



**Universitas Negeri Surabaya
Faculty of Economics and Business
Islamic Economics Undergraduate Study Program**

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
WAQAF MANAGEMENT	6020202086		T=2	P=0	ECTS=3.18	5	July 18, 2024
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI.				Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI.	

Learning model	Case Studies
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Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																																																																						
	PLO-5	Mastering theoretical concepts in the fields of Islamic Economics, Islamic Business and Islamic Finance in general and specifically to solve problems procedurally in accordance with the scope of work.																																																																																																					
	PLO-9	Able to apply knowledge of Islamic Economics, Islamic Business and Islamic Finance in solving problems by utilizing science and technology.																																																																																																					
	Program Objectives (PO)																																																																																																						
	PO - 1	Responsible for work in the field of Waqf Management and can be given responsibility for achieving the organization's work results.																																																																																																					
	PO - 2	Able to master the theory of Waqf Management as a whole.																																																																																																					
	PO - 3	Able to work well independently or in groups within waqf institutions.																																																																																																					
	PO - 4	Able to demonstrate the operations of Sharia Financial Institutions, especially waqf institutions.																																																																																																					
	PLO-PO Matrix																																																																																																						
		<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">P.O</th> <th style="width: 15%;">PLO-5</th> <th style="width: 15%;">PLO-9</th> </tr> </thead> <tbody> <tr><td>PO-1</td><td></td><td></td></tr> <tr><td>PO-2</td><td></td><td></td></tr> <tr><td>PO-3</td><td></td><td></td></tr> <tr><td>PO-4</td><td></td><td></td></tr> </tbody> </table>	P.O	PLO-5	PLO-9	PO-1			PO-2			PO-3			PO-4																																																																																								
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Short Course Description	This course provides an understanding and analysis of waqf management and its development which is reviewed based on theory and practice. The material that will be discussed in this course includes concepts, relevant theories and waqf management practices reviewed based on an Islamic perspective, in the form of modification, validation and actualization. By studying this course, it is hoped that students will have an understanding of the concepts and theories of waqf management, so that in the future they will be able to apply them in waqf institutions.
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References	<p>Main :</p> <ol style="list-style-type: none"> 1. Wadjdy, Farid. 2007. Wakaf & Kesejahteraan Umat (Filantropi Islam yang Hampir Terlupakan). Yogyakarta: Pustaka Pelajar. 2. Mubarak, Jaih. 2008. Wakaf Produktif. Bandung: Simbiosis Rekatama Media. 3. Depag. 2005. Paradigma Baru Wakaf Di Indonesia. Jakarta: Departemen Agama. 4. Bahari, Amir. 2014. Islamic Estate, Retirement and Waqf Planning. Kuala Lumpur: IBFIM. 5. Najmudin. 2011. Manajemen Keuangan & Aktualisasi Syar'iyah Modern. Penerbit Andi. Yogyakarta. 6. Daud Vicary Abdullah & Keon Chee. 2012. Keuangan Syariah. Zaman. Jakarta.
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		Supporters:					
Supporting lecturer		Dr. A'rasy Fahrullah, S.Sos., M.Si. Fira Nurafini, S.El., M.SEI.					
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to understand the basic principles of sharia finance	1. Students are able to understand the history of sharia and conventional financial management 2. Students are able to understand the general description of sharia financial management in companies	Criteria: Assessment rubric Form of Assessment : Test	Week 1 - Lecture - Discussion on the History of Islamic and conventional Financial Management - Discussion on Financial Management in companies 2 X 50		Material: History of sharia and conventional financial management, general description of financial management in companies. Reference: <i>Najmudin. 2011. Financial Management & Modern Syar'iyah Actualization. Andi Publisher. Yogyakarta.</i>	3%
2	Students are able to understand the basics of waqf, the virtues of waqf, the pillars and terms and priorities of waqf.	1. Students are able to understand the meaning of waqf 2. Students are able to understand the basics and priorities of waqf. 3. Students are able to understand the principles and terms of waqf 4. Students are able to understand the purpose and use of waqf 5. Students are able to understand the mechanism of waqf (cash and productive)	Criteria: Assessment rubric Form of Assessment : Test	Case Study Week 2 - Lecture - Discussion on: Understanding Waqf, Basics and priorities of waqf, Rukun and conditions of waqf. Week 3 - Lecture - Discussion on: The purpose and use of waqf, and cash and productive waqf. 2 X 50		Material: Definition of Waqf, Basics and priorities of waqf, Pillars and conditions of waqf, Purpose and use of waqf, Cash and productive waqf Reference: <i>Ministry of Religion. 2005. New Paradigm of Waqf in Indonesia. Jakarta: Department of Religion.</i>	3%
3	Students are able to understand the basics of waqf, the virtues of waqf, the pillars and terms and priorities of waqf.	1. Students are able to understand the meaning of waqf 2. Students are able to understand the basics and priorities of waqf. 3. Students are able to understand the principles and terms of waqf 4. Students are able to understand the purpose and use of waqf 5. Students are able to understand the mechanism of waqf (cash and productive)	Criteria: Assessment rubric Form of Assessment : Participatory Activities	Case Study Week 2 - Lecture - Discussion on: Understanding Waqf, Basics and priorities of waqf, Rukun and conditions of waqf. Week 3 - Lecture - Discussion on: The purpose and use of waqf, and cash and productive waqf. 2 X 50		Material: Definition of Waqf, Basics and priorities of waqf, Pillars and conditions of waqf, Purpose and use of waqf, Cash and productive waqf Reference: <i>Ministry of Religion. 2005. New Paradigm of Waqf in Indonesia. Jakarta: Department of Religion.</i>	10%

4	Students are able to understand the procedures and management of Waqf in Indonesia	1. Students are able to understand Waqf management organizations in Indonesia 2. Students are able to understand the principles of Waqf management in Indonesia	Criteria: Assessment rubric Form of Assessment : Test	Case Study Weeks 4 & 5 - Lecture - Discussion on: Procedures and management of Waqf in Indonesia. 2 X 50		Material: Procedures and management of Waqf in Indonesia Reference: <i>Ministry of Religion. 2005. New Paradigm of Waqf in Indonesia. Jakarta: Department of Religion.</i>	3%
5	Students are able to understand the procedures and management of Waqf in Indonesia	1. Students are able to understand Waqf management organizations in Indonesia 2. Students are able to understand the principles of Waqf management in Indonesia	Criteria: Assessment rubric Form of Assessment : Participatory Activities	Case Study Weeks 4 & 5 - Lecture - Discussion on: Procedures and management of Waqf in Indonesia. 2 X 50		Material: Procedures and management of Waqf in Indonesia Reference: <i>Ministry of Religion. 2005. New Paradigm of Waqf in Indonesia. Jakarta: Department of Religion.</i>	10%
6	Students are able to understand the procedures and management of Waqf in other Muslim countries	1. Students are able to understand Waqf management organizations in other Muslim countries 2. Students are able to understand the principles of Waqf management in other Muslim countries	Criteria: Assessment rubric Form of Assessment : Participatory Activities	Case Study Weeks 6 & 7 - Lecture - Discussion on: Waqf procedures and management in other Muslim countries. 2 X 50		Material: Procedures and management of Waqf in other Muslim countries Reference: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i>	10%
7	Students are able to understand the procedures and management of Waqf in other Muslim countries	1. Students are able to understand Waqf management organizations in other Muslim countries 2. Students are able to understand the principles of Waqf management in other Muslim countries	Form of Assessment : Practice/Performance, Test	Case Study Weeks 6 & 7 - Lecture - Discussion on: Waqf procedures and management in other Muslim countries. 2 X 50		Material: Procedures and management of Waqf in other Muslim countries Reference: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i>	3%
8	1. 2. Midterm exam		Criteria: Assessment rubric	midterm exam 2 X 50			5%

9	Students are able to understand and analyze comparative problems of Waqf management and administration in Indonesia and other Muslim countries	<ol style="list-style-type: none"> 1. Students are able to understand the problems of Indonesian Waqf Management 2. Students are able to explain Waqf Management Problems in Muslim Countries 3. Students are able to compare the good and bad sides of waqf management in Indonesia and other Muslim countries 	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures, Discussions and Case Studies 2 X 50		<p>Material: Problems of Waqf management and administration in Indonesia, Problems of Waqf management and administration in other Muslim countries</p> <p>References: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i></p>	10%
10	Students are able to understand and analyze comparative problems of Waqf management and administration in Indonesia and other Muslim countries	<ol style="list-style-type: none"> 1. Students are able to understand the problems of Indonesian Waqf Management 2. Students are able to explain Waqf Management Problems in Muslim Countries 3. Students are able to compare the good and bad sides of waqf management in Indonesia and other Muslim countries 	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Practice/Performance, Test</p>	Lectures, Discussions and Case Studies 2 X 50		<p>Material: Problems of Waqf management and administration in Indonesia, Problems of Waqf management and administration in other Muslim countries</p> <p>References: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i></p>	10%
11	Students are able to understand the Waqf Institution Budgeting process.	<ol style="list-style-type: none"> 1. Students are able to understand the budgeting of Waqf Institution Revenues 2. Students are able to understand the budgeting of Waqf Institution Distribution 	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Test</p>	Lectures and Discussions 2 X 50		<p>Material: Waqf Institution Budgeting Process</p> <p>Reference: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i></p>	5%

12	Students are able to understand the Waqf Institution Budgeting process.	<ol style="list-style-type: none"> 1. Students are able to understand the budgeting of Waqf Institution Revenues 2. Students are able to understand the budgeting of Waqf Institution Distribution 	Criteria: Assessment rubric Form of Assessment : Test	Lectures and Discussions 2 X 50		Material: Waqf Institution Budgeting Process Reference: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i>	5%
13	Students are able to identify and create Financial Reports for Waqf Lambaga	<ol style="list-style-type: none"> 1. Students are able to identify the types and forms of waqf institution financial reports 2. Students are able to make financial reports for waqf institutions 	Criteria: Assessment rubric Form of Assessment : Participatory Activities	Lectures, Discussions and Case Studies 2 X 50		Material: Types and forms of financial reports for waqf institutions. Reference: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i>	10%
14	Students are able to understand and analyze the potential of waqf to improve the welfare of society in Indonesia.	Students are expected to be able to understand the potential for utilizing waqf in Indonesia.	Criteria: Assessment rubric Form of Assessment : Participatory Activities	Lectures, Discussions and Case Studies 2 X 50		Material: Potential for utilizing waqf as a tool to improve educational and social welfare in Indonesia References: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i>	5%
15	Students are able to understand and analyze the potential of waqf to improve the welfare of society in Indonesia.	Students are expected to be able to understand the potential for utilizing waqf in Indonesia.	Criteria: Assessment rubric Form of Assessment : Participatory Activities, Practice/Performance	Lectures, Discussions and Case Studies 2 X 50		Material: Potential for utilizing waqf as a tool to improve educational and social welfare in Indonesia References: <i>Wadjdy, Farid. 2007. Waqf & Community Welfare (Almost Forgotten Islamic Philanthropy). Yogyakarta: Student Library.</i>	3%
16	Final exams		Criteria: Assessment rubric Form of Assessment : Test				5%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	56.5%
2.	Practice / Performance	8%
3.	Test	30.5%
		95%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.