</b> Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate	5%
10	Write a teaching practice report	Produce draft reports	<b>Criteria:</b> Draft conformity with template  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Action		<b>Material:</b> Report template <b>Library:</b> Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate	5%
11	Write a teaching practice report	Produce draft reports	<b>Criteria:</b> Draft conformity with template  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Action		<b>Material:</b> Report template <b>Library:</b> Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate	5%

12	Write a teaching practice report	Produce draft reports	<b>Criteria:</b> Draft conformity with template  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Action		<b>Material:</b> Report template <b>Library:</b> <i>Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate</i>	5%
13	Complete the teaching report with evidence	Completeness of the attachment to the draft report	<b>Criteria:</b> Complete draft attachment with template  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Action		<b>Material:</b> Report template <b>Library:</b> <i>Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate</i>	5%
14	Complete the teaching report with evidence	Completeness of the attachment to the draft report	<b>Criteria:</b> Completeness of the attachment to the draft report  <b>Form of Assessment :</b> Practice / Performance	Write		<b>Material:</b> Bibliography Report : <i>Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate</i>	5%
15	Complete the teaching report with evidence	Completeness of the attachment to the draft report	<b>Criteria:</b> Completeness of the attachment to the draft report  <b>Form of Assessment :</b> Practice / Performance	Conference with tutor lecturers		<b>Material:</b> Bibliography Report : <i>Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate</i>	5%
16	Disseminating teaching practice reports	Convincing and consistent report	<b>Criteria:</b> Correctness of content and quality of delivery  <b>Form of Assessment :</b> Practice / Performance	Seminar		<b>Material:</b> Bibliography Report : <i>Unesa Postgraduate. 2021. Unesa Postgraduate Internship Guidelines. Surabaya: Postgraduate</i>	30%

#### Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Project Results Assessment / Product Assessment	35%
2.	Practice / Performance	65%
		100%

#### Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.

8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.