



**Universitas Negeri Surabaya**  
**Faculty of Social and Legal Sciences,**  
**Bachelor of State Administration Study Program**

Document Code

**SEMESTER LEARNING PLAN**

<b>Courses</b>	<b>CODE</b>	<b>Course Family</b>	<b>Credit Weight</b>	<b>SEMESTER</b>	<b>Compilation Date</b>																																
Admin. Village Government	6320102006		T=2 P=0 ECTS=3.18	8	July 18, 2024																																
<b>AUTHORIZATION</b>	<b>SP Developer</b>		<b>Course Cluster Coordinator</b>	<b>Study Program Coordinator</b>																																	
	.....		.....	Eva Hany Fanida, S.AP., M.AP.																																	
<b>Learning model</b>	Case Studies																																				
<b>Program Learning Outcomes (PLO)</b>	PLO study program that is charged to the course																																				
	Program Objectives (PO)																																				
	PLO-PO Matrix																																				
		<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 100px; height: 30px;">P.O</td> </tr> </table>					P.O																														
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<b>Short Course Description</b>	This course discusses the basics of establishing village government, village government in Indonesia, villages according to village law, village authority, village finance, village policy, village government services and administration, village community social systems, government management and village development.																																				
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td rowspan="2" style="width: 50px;">P.O</td> <td colspan="16" style="text-align: center;">Week</td> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> </table>					P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
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<b>References</b>	<b>Main :</b>																																				
	1.	<p>Nurcholis, Hanif. 2011. <i>Pertumbuhan dan Penyelenggaraan Pemerintah Desa</i>. Erlangga: Jakarta</p> <p>Sholeh, Chabib dan Rochmansjah, Heru. 2014. <i>Pengelolaan Keuangan Desa</i>. Bandung: Fokus Media</p> <p>Soemantri, Bambang Trisantono. 2011. <i>Pedoman Penyelenggaraan Pemerintahan Desa: Suatu Pengantar Tugas Bagi Penyelenggara Pemerintahan Desa Secara Normatif dan Komprehensif</i>. Bandung: Fokus Media</p> <p>Satria, Arif dkk. 2011. <i>Menuju Indonesia 2030</i>. Bogor: Crestpent Press</p> <p>Syafrudin, Ateng dan Na'a, Suprin. 2010. <i>Republik Desa: Pergulatan Hukum Tradisional dan Hukum Modern dalam Desain Otonomi Desa</i>. Bandung: P.T.Alumni</p>																																			
	<b>Supporters:</b>																																				
<b>Supporting lecturer</b>	Muhammad Farid Ma'ruf, S.Sos., M.AP. Badrudin Kurniawan, S.AP., M.AP. Galih Wahyu Pradana, S.A.P., M.Si.																																				
<b>Week-</b>	<b>Final abilities of each learning stage (Sub-PO)</b>	<b>Evaluation</b>		<b>Help Learning, Learning methods, Student Assignments, [ Estimated time]</b>		<b>Learning materials [ References ]</b>	<b>Assessment Weight (%)</b>																														
		<b>Indicator</b>	<b>Criteria &amp; Form</b>	<b>Offline ( offline )</b>	<b>Online ( online )</b>																																
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)																														

1	Students are able to explain the history & conceptualization of village government law	<ol style="list-style-type: none"> <li>1. Students are able to explain the history of village government in Indonesia</li> <li>2. Students are able to explain village autonomy as part of regional autonomy legal issues</li> <li>3. Students are able to explain the conceptualization of village government law and its correlation with regional government law</li> </ol>	<b>Criteria:</b> Assessment weight 10-100	Lecture Discussion 2 X 50		0%
2	Students are able to explain the history & conceptualization of village government law	<ol style="list-style-type: none"> <li>1. Students are able to explain the history of village government in Indonesia</li> <li>2. Students are able to explain village autonomy as part of regional autonomy legal issues</li> <li>3. Students are able to explain the conceptualization of village government law and its correlation with regional government law</li> </ol>	<b>Criteria:</b> Assessment weight 10-100	Lecture Discussion 2 X 50		0%
3	Students are able to explain decentralization of authority and legal problems of village government	<ol style="list-style-type: none"> <li>1. Students are able to explain the decentralization of authority to villages</li> <li>2. Students are able to explain the relationship pattern between the Village Head and the BPD</li> <li>3. Students are able to explain the filling of the position of Village Secretary</li> <li>4. Students are able to explain customary rights to land and village government</li> </ol>	<b>Criteria:</b> Assessment Weight 10-100	Discussion Lectures 2 X 50		0%

4	Students are able to explain decentralization of authority and legal problems of village government	<ol style="list-style-type: none"> <li>1. Students are able to explain the decentralization of authority to villages</li> <li>2. Students are able to explain the relationship pattern between the Village Head and the BPD</li> <li>3. Students are able to explain the filling of the position of Village Secretary</li> <li>4. Students are able to explain customary rights to land and village government</li> </ol>	<b>Criteria:</b> Assessment Weight 10-100	Discussion Lectures 2 X 50			0%
5	Students are able to explain government and village legal politics	<ol style="list-style-type: none"> <li>1. Students are able to explain their understanding of legal politics</li> <li>2. Students are able to explain the organizational structure and legal products of village government</li> </ol>	<b>Criteria:</b> Assessment weight 10-100	Discussion Lectures 2 X 50			0%
6	Students are able to explain government and village legal politics	<ol style="list-style-type: none"> <li>1. Students are able to explain their understanding of legal politics</li> <li>2. Students are able to explain the organizational structure and legal products of village government</li> </ol>	<b>Criteria:</b> Assessment weight 10-100	Discussion Lectures 2 X 50			0%
7	Students are able to explain village regulations	<ol style="list-style-type: none"> <li>1. Students are able to explain the existence, position &amp; function of village regulations</li> <li>2. Students are able to explain the process of forming village regulations</li> </ol>	<b>Criteria:</b> Assessment weight 10-100	Discussion Lectures 2 X 50			0%
8	Midterm Exam (UTS)			2 X 50			0%
9							0%
10							0%
11							0%
12							0%
13							0%
14							0%
15							0%
16							0%

### Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
		0%

#### Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.