



Universitas Negeri Surabaya
Faculty of Economics and Business
Islamic Economics Undergraduate Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
MPK - Ekis - Management Information System	6020203106	Study Program Elective Courses	T=1	P=0	ECTS=1.59	6	November 26, 2022
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Ach. Yasin, S.Pd., M.SEI		Dr. Khusnul Fikriyah, S.E., M.SEI			Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI.	

Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	PLO study program that is charged to the course											
	PLO-5	Mastering theoretical concepts in the fields of Islamic Economics, Islamic Business and Islamic Finance in general and specifically to solve problems procedurally in accordance with the scope of work.										
	Program Objectives (PO)											
	PO - 1	Able to master the theory of management information systems as a basic consideration for managing a business										
	PO - 2	Able to master the theory of management information systems as a basic consideration for managing a business										
	PO - 3	Able to master the theory of management information systems as a basis for consideration in solving problems in the business sector										
	PO - 4	Able to apply knowledge related to risk management in solving problems related to sharia financial institutions in general by utilizing science and technology										
	PLO-PO Matrix											
		<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>P.O</td> <td>PLO-5</td> </tr> <tr> <td>PO-1</td> <td></td> </tr> <tr> <td>PO-2</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>PO-3</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>PO-4</td> <td></td> </tr> </table>	P.O	PLO-5	PO-1		PO-2	✓	PO-3	✓	PO-4	
	P.O	PLO-5										
PO-1												
PO-2	✓											
PO-3	✓											
PO-4												

PO Matrix at the end of each learning stage (Sub-PO)																																																																																																						
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <th rowspan="2">P.O</th> <th colspan="16">Week</th> </tr> <tr> <th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th><th>8</th><th>9</th><th>10</th><th>11</th><th>12</th><th>13</th><th>14</th><th>15</th><th>16</th> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-2</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-3</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-4</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																	PO-2																	PO-3																	PO-4																
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Short Course Description	Management information systems courses provide studies that contain an understanding of the role of information systems in changing global business, electronic business systems (E-Business), computing and communication resources, and information system protection, information system applications, decision support systems, resources in managing information technology as a basis consideration of managing a business properly. Apart from that, this course also helps in making database management easy in business organizations. The learning method used is a combination of direct learning methods, cooperative learning, group discussions, practice and drills which are adapted to each subject at each meeting.
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References	Main :
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1. Laudon, Kenneth C., Laudon, Jane P. 2015. Sistem Informasi Manajemen. Edisi 13. Salemba Empat. Jakarta
2. Mc Leod, Raymond. 2008. Sistem Informasi Manajemen. Edisi 10. Jakarta : Salemba Empat
3. O'Brien. 2014. Sistem Informasi Manajemen. Edisi 9. Jakarta : Salemba Empat
4. Scott, George M., 2010, Prinsip-Prinsip Sistem Informasi Manajemen, Edisi Bahasa Indonesia, PT. Rajawali Pers: Jakarta.
5. Kenneth C. Laudon, Jane P. Laudon, Carol Guercio Traver. 2024. Essentials of Management Information Systems: Fifteenth Edition. Pearson

Supporters:

Supporting lecturer Ach. Yasin, S.Pd., M.SEI.
Fitriah Dwi Susilowati, S.Sos., M.SM.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Able to understand the role of information systems in global business	<p>1.1.1. Able to explain the role of information systems in changing business and its relationship with globalization</p> <p>2.1.2. Able to explain the importance of information systems through discussion</p> <p>3.1.3. Able to explain information systems, how they work, management, organization and technological components</p> <p>4.1.4.. Be able to name the branches of science used to study information systems & their contribution to understanding information systems</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Group Discussions 3 X 50		<p>Material: The role of information systems in changing business and its relationship with globalization References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Management information systems in organizations References: <i>Mc Leod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Management information systems and how they work in organizations and technology Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: branches of science used in studying management information systems. Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	5%
2	Able to understand electronic business systems (E-Business)	<p>1.2.1. Able to explain the definition of business processes and their relationship with information systems</p> <p>2.2.2. Able to explain how the system serves</p>	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Group Discussions 3 X 50		<p>Material: definition of business processes and relationship with management information systems References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information</i></p>	5%

		<p>different management groups</p> <p>3.2.3. Able to explain how systems connect companies to improve the performance of business organizations</p> <p>2.4. Able to explain the importance of systems for collaboration, social networking business and the technology used</p> <p>4.2.4. Able to explain the importance of systems for collaboration, social networking business and the technology used</p> <p>5.2.5. Be able to mention the role and function of information systems</p>				<p><i>Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: How the system serves different management groups</p> <p>References: <i>McLeod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: How systems connect companies to improve the performance of business organizations.</p> <p>Reference: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: The importance of systems, collaboration, social networking business and the technology used.</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Role and function of information systems</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>
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3	Able to know and understand Computing and Communication Resources	<p>1.3.1. Be able to name various computer components</p> <p>2.3.2. Be able to name personal computing devices</p> <p>3.3.3. Be able to name input and output resources</p> <p>4.3.4. Able to explain various computer network strategies</p> <p>5.3.5. Able to differentiate communication via public telephone systems & networks</p> <p>6.3.6. Be able to differentiate between intranets, extranets and the Internet</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Group Discussions 3 X 50		<p>Material: Various computer components and personal computing tools</p> <p>Reference: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: input and output resources</p> <p>Bibliography: <i>Mc Leod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: various computer network strategies, and differentiating communication via public telephone systems & networks</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Differences between intranets, extranets and the internet</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	5%
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4	Able to know information system protection	<p>1.1.1. Able to explain system vulnerabilities and abuse</p> <p>2.1.2. Able to mention laws and regulations in information system security and control</p> <p>3.1.3. Be able to mention the components of an organizational framework for security and control of information systems</p> <p>4.1.4. Be able to mention technologies and means to protect information sources through discussion</p> <p>5.1.5. Able to explain the application of ethics in information technology</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures and Group Discussions 3 X 50		<p>Material: System Vulnerabilities and Abuse</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Laws and regulations in security and control of information systems.</p> <p>Reference: <i>Mc Leod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Components of an organizational framework for security and control of information systems</p> <p>Reference: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Technology and means to protect information sources</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Application of ethics in information technology</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	5%
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5	Able to understand information system applications	<ol style="list-style-type: none"> 1. Able to develop effective information systems 2. Able to explain transaction processing system processes 3. Able to explain organizational information systems developed for business areas and organizational levels 4. Able to exemplify the architecture of marketing, human resources, manufacturing and financial information systems from various types of companies 5. Able to exemplify executive information system architecture from various types of companies 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning 3x50		<p>Material: Developing an effective information system References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Transaction processing system processes References: <i>Mc Leod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Organizational information systems developed for business areas Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Architecture of marketing, human resources, manufacturing and financial information systems from various types of companies. Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	2%
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6	Able to understand information system applications	<ol style="list-style-type: none"> 1. Able to develop effective information systems 2. Able to explain transaction processing system processes 3. Able to explain organizational information systems developed for business areas and organizational levels 4. Able to exemplify the architecture of marketing, human resources, manufacturing and financial information systems from various types of companies 5. Able to exemplify executive information system architecture from various types of companies 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning Discussion, skills practice		<p>Material: Developing an effective information system References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Transaction processing system processes References: <i>Mc Leod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Organizational information systems developed for business areas Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Architecture of marketing, human resources, manufacturing and financial information systems from various types of companies. Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	2%
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7	Able to understand decision-making support systems	<p>1.7.1. Able to differentiate between types and decision making processes in a coherent manner</p> <p>2.7.2. Able to explain the importance of information systems supporting decision making activities</p> <p>3.7.3. Be able to explain how business intelligence and business analysis help support decision making</p> <p>4.7.4. Being able to explain the role of information systems helps people working in groups to make efficient decisions</p>	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning 3 X 50	3x50	<p>Material: Different types and processes of decision making References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <p>Material: The importance of information systems in supporting decision making References: <i>Mc Leod, Raymond. 2008. Management Information Systems. Edition 10. Jakarta : Salemba Empat</i></p> <p>Material: How business intelligence and business analysis help support decision making Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <p>Material: The role of information systems Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	2%
8	Field Activity Plan	Field Activity Plan	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Project Based Learning 3 X 50			20%

9	Able to understand how resources can help in managing IT	<ol style="list-style-type: none"> 1.Be able to name resources that can help manage IT through discussion 2.Be able to mention sources for purchasing software or getting it for free to maintain computer security 3.Able to explain the importance of E-mail 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning 3x50	3x50	<p>Material: Resources that can help manage IT</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Sources for buying software</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: The importance of e-mail</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	2%
10	Able to understand and create databases with Microsoft Access	<ol style="list-style-type: none"> 1.Able to explain database and Microsoft Access 2.Able to create database tables independently 3.Able to create database queries independently 	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning	3x50	<p>Material: Explaining data bases and Microsoft Access</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Database tables</p> <p>Bibliography: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Database query</p> <p>Reference: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p>	2%

11	Able to create database reports	<ol style="list-style-type: none"> 1. Able to create table functions independently 2. Able to create and process data queries independently 3. Able to operate relationships independently 4. Able to create forms and operate formulas independently 5. Able to integrate menus in creating a database independently 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning	3x50	<p>Material: Table functions</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Creating and processing data queries</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Operating relationships</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Creating forms and operating formulas</p> <p>References: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Integrating menus in creating an independent database</p> <p>Reference: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p>	2%
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12	Able to create database reports	<ol style="list-style-type: none"> 1. Able to create table functions independently 2. Able to create and process data queries independently 3. Able to operate relationships independently 4. Able to create forms and operate formulas independently 5. Able to integrate menus in creating a database independently 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning	3x50	<p>Material: Table functions</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Creating and processing data queries</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Operating relationships</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Creating forms and operating formulas</p> <p>References: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Integrating menus in creating an independent database</p> <p>Reference: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p>	3%
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13	Able to create database reports	<ol style="list-style-type: none"> 1. Able to create table functions independently 2. Able to create and process data queries independently 3. Able to operate relationships independently 4. Able to create forms and operate formulas independently 5. Able to integrate menus in creating a database independently 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning	3x50	<p>Material: Table functions</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Creating and processing data queries</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Operating relationships</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Creating forms and operating formulas</p> <p>References: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Integrating menus in creating an independent database</p> <p>Reference: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p>	5%
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14	Able to create database reports	<ol style="list-style-type: none"> 1. Able to create table functions independently 2. Able to create and process data queries independently 3. Able to operate relationships independently 4. Able to create forms and operate formulas independently 5. Able to integrate menus in creating a database independently 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning	3x50	<p>Material: Table functions</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Creating and processing data queries</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Operating relationships</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Creating forms and operating formulas</p> <p>References: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Integrating menus in creating an independent database</p> <p>Reference: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p>	5%
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15	Able to create database reports	<ol style="list-style-type: none"> 1. Able to create table functions independently 2. Able to create and process data queries independently 3. Able to operate relationships independently 4. Able to create forms and operate formulas independently 5. Able to integrate menus in creating a database independently 	<p>Criteria: Holistic Rubric</p> <p>Form of Assessment : Practice / Performance</p>	Project Based Learning	Discussion, skills practice 3x50	<p>Material: Table functions</p> <p>References: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p> <hr/> <p>Material: Creating and processing data queries</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Operating relationships</p> <p>Reader: <i>O'Brien. 2014. Management Information Systems. Edition 9. Jakarta : Salemba Empat</i></p> <hr/> <p>Material: Creating forms and operating formulas</p> <p>References: <i>Scott, George M., 2010, Principles of Management Information Systems, Indonesian Edition, PT. Rajawali Press: Jakarta.</i></p> <hr/> <p>Material: Integrating menus in creating an independent database</p> <p>Reference: <i>Laudon, Kenneth C., Laudon, Jane P. 2015. Management Information Systems. Edition 13. Salemba Empat. Jakarta</i></p>	5%
16	Final Internship Report	Final Internship Report	<p>Criteria: Assessment rubric</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Project Based Learning			30%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
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1.	Project Results Assessment / Product Assessment	50%
2.	Portfolio Assessment	20%
3.	Practice / Performance	30%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.