



**Universitas Negeri Surabaya
Faculty of Vocational Studies
D4 Public Administration Study Program**

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date																																																																																						
Research methods	99996340103031		T=3	P=0	ECTS=4.77	2	April 26, 2023																																																																																						
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator																																																																																							
	Dr. Haryo Kunto Wibisono, S.AP, M.AP, Gading Gamaputra, S.AP,MPA, Lena Citra Manggalasari, M.A		Dr. Haryo Kunto Wibisono, S.AP, M.AP			Dr. Weni Rosdiana, S.Sos., M.AP.																																																																																							
Learning model	Project Based Learning																																																																																												
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																																																												
	PLO-6	Contribute to improving the quality of life in society, nation and state and the progress of civilization based on Pancasila																																																																																											
	PLO-9	Able to study cases of the application of science and technology that pay attention to and apply humanities values in the field of management and public sector policy in order to produce prototypes, standard procedures, designs and, compile the results of the study in the form of working papers, and upload them on the university website																																																																																											
	PLO-10	Able to carry out the formulation, implementation and evaluation of public sector policies																																																																																											
	PLO-14	Mastering knowledge about the concepts and practices of organizations, management and public sector policies																																																																																											
	Program Objectives (PO)																																																																																												
	PO - 1	Able to understand the concept of research methods and identify/simulate qualitative and quantitative research steps.																																																																																											
	PO - 2	Have the enthusiasm, attitude, behavior that is able to carry out the role as a professional and credible public administrator in scientific research.																																																																																											
	PO - 3	Examining the implications of developing or implementing science, technology that pays attention to and applies humanities values according to their expertise based on scientific rules, procedures and ethics to produce solutions or ideas																																																																																											
	PLO-PO Matrix																																																																																												
		<table border="1" style="width: 100%; text-align: center;"> <tr> <th>P.O</th> <th>PLO-6</th> <th>PLO-9</th> <th>PLO-10</th> <th>PLO-14</th> </tr> <tr> <td>PO-1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-2</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-3</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						P.O	PLO-6	PLO-9	PLO-10	PLO-14	PO-1					PO-2					PO-3																																																																						
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	<table border="1" style="width: 100%; text-align: center;"> <tr> <th rowspan="2">P.O</th> <th colspan="16">Week</th> </tr> <tr> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>6</th> <th>7</th> <th>8</th> <th>9</th> <th>10</th> <th>11</th> <th>12</th> <th>13</th> <th>14</th> <th>15</th> <th>16</th> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-2</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-3</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>						P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																		PO-2																		PO-3																	
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Short Course Description	This course contains a study of the meaning and importance of research methods, the essence and components of research, scientific methods and attitudes, selection of research topics, research steps, research problems, qualitative research, quantitative research, research and development research, research action																																																																																												
References	Main :																																																																																												
	<ol style="list-style-type: none"> Lincoln, Yvonna S. dan Egon G. Guba. 1985. Naturalistic Inquiry st edition. Sage Publication, Beverly Hills Miles,B.B., dan A.M. Huberman. 1992. Analisa Data Kualitatif. UI Press Jakarta Soekarni, et.al 2018. Metodologi Penelitian Bidang Ilmu Pengetahuan Sosial bagi Peneliti Pemula Jakarta. LIPI Press van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 Creswell, J. W. A. L. L., & Qudsy, S. Z. (2015). Penelitian kualitatif & desain riset: memilih diantara lima pendekatan/John W. Leavy, P. (2022). Research design: Quantitative, qualitative, mixed methods, arts-based, and community-based participatory research approaches. Guilford Publications. 																																																																																												
	Supporters:																																																																																												
	<ol style="list-style-type: none"> A canvas model for planning and development strategy of rural sustainable tourism Rothwell, W. J., King, M., & King, S. B. (2015). Mastering the Instructional Design Process. 																																																																																												
Supporting lecturer	Dr. Prasetyo Isbandono, S.Sos., M.Si. Dr. Weni Rosdiana, S.Sos., M.AP. Lena Citra Manggalasari,, M.A. Yuni Lestari, S.AP., M.AP. Dr. Haryo Kunto Wibisono, S.AP., M.AP. Gading Gamaputra, S.AP., MPA.																																																																																												
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)																																																																																						
		Indicator	Criteria & Form	Offline (offline)	Online (online)																																																																																								
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)																																																																																						

1	Students are able to understand the meaning of research methods and the importance of research	- Explain the meaning of method - Explain the importance of research - Explain the research method - Explain the importance of research	Form of Assessment : Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapter I. research in public administration Library: Material: Soekarni, et.al 2018. Research Methodology in the Field of Social Sciences for Beginner Researchers Jakarta. LIPI Press. chapters ii and iii References:	5%
2	Students are able to understand the nature and components of research	Explain the nature and components of research	Form of Assessment : Participatory Activities, Practice/Performance	- Pulpit lecture - Question and answer. - Discussion 3 X 50		Material: Soekarni, et.al 2018. Research Methodology in the Field of Social Sciences for Beginner Researchers Jakarta. LIPI Press. chapter iii Bibliography:	5%
3	Students are able to understand scientific methods and scientific attitudes	- Explain the scientific method - Explain the scientific attitude		- Pulpit lecture - Question and answer - discussion 3 X 50		Material: Soekarni, et.al 2018. Research Methodology in the Field of Social Sciences for Beginner Researchers Jakarta. LIPI Press. chapter iv Bibliography:	0%
4	Students are able to understand the requirements for Scientific Writing	- Explain the requirements for scientific writing	Form of Assessment : Test	- Pulpit lecture - Question and answer - discussion 3 X 50		Material: Aims of the research: What is it all about Pustaka:	0%
5	Students are able to understand the research steps	- Explain the research steps	Form of Assessment : Participatory Activities	- Pulpit lecture - Question and answer - Discussion 3 X 50		Material: Soekarni, et.al 2018. Research Methodology in the Field of Social Sciences for Beginner Researchers Jakarta. LIPI Press. chapters iii and iv References:	5%
6	Students are able to understand the selection of research topics	- Explain the selection of research topics	Form of Assessment : Participatory Activities	- Pulpit lecture - Question and answer - Discussion 3 X 50		Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapters i and ii References:	5%
7	Students are able to understand research problems		Forms of Assessment : Participatory Activities, Practice/Performance, Tests			Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapters i and ii References:	5%
8	Students are able to understand research problems	semester assignment evaluation	Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment, Portfolio Assessment, Practical Assessment, Practical / Performance, Test	- Pulpit lecture - Question and answer - Discussion 3 X 50			5%
9	Students are able to understand qualitative research	Explain qualitative research	Form of Assessment : Participatory Activities	LectureDiscussionDemonstration 3 X 50		Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapter v References:	5%
10	Students are able to understand qualitative research	Explain qualitative research	Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment, Practice / Performance, Tests	LectureDiscussionDemonstration 3 X 50		Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapter v References:	5%
11	Students are able to understand qualitative research	Explain qualitative research	Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment, Practices / Performance	LectureDiscussionDemonstration 3 X 50		Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapter v References:	5%
12	Students are able to understand qualitative research	Explain quantitative research	Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment, Portfolio Assessment, Practice / Performance	LectureDiscussionDemonstration 3 X 50		Material: van Thiel, S. (2021). Research Methods in Public Administration and Public Management: An Introduction (2nd ed.). Routledge. https://doi.org/10.4324/9781003196907 . chapter v References:	5%
13	Students are able to understand quantitative research	Explain quantitative research	Forms of Assessment : Participatory Activities, Practice/Performance, Tests	LectureDiscussionDemonstration 3 X 50		Material: Leavy, P. (2022). Research design: Quantitative, qualitative, mixed methods, arts-based, and community-based participatory research approaches. Guilford Publications. chapter 4 Bibliography:	5%
14	Students are able to understand research and development methods	Explain research and development methods	Form of Assessment : Practice / Performance	LectureDiscussionDemonstration 3 X 50		Material: Rothwell, W.J., King, M., & King, S.B. (2015). Mastering the Instructional Design Process. References:	20%
15	Students are able to understand research and development methods	Explain research and development methods	Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment, Practice / Performance, Tests	LectureDiscussionDemonstration 3 X 50		Material: Rothwell, W.J., King, M., & King, S.B. (2015). Mastering the Instructional Design Process. References:	15%

16	end of semester evaluation		Form of Assessment : Participatory Activities			Material: Leavy, P. (2022). Research design: Quantitative, qualitative, mixed methods, arts-based, and community-based participatory research approaches. Guilford Publications. chapter 8 Bibliography:	9%
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Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	43.59%
2.	Project Results Assessment / Product Assessment	8.75%
3.	Portfolio Assessment	2.08%
4.	Practical Assessment	0.83%
5.	Practice / Performance	34.59%
6.	Test	9.17%
		99.01%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.