



**Universitas Negeri Surabaya
Faculty of Economics and Business
Islamic Economics Undergraduate Study Program**

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Introduction to Business	6020203040	Compulsory Study Program Subjects	T=3	P=0	ECTS=4.77	1	March 23, 2021
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Khusnul Fikriyah, S.E., M.SEI		Khusnul Fikriyah, S.E., M.SEI			Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI.	

Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	PLO study program that is charged to the course
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PLO-6	Able to master the basic concepts of research methodology and data analysis techniques in the fields of Islamic Economics, Islamic Business and Islamic Finance.
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Program Objectives (PO)	
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PO - 1	Able to thoroughly master the theory of business introduction
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PO - 2	Able to analyze and practice work ethics according to sharia
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PO - 3	Able to design business plans that comply with sharia concepts
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PLO-PO Matrix	
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	<table border="1"> <tr> <td>P.O</td> <td>PLO-6</td> </tr> <tr> <td>PO-1</td> <td></td> </tr> <tr> <td>PO-2</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>PO-3</td> <td></td> </tr> </table>	P.O	PLO-6	PO-1		PO-2	✓	PO-3	
P.O	PLO-6								
PO-1									
PO-2	✓								
PO-3									

PO Matrix at the end of each learning stage (Sub-PO)	
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	<table border="1"> <tr> <th rowspan="2">P.O</th> <th colspan="16">Week</th> </tr> <tr> <th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th><th>8</th><th>9</th><th>10</th><th>11</th><th>12</th><th>13</th><th>14</th><th>15</th><th>16</th> </tr> <tr> <td>PO-1</td> <td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">✓</td> </tr> <tr> <td>PO-2</td> <td></td><td></td><td></td><td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td></td><td></td><td style="text-align: center;">✓</td><td></td><td></td><td style="text-align: center;">✓</td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-3</td> <td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td></td><td></td><td></td><td></td><td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td style="text-align: center;">✓</td><td></td><td style="text-align: center;">✓</td> </tr> </table>	P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1	✓	✓	✓						✓	✓						✓	PO-2				✓	✓			✓			✓						PO-3						✓	✓					✓	✓	✓		✓
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PO-3						✓	✓					✓	✓	✓		✓																																																																					

Short Course Description	This course is intended to understand the position of business entities in the economic system as well as the role of various stakeholders in the development and success of business entities, the function of business management, and the relationship between business entities and the environment. In this course students also learn to explain the components of business planning by applying the knowledge gained during the learning process. The discussion in this course is related to the explanation of the concept of business introduction, explanation of business concepts in the era of globalization, explanation of the components of business planning, identification of the environment that influences business, definition and identification of business ethics, as well as preparation of a SWOT analysis. The learning method that is often used is Case Based Learning.
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References	Main :
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1. Pride , Hughes dan Jack R. Kapoor . 2014. PengantarBisnis. Jakarta: Salemba Empat.
2. Nickels, Mc.Hugh . 2014. Understanding Business 8 th. McGraw-Hill Education (Asia)
3. Boone, Louis E, Kurtz, David L. 2014. Pengantar Bisnis Kontemporer. Salemba Empat

Supporters:	
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1. Nickels, McHugh, McHugh. 2014. Pengantar Bisnis: Understanding Business. Jakarta: Penerbit Salemba Empat
2. Kismono, Gugup. 2001. Bisnis Pengantar. Yogyakarta: BPFE
3. Sumarni, Murti, Soeprihanto, John. 2000. Pengantar Bisnis (Dasar-dasar Ekonomi Perusahaan) Edisi Kelima. Yogyakarta: Liberty
4. Pride, Hughes dan Jack R. Kapoor. 2014. Pengantar Bisnis. Jakarta: Salemba Empat.
5. Boone, Louis E, Kurtz, David L. 2014. Pengantar Bisnis Kontemporer. Salemba Empat

Supporting lecturer
 Dr. Ahmad Ajib Ridwan, S.Pd., M.SEI.
 Khusnul Fikriyah, S.E., M.SEI.
 Yan Putra Timur, S.M., M.SEI.
 Irfan Ramis, S.E., M.E.
 Dr. Moh Farih Fahmi, S.Pd., M.Pd.
 Fitriah Dwi Susilowati, S.Sos., M.SM.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to properly study business concepts in the era of globalization	Accuracy in examining the world of business and global business.	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Students provide arguments according to the purpose of the question 2. Students provide arguments that do not match the purpose of the question 3. Students do not provide arguments <p>Form of Assessment : Participatory Activities</p>	Lectures and Case studies 3 X 50		<p>Material: 1. Business concepts 2. Business development in the era of globalization References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <p>Material: 1. Business concepts 2. Business development in the era of globalization References: <i>Nickels, Mc.Hugh . 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <p>Material: 1. Business concept 2. Business development in the era of globalization References: <i>Sumarni, Murti, Soeprihanto, John. 2000. Introduction to Business (Basics of Corporate Economics) Fifth Edition. Yogyakarta: Liberty</i></p>	4%

2	Identifying the Company's Business Environment	<p>1.Explain the characteristics of the company's business environment</p> <p>2.Grouping the Internal environment (directly influencing the company): man, money, method, machine, material, and Entrepreneur, supplier.</p> <p>3.Grouping the external environment (indirectly influencing the company): economic, political, legal, socio-cultural, government regulations,</p> <p>4.Explain the macro environment and micro environment</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Case studies 3 X 50		<p>Material: 1. Business concepts 2. Business development in the era of globalization References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Business concepts 2. Business development in the era of globalization References: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Business concept 2. Business development in the era of globalization References: <i>Sumarni, Murti, Soeprihanto, John. 2000. Introduction to Business (Basics of Corporate Economics) Fifth Edition. Yogyakarta: Liberty</i></p>	4%
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3	Distinguish the character of each type of business with its business scale & form of business entity	<ol style="list-style-type: none"> 1.Explain the types of business (manufacturing, service, and trade) 2.Explain the criteria for micro, small, medium and large company scales. 3.Explain the existing forms of business entities (individual, CV, PT, Firma, NV, Cooperative, Joint Venture, Leasing, Merger, Franchise, 4.Identify the advantages and disadvantages of each form of business entity. 5.Explain the concept of entrepreneurship: Goals, Benefits, Importance, Characteristics of Entrepreneurship, Advantages and Disadvantages of Entrepreneurship 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Problem Based Learning 3 X 50		<p>Material: 1. Types and forms of business entities 2. Scale and groups of small, medium and large companies based on their conditions and characteristics References: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Types and forms of business entities 2. Scale and groups of small, medium and large companies based on their conditions and characteristics References: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i></p> <hr/> <p>Material: 1. Types and forms of business entities 2. Scale and groups of small, medium and large companies based on their conditions and characteristics References: <i>Sumarni, Murti, Soeprihanto, John. 2000. Introduction to Business (Basics of Corporate Economics) Fifth Edition. Yogyakarta: Liberty</i></p>	5%
4	Understand the concept of Ethics and Corporate Social Responsibility	<ol style="list-style-type: none"> 1.Explains the concept of ethics and norms in general. 2.Explain the concept of business ethics 3.Explain the components of Business Ethics 4.Explaining the Concept of Corporate Social Responsibility (CSR) 5.Classifying CSR practice models 6.Analyze CSR practices of small, medium and large companies 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Problem Based Learning 3 X 50		<p>Material: 1. The concept of entrepreneurship 2. Steps to starting a new business 3. The concept of business planning 4. The importance of business planning 5. Components of business planning which include: - Business Vision - Business Mission - Business Goals - Business Targets Reference: <i>Nickels, Mc. Hugh . 2014. Understanding</i></p>	3%

						<p><i>Business 8 years. McGraw-Hill Education (Asia)</i></p> <p>Material: 1. The concept of entrepreneurship 2. Steps to starting a new business 3. The concept of business planning 4. The importance of business planning 5. Components of business planning which include: - Business Vision - Business Mission - Business Goals - Business Targets</p> <p>Reference: <i>Nickels, Mc. Hugh . 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <p>Material: 1. The concept of entrepreneurship 2. Steps to starting a new business 3. The concept of business planning 4. The importance of business planning 5. Components of business planning which include: - Business Vision - Business Mission - Business Goals - Business Targets</p> <p>Library: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i></p>	
5	Understand the concept of management and organizational governance	<p>Explaining the meaning of management and management functions (POAC) Grouping Management Levels and Types/Forms of Organizational Structures with Strengths and Weaknesses Explaining the scope of the organization 1. Vision and mission 2. Business Objectives 3. Business Goals 4. Business Strategy 5. Resource Allocation 6. Strategy Implementation 7. Control</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Problem Based Learning 3 X 50		<p>Material: 1. The concept of entrepreneurship 2. Steps to starting a new business 3. The concept of business planning 4. The importance of business planning 5. Components of business planning which include: - Business Vision - Business Mission - Business Goals - Business Targets</p> <p>Library: <i>Pride, Hughes and Jack R. Kapoor .</i></p>	5%

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*Introduction to
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Library: *Nickels,
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McHugh. 2014.
Introduction to
Business:
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Jakarta:
Salemba Empat
Publishers

6	Identify SWOT analysis	<p>1.Explain the concept of SWOT analysis, the purpose of making SWOT analysis.</p> <p>2.Determining the stages of creating a SWOT analysis</p> <p>3.Identifying the Strengths and Weaknesses of the company's internal environment</p> <p>4.Identifying opportunities and threats from the company's external environment</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Case Bases Study 3 X 50		<p>Material: 1. Micro business environment 2. Macro business environment</p> <p>References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Micro business environment 2. Macro business environment</p> <p>References: <i>Nickels, Mc.Hugh . 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Micro business environment 2. Macro business environment</p> <p>References: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i></p> <hr/> <p>Material: 1. Micro business environment 2. Macro business environment</p> <p>References: <i>Kismono, Gugup. 2001. Introduction to Business. Yogyakarta: BPFE</i></p>	7%
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7	Identify SWOT analysis	<p>1.Explain the concept of SWOT analysis, the purpose of making SWOT analysis.</p> <p>2.Determining the stages of creating a SWOT analysis</p> <p>3.Identifying the Strengths and Weaknesses of the company's internal environment</p> <p>4.Identifying opportunities and threats from the company's external environment</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Cased Based Study 3 X 50		<p>Material: 1. Business ethics 2. Corporate norms and responsibilities References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Business ethics 2. Corporate norms and responsibilities Reference: <i>Nickels, Mc.Hugh . 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Business ethics 2. Corporate norms and responsibilities References: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i></p> <hr/> <p>Material: 1. Business ethics 2. Corporate norms and responsibilities References: <i>Kismono, Gugup. 2001. Introduction to Business. Yogyakarta: BPF</i></p> <hr/> <p>Material: 1. Business ethics 2. Corporate norms and responsibilities References: <i>Sumarni, Murti, Soeprihanto, John. 2000. Introduction to Business (Basics of Corporate Economics) Fifth Edition. Yogyakarta: Liberty</i></p>	5%
8	Midterm exam		<p>Form of Assessment : Test</p>	3 X 50			15%
9	Applying Marketing Aspects in business activities	<p>1.Explain the meaning of the marketing concept, Marketing Function - Segmentation - Targeting - Positioning</p> <p>2.Explain the concept of</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Problem Based Learning 3 X 50		<p>Material: 1. Company Internal Factors (Strengths and Weaknesses) 2. Company External Factors (Opportunities and Threats). Reference: <i>Pride, Hughes and Jack R.</i></p>	3%

		<p>Marketing Strategy</p> <p>3. Grouping marketing mix (companies in general have 4 Ps (product, price, place, promotion) and service companies have 7 Ps (product, price, place, promotion, people, process and physical evidence))</p>			<p><i>Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <p>Material: 1. Internal Company Factors (Strengths and Weaknesses) 2. External Company Factors (Opportunities and Threats)</p> <p>References: <i>Nickels, McHugh. 2014. Understanding Business 8 years McGraw-Hill Education (Asia)</i></p> <p>Material: 1. Company Internal Factors (Strengths and Weaknesses) 2. Company External Factors (Opportunities and Threats)</p> <p>Library: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publisher</i></p> <p>Material: 1. Company Internal Factors (Strengths and Weaknesses) 2. Company External Factors (Opportunities and Threats)</p> <p>Reference: <i>Kismono, Gugup. 2001. Introduction to Business. Yogyakarta: BPFE</i></p> <p>Material: 1. Internal Company Factors (Strengths and Weaknesses) 2. External Company Factors (Opportunities and Threats)</p> <p>References: <i>Sumarni, Murti, Soeprihanto, John. 2000. Introduction to Business (Basics of Company Economics) Fifth Edition. Yogyakarta: Liberty</i></p>	
10	Applying Operational Aspects in business activities	1. Explain the meaning of operational management, production and	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory</p>	Lectures and Problem Based Learning 3 X 50	<p>Material: 1. Company Internal Factors (Strengths and Weaknesses) 2. Company</p>	6%

		<p>service processes.</p> <p>2.Product design concept</p> <p>3.Requirements for materials and tools</p> <p>4.Determine the nature of the process and product properties</p> <p>5.Identify the layout of the production process</p> <p>6.Explain the concept of Inventory Management</p> <p>7.Analyzing Needs using the EOQ, ROP method</p> <p>8.Analyze the production flow supply chain</p>	Activities			<p>External Factors (Opportunities and Threats. Reference: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Internal Company Factors (Strengths and Weaknesses) 2. External Company Factors (Opportunities and Threats References: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Company Internal Factors (Strengths and Weaknesses) 2. Company External Factors (Opportunities and Threats Library: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publisher</i></p> <hr/> <p>Material: 1. Company Internal Factors (Strengths and Weaknesses) 2. Company External Factors (Opportunities and Threats Reference: <i>Kismono, Gugup. 2001. Introduction to Business. Yogyakarta: BPFE</i></p> <hr/> <p>Material: 1. Internal Company Factors (Strengths and Weaknesses) 2. External Company Factors (Opportunities and Threats References: <i>Sumarni, Murti, Soeprihanto, John. 2000. Introduction to Business (Basics of Company Economics) Fifth Edition. Yogyakarta: Liberty</i></p>
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11	Human Resources aspects in business activities	<p>1.Explain the meaning of the HR concept</p> <p>2.Identifying HR Functions: analysis of TK needs, planning, recruitment, selection, placement, management, development and dismissal.</p> <p>3.Explain several motivation theories</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Problem Based Learning 3 X 50		<p>Material: 1. Company functions 2. Marketing concepts 3. Marketing strategy 4. Market segmentation 5. Positioning 6. Marketing Mix Literature: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Company functions 2. Marketing concept 3. Marketing strategy 4. Market segmentation 5. Positioning 6. Marketing Mix Literature: <i>Nickels, Mc.Hugh . 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Company functions 2. Marketing concept 3. Marketing strategy 4. Market segmentation 5. Positioning 6. Marketing Mix Literature: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i></p>	6%
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12	Apply financial and accounting aspects in business activities	<ol style="list-style-type: none"> 1.Explain the meaning of financial aspects 2.Financial management 3.Analyze funding needs 4.Financial Performance and Financial Reports 5.Ratio analysis (liquidity, solvency, profitability and activity) 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Case Based Learning 3 X 50		<p>Material: 1. Operational management 2. Production and service processes 3. Production layout 4. Technology in production</p> <p>References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Operational management 2. Production and service processes 3. Production layout 4. Technology in production</p> <p>References: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Operational management 2. Production and service processes 3. Production layout 4. Technology in production</p> <p>References: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i></p>	5%
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13	Describes SIM in the business realm	<ol style="list-style-type: none"> 1.Explain the meaning of management information systems and SIM functions 2.Analyzing the relationship between SIM and the business world 3.Analyzing the impact of SIM on corporate governance 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Participatory Activities</p>	Lectures and Problem Based Learning 3 X 50		<p>Material: 1. Functions of management 2. Forms of organization 3. HR Management</p> <p>References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i></p> <hr/> <p>Material: 1. Functions of management 2. Forms of organization 3. HR Management</p> <p>Reference: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i></p> <hr/> <p>Material: 1. Management functions 2. Organizational forms 3. HR Management</p> <p>References: <i>Boone, Louis E, Kurtz, David L. 2014. Introduction to Contemporary Business. Salemba Four</i></p>	5%
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14	Develop a Business Plan Concept for the company's business aspects	Identify four aspects of the company's business: HR aspects, Marketing aspects, Financial aspects, and Operational aspects	Criteria: Assessment rubric Form of Assessment : Portfolio Assessment	Lectures and Case Based Study 6 X 50		Material: 1. Time value of money 2. Financial feasibility ratios 3. Company financial management 4. Capital structure References: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i> <hr/> Material: 1. Time value of money 2. Financial feasibility ratios 3. Company financial management 4. Capital structure References: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i> <hr/> Material: 1. Time value of money 2. Financial feasibility ratios 3. Company financial management 4. Capital structure References: <i>Boone, Louis E, Kurtz, David L. 2014. Introduction to Contemporary Business. Salemba Four</i>	7%
15	Describe Management Information Systems (MIS)	1. Define the meaning of SIM 2. Describe the benefits of SIM in business 3. Analyzing the decision making process	Criteria: Holistic Rubric Form of Assessment : Participatory Activities	Lectures and Case Based Study		Material: 1. Management Information Systems Library: <i>Pride, Hughes and Jack R. Kapoor. 2014. Introduction to Business. Jakarta: Salemba Empat.</i> <hr/> Material: 1. Management Information System Library: <i>Nickels, Mc.Hugh. 2014. Understanding Business 8 years. McGraw-Hill Education (Asia)</i> <hr/> Material: Management Information Systems Library: <i>Nickels, McHugh, McHugh. 2014. Introduction to Business: Understanding Business. Jakarta: Salemba Empat Publishers</i>	5%

16	Final exams		Form of Assessment : Test	3 X 50			15%
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Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	50%
2.	Portfolio Assessment	20%
3.	Test	30%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.