



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Bachelor of State Administration Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date		
Employee Dismissal	6320102072		T=2 P=0 ECTS=3.18	5	July 18, 2024		
AUTHORIZATION	SP Developer		Course Cluster Coordinator	Study Program Coordinator			
	Eva Hany Fanida, S.AP., M.AP.			
Learning model	Case Studies						
Program Learning Outcomes (PLO)	PLO study program that is charged to the course						
	Program Objectives (PO)						
	PLO-PO Matrix						
		P.O					
Short Course Description	This course discusses the concept of employee dismissal, the basics of employee dismissal and various types of employee dismissal						
References	Main :						
	1. Flynn, Norman. 2012. Public Sector Management . SAGE Publications (Asia Pasific 2. Hardiyansyah. 2012. Sistem Administrasi & Manajemen Sumber Daya Manusia Sektor Publik . Gava Media 3. Harsono. 2011. Sistem Administrasi Kepegawaian. Fokus Media 4. Moekijat. 2010. Administrasi Kepegawaian Negara Indonesia. Bandung: CV Mandar Maju. 5. Subekhi,Akhmad. 2012. Pengantar Sumber Daya Manusia. Prestasi Pustaka Publisher 6. Sedarmayanti.2014. Manajemen Sumber Daya Manusia. Reformasi Birokrasi dan Manajemen Pegawai Negeri Sipil. Bandung: Refika Aditama						
	Supporters:						
Supporting lecturer	Dra. Meirinawati, M.AP. Dr. Tjitjik Rahaju, M.Si. Trenda Aktiva Oktariyanda, S.AP., M.AP.						
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assesment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	- Understanding employee dismissal as a science	- Explain the meaning of employee dismissal - Explain the scope of employee dismissal - Explain the purpose of employee dismissal	Criteria: Assessing understanding of employee dismissal as a science	- Pulpit lecture - Question and answer. - 1 X 1 discussion			0%
2	Understand the basics of employee termination	- Explain the grounds for dismissing employees - Identify the grounds for dismissing employees	Criteria: assess understanding of the basics of employee termination	- Pulpit lecture - Question and answer. - Discussion 2 X 50			0%
3	Understanding layoffs	- Explain the meaning of layoffs - Explain the risks of layoffs - Identify the types of layoffs	Criteria: Assess understanding of termination	- Pulpit lecture - Question and answer. - Discussion 2 X 50			0%
4	Understanding layoffs	- Explain the meaning of layoffs - Explain the risks of layoffs - Identify the types of layoffs	Criteria: Assess understanding of termination	- Pulpit lecture - Question and answer. - Discussion 2 X 50			0%
5	Understand the reasons for employee dismissal	- Explain the reasons for dismissing employees.	Criteria: assess the reasons for employee dismissal	- Pulpit lecture - Question and answer. - Discussion 2 X 50			0%
6	Understand the reasons for employee dismissal	- Explain the reasons for dismissing employees.	Criteria: assess the reasons for employee dismissal	- Pulpit lecture - Question and answer. - Discussion 2 X 50			0%
7	Understand the reasons for employee dismissal	- Explain the reasons for dismissing employees.	Criteria: assess the reasons for employee dismissal	- Pulpit lecture - Question and answer. - Discussion 2 X 50			0%
8							0%
9							0%
10							0%
11							0%
12							0%
13							0%
14							0%
15							0%

16							0%
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Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
		0%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.