



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Bachelor of State Administration Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date
Public policy	6320103042	Compulsory Study Program Subjects	T=3 P=0 ECTS=4.77	2	January 30, 2024
AUTHORIZATION	SP Developer		Course Cluster Coordinator		Study Program Coordinator
	Dr. Tjitjik Rahaju, M.Si.; Tauran, S.Sos., M.Soc.Sc.; Indah Prabawati, S.Sos., M.Si.; Dr. Suci Megawati, S.IP., M.Si; Ahmad Nizar Hilmi, S.AP., MPA.; Dr. Firre An Suprpto, S.AP., M.Pd.; Lili Nur Indah Sari, S.Sos., MSW		Dr. Tjitjik Rahaju, M.Si		Eva Hany Fanida, S.AP., M.AP.

Learning model	Case Studies																																																																		
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																																		
	PLO-8 Mastering theoretical concepts of administration and public policy.																																																																		
	PLO-12 Collaborate and have concern for society and the environment.																																																																		
	Program Objectives (PO)																																																																		
	PO - 1 Able to build arguments using conceptual and theoretical approaches in the scope of government and public policy																																																																		
	PO - 2 Able to carry out data analysis using various techniques to understand community problems and cause and effect relationships																																																																		
	PLO-PO Matrix																																																																		
	<table border="1" style="margin: auto;"> <tr> <td>P.O</td> <td>PLO-8</td> <td>PLO-12</td> </tr> <tr> <td>PO-1</td> <td></td> <td></td> </tr> <tr> <td>PO-2</td> <td></td> <td></td> </tr> </table>	P.O	PLO-8	PLO-12	PO-1			PO-2																																																											
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PO Matrix at the end of each learning stage (Sub-PO)																																																																			
<table border="1" style="margin: auto;"> <tr> <th rowspan="2">P.O</th> <th colspan="16">Week</th> </tr> <tr> <th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th><th>8</th><th>9</th><th>10</th><th>11</th><th>12</th><th>13</th><th>14</th><th>15</th><th>16</th> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>PO-2</td> <td>✓</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																	PO-2	✓															
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PO-1																																																																			
PO-2	✓																																																																		

Short Course Description	This course explains to students the meaning and scope of public policy, the public policy system, public policy approaches, the public policy environment and the public policy process
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References	<p>Main :</p> <ol style="list-style-type: none"> Hamdi, Muchlis. 2013. Kebijakan Publik . Ghalia Indonesia Agustino, Leo. 2012. Dasar-Dasar Kebijakan Publik. Alfabeta Widodo, Joko. 2013. Analisis Kebijakan Publik: Konsep & Analisis Proses Kebijakan Publik. Bayumedia. Nugroho, Riant. 2021. Kebijakan Publik: Implementasi dan Pengendalian Kebijakan. Elex Media Komputindo Dunn, William. 2003. Pengantar Analisis Kebijakan Publik (edisi kedua). Gadjah Mada University Press <p>Supporters:</p> <ol style="list-style-type: none"> Birkland, Thomas. 2011. An Introduction to The Policy Process. ME Sharpe Howlett, Michael, et al. 2009. Studying Public Policy: Policy Cycles and Policy Subsystems. OUP Canada Anderson, James. 2011. Public Policy Making Winarno, Budi. 2016. Kebijakan Publik Era Globalisasi. Caps Publishing
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Supporting lecturer		Dr. Tjitjik Rahaju, M.Si. Indah Prabawati, S.Sos., M.Si. Tauran, S.Sos., M.Soc.Sc. Dr. Firre An Suprpto, S.AP., M.Pd. Dr. Suci Megawati, S.IP., M.Si. Lili Nur Indah Sari, S.Sos., MSW. Ahmad Nizar Hilmi, S.AP., MPA.					
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to understand the meaning and scope of public policy	1.Explain the meaning of the policy 2.Explain the scope of the policy 3.Explain the policy objectives 4.Explain the meaning of public 5.Explain public values	Criteria: 1.Assessment sheet 1 2.Assessment Sheet 1. Consists of 4 essay questions. 3.Weight of Question No. 1= 25 4.Weight of question no. 2= 25 5.Weight of question No. 3 = 25 6.Weight of question No. 4 = 25 Form of Assessment : Participatory Activities	Pulpit lecture, Question and answer, Discussion 3 X 50		Material: Definition of public policy References: <i>Hamdi, Muchlis. 2013. Public Policy. Ghalia Indonesia</i>	5%
2	Students are able to differentiate decision making from policy making	1.State the purpose for which people make decisions 2.Mention the similarities between decision making and policy making 3.Mention the difference between decision making and policy making 4.Describe the similarities and differences between decision making and policy making	Criteria: 1.Assessment sheet 1 2.Assessment Sheet 1. Consists of 4 essay questions. 3.Weight of Question No. 1 = 25 4.Weight of question no. 2 = 25 5.Weight of question No. 3 = 25 6.Weight of question No. 4 = 25 Form of Assessment : Participatory Activities	Pulpit lecture, Question and answer, Discussion 3 X 50		Material: Public policy decision making Reference: <i>Agustino, Leo. 2012. Basics of Public Policy. Alphabeta</i> Material: Public policy process References: <i>Birkland, Thomas. 2011. An Introduction to The Policy Process. M.E. Sharpe</i>	5%
3	Students are able to describe public policies that are oriented to the public interest	1.Explain the public interest 2.Describe the different roles of administrators in relation to the public interest 3.Explain the relationship between administrators and the public interest 4.Give examples of public policies that support the public	Criteria: 1.Assessment sheet 1 2.Assessment Sheet 1. Consists of 4 essay questions. 3.Weight of Question No. 1= 25 4.Weight of question no. 2= 25 5.Weight of question No. 3 = 25 6.Weight of question No. 4 = 25 Form of Assessment : Participatory Activities	Pulpit lecture Questions and answers. Discussion 3 X 50		Material: Policy issues References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i>	5%

4	Students understand the relationship between state administration and public policy	<ol style="list-style-type: none"> 1.Explain the paradigm of state administration 2.Explain the political dichotomy of state administration 3.Describes state administration as a political process 4.Content and context of public policy 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 1 2.Assessment Sheet 1. Consists of 4 essay questions. 3.Weight of Question No. 1= 25 4.Weight of question no. 2= 25 5.Weight of question No. 3 = 25 6.Weight of question No. 4 = 25 <p>Form of Assessment : Practice / Performance</p>	Pulpit lecture Questions and answers. Discussion 3 X 50		<p>Material: public policy Bibliography: <i>Winarno, Budi. 2016. Public Policy in the Era of Globalization. Caps Publishing</i></p>	5%
5	Students understand models of public policy analysis from a process perspective	<ol style="list-style-type: none"> 1.Mentions a model of public policy analysis from a process perspective 2.Explains well the institutional model 3.Explain well the group model 4.Explains well the elite-mass model 5.Explain well the political system model 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment Sheet 2 consists of an assessment of: 2.Program implementation performance description report Presentation results of program implementation performance report <p>Form of Assessment : Participatory Activities</p>	Pulpit lecture Questions and answers. Discussion 3 X 50		<p>Material: Public policy analysis References: <i>Widodo, Joko. 2013. Public Policy Analysis: Concept & Analysis of the Public Policy Process. Bayumedia.</i></p>	5%
6	Students can compare public policy analysis models in terms of results and impact	<ol style="list-style-type: none"> 1.Mentions models of public policy analysis in terms of results and impacts 2.Explains well the comprehensive rational model 3.explains the incremental model well 4.explain well the integration model 5.Understand the advantages of policy models 6.Understand model weaknesses in terms of results and impact 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.The assessment contained in Assessment Sheet 3 is carried out during the Final Semester Examination (UAS) 2.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 3.Assessment Sheet 3 consists of description questions: 4.Weight of question number 1 = 30 5.Weight of question number 2 = 10 6.Weight of question number 3 = 15 7.Bbot question number 4 = 30 8.Weight of question no. 5 = 15 <p>Form of Assessment : Participatory Activities</p>	Pulpit lectures Questions and answers. Work performance 3 X 50		<p>Material: Public policy analysis Bibliography: <i>Dunn, William. 2003. Introduction to Public Policy Analysis (second edition). Gadjah Mada University Press</i></p> <p>Material: Public policy analysis References: <i>Widodo, Joko. 2013. Public Policy Analysis: Concept & Analysis of the Public Policy Process. Bayumedia.</i></p>	5%

7	Students can compare public policy analysis models in terms of results and impact	<ol style="list-style-type: none"> 1. Mentions models of public policy analysis in terms of results and impacts 2. Explains well the comprehensive rational model 3. Explains the incremental model well 4. Explain well the integration model 5. Understand the advantages of policy models 6. Understand model weaknesses in terms of results and impact 	<p>Criteria:</p> <ol style="list-style-type: none"> 1. The assessment contained in Assessment Sheet 3 is carried out during the Final Semester Examination (UAS) 2. Assessment sheet 3 is used to assess students' mastery of policy problem formulation 3. Assessment Sheet 3 consists of description questions: 4. Weight of question number 1 = 30 5. Weight of question number 2 = 10 6. Weight of question number 3 = 15 7. Bbot question number 4 = 30 8. Weight of question no. 5 = 15 <p>Form of Assessment : Portfolio Assessment</p>	Pulpit lectures Questions and answers. Work performance 3 X 50		<p>Material: Public policy analysis Bibliography: <i>Dunn, William. 2003. Introduction to Public Policy Analysis (second edition). Gadjah Mada University Press</i></p> <hr/> <p>Material: Public policy analysis References: <i>Widodo, Joko. 2013. Public Policy Analysis: Concept & Analysis of the Public Policy Process. Bayumedia.</i></p>	5%
8	MIDTERM EXAM	Ability to answer UTS questions	<p>Criteria: Weight of question no. 1 to 5 = 100</p> <p>Form of Assessment : Test</p>	2 X 50		<p>Material: Public policy analysis Bibliography: <i>Dunn, William. 2003. Introduction to Public Policy Analysis (second edition). Gadjah Mada University Press</i></p> <hr/> <p>Material: Public policy References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i></p> <hr/> <p>Material: Public policy References: <i>Winarno, Budi. 2016. Public Policy in the Era of Globalization. Caps Publishing</i></p>	15%

9	Students are able to formulate policy problems	<ol style="list-style-type: none"> 1.Explain the meaning of policy problem formulation 2.Explain the meaning of the policy formulation process 3.Explain the steps in formulating a policy problem 4.Identify examples of policy problems 5.Make an example of a policy formulation 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 2.Assessment Sheet 3 consists of description questions: 3.Weight of question number 1 = 30 4.Weight of question no2 = 10 5.Weight of question number 3 = 15 6.Bbot question number 4 = 30 7.Weight of question no. 5 = 15 <p>Form of Assessment : Participatory Activities</p>	Pulpit lectures Questions and answers Performance 3 X 50		<p>Material: Policy issues References: <i>Winarno, Budi. 2016. Public Policy in the Era of Globalization. Caps Publishing</i></p> <hr/> <p>Material: Policy issues References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i></p>	5%
10	Students are able to formulate policy problems	<ol style="list-style-type: none"> 1.Explain the meaning of policy problem formulation 2.Explain the meaning of the policy formulation process 3.Explain the steps in formulating a policy problem 4.Identify examples of policy problems 5.Make an example of a policy formulation 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 2.Assessment Sheet 3 consists of description questions: 3.Weight of question number 1 = 30 4.Weight of question no2 = 10 5.Weight of question number 3 = 15 6.Bbot question number 4 = 30 7.Weight of question no. 5 = 15 <p>Form of Assessment : Practice / Performance</p>	Pulpit lectures Questions and answers Performance 3 X 50		<p>Material: Policy issues References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i></p> <hr/> <p>Material: Policy issues References: <i>Winarno, Budi. 2016. Public Policy in the Era of Globalization. Caps Publishing</i></p>	5%
11	Students understand the process of implementing and evaluating policies	<ol style="list-style-type: none"> 1.Explain the meaning of policy implementation 2.Describes the policy implementation process 3.Describe the various types of public policies 4.Explain the factors that cause the public to implement or reject policies 5.Explain the meaning of policy assessment 6.Describes the policy assessment process 7.Describe the impact of the policy 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 2.Assessment Sheet 3 consists of description questions: 3.Weight of question number 1 = 30 4.Weight of question no2 = 10 5.Weight of question number 3 = 15 6.Bbot question number 4 = 30 7.Weight of question no. 5 = 15 <p>Form of Assessment : Participatory Activities</p>	Pulpit lecture Questions and answers Discussion 3 X 50		<p>Material: Implementation of public policy References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i></p>	5%

12	Students understand policy evaluation	<ol style="list-style-type: none"> 1.Explain the meaning of policy evaluation 2.Explain the meaning of policy impact evaluation 3.Describe the social units of policy impact 4.Explain the policy evaluation criteria 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 2.Assessment Sheet 3 consists of description questions: 3.Weight of question number 1 = 30 4.Weight of question no2 = 10 5.Weight of question number 3 = 15 6.Bbot question number 4 = 30 7.Weight of question no. 5 = 15 <p>Form of Assessment : Participatory Activities</p>	Pulpit lectureQuestions and answersReview 3 X 50		<p>Material: Evaluation of public policy References: <i>Dunn, William. 2003. Introduction to Public Policy Analysis (second edition). Gadjah Mada University Press</i></p>	5%
13	Students understand the importance of participation in the policy process	<ol style="list-style-type: none"> 1.Explain the meaning of political culture 2.Explain the meaning of political participation 3.Describe political cultural orientation 4.Describe the types of political culture 5.Describe the relationship between political culture and political participation 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 2.Assessment Sheet 3 consists of description questions: 3.Weight of question number 1 = 30 4.Weight of question no2 = 10 5.Weight of question number 3 = 15 6.Bbot question number 4 = 30 7.Weight of question no. 5 = 15 <p>Form of Assessment : Participatory Activities</p>	Performance 3 X 50		<p>Material: Public policy process References: <i>Birkland, Thomas. 2011. An Introduction to The Policy Process. M.E. Sharpe</i></p>	5%
14	Students understand the role of groups in the policy process	<ol style="list-style-type: none"> 1.Explain the role of interest groups in the policy process 2.Explain some of the techniques used by groups to exercise their influence 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.Assessment sheet 3 is used to assess students' mastery of policy problem formulation 2.Assessment Sheet 3 consists of description questions: 3.Weight of question number 1 = 30 4.Weight of question no2 = 10 5.Weight of question number 3 = 15 6.Bbot question number 4 = 30 7.Weight of question no. 5 = 15 <p>Form of Assessment : Portfolio Assessment</p>	Performance 3 X 50		<p>Material: Public policy process References: <i>Birkland, Thomas. 2011. An Introduction to The Policy Process. M.E. Sharpe</i></p>	5%

15	students understand the influence of value systems on the policy process	<p>1.Explain again the meaning of values and value systems</p> <p>2.Describe the various values</p> <p>3.Explains the importance of policy formulators paying attention to the value system in policy formulation</p>	<p>Criteria:</p> <p>1.Assessment sheet 3 is used to assess students' mastery of policy formulation</p> <p>2.Assessment Sheet 3 consists of description questions:</p> <p>3.Weight of question number 1 = 30</p> <p>4.Weight of question no2 = 10</p> <p>5.Weight of question number 3 = 15</p> <p>6.Bbot question number 4 = 30</p> <p>7.Weight of question no. 5 = 15</p> <p>Form of Assessment : Participatory Activities</p>	Performance 3 X 50		<p>Material: Value systems in public policy</p> <p>References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i></p> <hr/> <p>Material: Public policy analysis</p> <p>Bibliography: <i>Dunn, William. 2003. Introduction to Public Policy Analysis (second edition). Gadjah Mada University Press</i></p> <hr/> <p>Material: Public policy decision making</p> <p>Reference: <i>Anderson, James. 2011. Public Policy Making</i></p>	5%
16	FINAL EXAMS	Ability to answer UAS questions	<p>Criteria: Weight of question no. 1 to 5 = 100</p> <p>Form of Assessment : Test</p>	Test 2 X 50		<p>Material: Public policy</p> <p>References: <i>Nugroho, Riant. 2021. Public Policy: Policy Implementation and Control. Elex Media Komputindo</i></p> <hr/> <p>Material: Library Policy : <i>Winarno, Budi. 2016. Public Policy in the Era of Globalization. Caps Publishing</i></p> <hr/> <p>Material: Public policy analysis</p> <p>Bibliography: <i>Dunn, William. 2003. Introduction to Public Policy Analysis (second edition). Gadjah Mada University Press</i></p>	15%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	50%
2.	Portfolio Assessment	10%
3.	Practice / Performance	10%
4.	Test	30%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.

2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.