	Universitas Negeri Surabaya **Faculty of Social and Legal Sciences,** **Bachelor of State Administration Study Program**		**Document Code**

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
State Administration Ethics	6320103026		**T=3**	**P=0**	**ECTS=4.77**	7	July 18, 2024

AUTHORIZATION	SP Developer	Course Cluster Coordinator	Study Program Coordinator
	....	....	Eva Hany Fanida, S.AP., M.AP.

Learning model	**Case Studies**

Program Learning Outcomes (PLO)	**PLO study program that is charged to the course**
	Program Objectives (PO)
	PLO-PO Matrix

	P.O

PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Short Course Description	This course provides an understanding and study of ethical, moral and ethical aspects. In deeper learning, we will discuss the importance of ethics in administering government to realize public values: efficiency, effectiveness, fairness and democracy. Discussion about the urgency of values, morals, ethics and legitimacy of power. Apart from that, in this course students are also invited to study public service ethics, public policy ethics and ethical dilemmas. This includes discussing opportunities for implementing ethical teachings in public bureaucracy to reduce bureaucratic ills, especially collusion, corruption and nepotism.

References	**Main :**	
	1. Kumorotomo, Wahyudi. 1999. Etika Administrasi Negara. Jakarta: PT. Raja Grafindo Persada. 2. Martinez, J. Michael. 2009. Public Administration Ethics. Praeger 3. W.J.C. Huberts, Leo. 2008. Ethics and Integrity of Governance. Edwar Elgar 4. Yasin, Mahmudin. 2013. Membangun Organisasi Berbudaya. Expose	
	Supporters:	

Supporting lecturer	Dr. Tjitjik Rahaju, M.Si. Muhammad Farid Ma'ruf, S.Sos., M.AP. Dr. Weni Rosdiana, S.Sos., M.AP. Dr. Suci Megawati, S.IP., M.Si. Galih Wahyu Pradana, S.A.P., M.Si. Deby Febriyan Epriliantio, S.Sos., MPA.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (*offline*)	Online (*online*)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Students have an understanding of the basic concepts of ethics and concepts related to ethics	1. Able to explain basic ethical, moral and ethical concepts 2. Able to explain the importance of ethics in life	**Criteria:** ability to understand ethical concepts (weight: 15)	pulpit lecture and question and answer 3 X 50			0%
2	Students understand the concepts of ethics, values and morals.	1. Able to explain the basic foundations of ethics 2. Able to explain various types of values 3. Able to explain the stages of moral consideration 4. Able to explain the relationship between ethics, values and morals	**Criteria:** ability to describe basic ethical concepts and other concepts related to ethics	lecture and question and answer 3 X 50			0%
3	Students understand the currents that develop in Ethics	1. Students have the ability to understand theories and schools in ethics 2. Able to explain various schools of ethics		lecture and literature review 3 X 50			0%
4	Students understand the concepts, roles and aspects of ethics in Public Administration	1. Able to understand various ethical aspects in Public administration 2. Able to explain ethical studies in Public Administration 3. Able to explain the urgency of ethics in public administration		lectures and discussions 3 X 50			0%
5	Students understand the ethical approach in Public Administration	1. Able to understand various ethical approaches in public administration 2. Able to explain the differences and development of ethical approaches in public administration		lectures and discussions 3 X 50			0%

6	Students are able to analyze bureaucratic and societal ethics from a democratic perspective	Able to analyze bureaucratic and societal behavior from the perspective of bureaucratic ethics and ethics in democracy		lectures and discussions 3 X 50				0%
7	Students are able to analyze bureaucratic and societal ethics from a Public Administration perspective	Able to analyze bureaucratic and community behavior from the perspective of bureaucratic ethics and ethics	**Criteria:** ability to describe ethical aspects in state administration, ability to analyze cases of ethical violations	group discussion 3 X 50				0%
8	have an understanding of basic ethical concepts, be able to explain ethics from a public administration perspective, be able to identify cases of ethical violations	1. have the ability to understand basic ethical concepts 2. able to explain ethics from a public administration perspective 3. able to identify cases of ethical violations	**Criteria:** 1. Each question has a different value weight: 2. Question number 1 = 30 Question number 2 = 35 Question number 3 = 35	written test 3 X 50				0%
9								0%
10								0%
11								0%
12								0%
13								0%
14								0%
15								0%
16								0%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
		0%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.

10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.