		Document Code
	Universitas Negeri Surabaya **Faculty of Social and Legal Sciences,** **Bachelor of Public Administration Study Program**	

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Digital Governance	6320103619	Compulsory Study Program Subjects	**T=3**	**P=0**	**ECTS=4.77**	1	January 30, 2024

AUTHORIZATION	SP Developer	Course Cluster Coordinator	Study Program Coordinator
	Eva Hany Fanida, S.AP., M.AP.; Galih Wahyu Pradana, S.A.P., M.Si.; Deby Febriyan Eprilianto, S.Sos., MPA.	Eva Hany Fanida, S.AP., M.AP.	Eva Hany Fanida, S.AP., M.AP.

Learning model	**Project Based Learning**

Program Learning Outcomes (PLO)	**PLO study program which is charged to the course**	
	PLO-5	Able to formulate alternative solutions to administrative problems in public sector organizations.
	PLO-9	Master the theoretical concepts of public sector management to realize the values of good governance.
	PLO-12	Collaborate and have concern for society and the environment.
	PLO-15	Able to utilize information technology in managing organizations.
	Program Objectives (PO)	
	PO - 1	Collaborate and have concern for society and the environment in the context of providing quality government
	PO - 2	Able to master the theoretical concepts of public sector management to realize the values of good governance by managing and organizing staff effectively and efficiently
	PO - 3	Able to utilize information technology in managing organizations and solving problems in the fields of education and personnel
	PO - 4	Able to formulate alternative solutions to administrative problems in public sector organizations with a focus on E-Gov services and E-Gov applications
	PLO-PO Matrix	

P.O	PLO-5	PLO-9	PLO-12	PLO-15
PO-1			✔	
PO-2		✔		
PO-3				✔
PO-4	✔			

PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
PO-1																
PO-2	✔															
PO-3																
PO-4																

Short Course Description	By taking this course, students are expected to be able to understand, analyze, develop and apply theories related to digital governance in the public sector. For this reason, this course provides comprehensive and in-depth learning covering the basic principles of digital governance, the background of digital governance, factors that influence the success of digital governance, the level of measurement and assessment of digitalization in the public sector, and the impact and benefits of digital governance for the sector. public.
References	**Main :**

1. Noeherino. 2014. Perencanaan Aplikasi dan Pengembangan Indikator Kinerja Utama (IKU) Bisnis dan Publik. Rajawali Pers
2. Mergel, Ines. 2013. Social Media in the Public Sector Field Guide. Jossey Bass
3. Mueller, Milton L. 2010. Network and States. MIT Press
4. Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.
5. Rianto, Budi. 2012. Polri dan Aplikasi E-Government dalam Pelayanan Publik. Putra Media Nusantara.
6. Laura Gutman, Patricia J. Ayers, Donald S. Booth. 2002. Inside Dr eamweaver MX. New Riders Publishing.
7. Madcoms. 2008. Adobe in Design CS3 Untuk Pemula. Andi Offset.

Supporters:	

1. Instruksi Presiden Nomor 3 Tahun 2003 tentang Kebijakan dan Strategi Nasional Pengembangan E-goverment Indonesia
2. Peraturan Presiden (PERPRES) Nomor 132 Tahun 2022 tentang Arsitektur Sistem Pemerintahan Berbasis Elektronik Nasional
3. Peraturan Menteri Pendayagunaan Aparatur Negara dan Reformasi Birokrasi Nomor 59 Tahun 2020 tentang Pemantauan dan Evaluasi Sistem Pemerintahan Berbasis Elektronik

Supporting lecturer	Eva Hany Fanida, S.AP., M.AP. Trenda Aktiva Oktariyanda, S.AP., M.AP. Galih Wahyu Pradana, S.A.P., M.Si. Deby Febriyan Eprilianto, S.Sos., MPA. Melda Fadiyah Hidayat, M.P.A. Ahmad Nizar Hilmi, S.AP., MPA. Revienda Anita Fitrie, S.I.P., M.P.A.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Able to identify basic concepts and factors that influence the development of Technology, Information and Communication (ICT) in implementing digital governance in the public sector independently and responsibly	Accuracy in identifying trigger factors that influence the development of Technology, Information and Communication (ICT) in the implementation of public sector digital governance	**Criteria:** Assess understanding of basic concepts and factors that influence the development of Technology, Information and Communication (ICT) in the implementation of digital governance in the public sector **Form of Assessment** : Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		**Material:** Use of ICT in Government **References:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	2%
2	Able to analyze the important role of the development of e-government to e-governance logically, critically and systematically	Accuracy in analyzing the development of e-government to e-governance	**Criteria:** Assess understanding of relationship types and types of e-gov services **Form of Assessment** : Participatory Activities	- Pulpit lecture - Question and answer - Discussion 3 X 50		**Material:** E-Gov Development in Indonesia **Reference:** *Rianto, Budi. 2012. Polri and E-Government Applications in Public Services. Putra Media Nusantara.*	1%
3	Able to identify the basic principles of digital governance in the public sector independently	Determination in identifying the basic principles of digital governance in the public sector	**Criteria:** Assess understanding of changes in government management paradigm. **Forms of Assessment** : Participatory Activities, Project Results Assessment / Product Assessment	- Pulpit lecture - Question and answer - Discussion 3 X 50		**Material:** Basic Principles of E-Gove **Library:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	4%
4	Able to analyze, organize and allocate resources in measuring and assessing the level of digitalization in the public sector logically, critically and systematically	Accuracy in analyzing the practice of measuring and assessing the level of digitalization in the public sector	**Criteria:** Assess understanding of the indicators used in measuring and assessing the level of digitalization in the public sector **Form of Assessment** : Participatory Activities	- Pulpit lecture - Question and answer - Discussion 3 X 50		**Material:** Digitalization of the Public Sector **Reference:** *Noeherino. 2014. Application Planning and Development of Business and Public Key Performance Indicators (KI). Rajawali Press*	5%

5	Able to evaluate, measure and assess digital levels in the public sector from various case studies of implementing digital governance in the public sector logically, critically and systematically	Accuracy in evaluating digital level measurements and assessments in the public sector from various case studies of implementing digital governance in the public sector	**Criteria:** Accuracy in evaluating digital level measurements and assessments in the public sector from various case studies of implementing digital governance in the public sector **Forms of Assessment** : Participatory Activities, Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** Digital Governance Around The World **Reference:** *Mueller, Milton L. 2010. Network and States. MIT Press*	5%
6	Able to provide analysis of the impact of digital governance on the implementation of digital governance in public sector organizations logically, critically and systematically	Accuracy in analyzing the impact of digital governance on the implementation of digital governance in public sector organizations	**Criteria:** Accuracy in analyzing the impact of digital governance on the implementation of digital governance in public sector organizations **Forms of Assessment** : Participatory Activities, Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** The impact of the benefits of digital governance for public sector organizations. **Reference:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	5%
7	Able to provide analysis of the impact of digital governance on the implementation of digital governance in society logically, critically and systematically	Accuracy in analyzing the impact of digital governance on the implementation of digital governance in the public sector	**Criteria:** Accuracy in analyzing the impact of digital governance on the implementation of digital governance in the public sector **Forms of Assessment** : Participatory Activities, Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** The impact of the benefits of digital governance on society. **Reference:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	5%
8	UTS	Accuracy in answering UTS questions	**Criteria:** Accuracy in answering questions **Form of Assessment** : Project Results Assessment / Product Assessment, Test	Written exam 3 X 50		**Material:** UTS **Library:** *Regulation of the Minister for Empowerment of State Apparatus and Bureaucratic Reform Number 59 of 2020 concerning Monitoring and Evaluation of Electronic-Based Government Systems*	10%
9	Able to identify the impact of digital governance on improving service performance in the public sector logically, critically and systematically.	Accuracy in identifying the impact of digital governance on improving service performance in the sector	**Criteria:** Accuracy in identifying the impact of digital governance on improving service performance in the sector **Form of Assessment** : Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** The impact of the benefits of digital governance on improving performance in the delivery of public services. **Reference:** *Rianto, Budi. 2012. Polri and E-Government Applications in Public Services. Putra Media Nusantara.*	8%

			Criteria:			Material	
10	Able to link the development of digital governance with corruption in the public sector independently and responsibly.	Accuracy in analyzing the relationship between digital governance developments and corruption in the public sector	**Criteria:** Accuracy in analyzing the relationship between digital governance developments and corruption in the public sector **Form of Assessment** : Participatory Activities	Contextual Learning through 3 X 50 Group Discussions		**Material:** E-Gov to minimize Corruption **Reader:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	2%
11	Able to link the development of digital governance with corruption in the public sector independently and responsibly.	Accuracy in analyzing the relationship between digital governance developments and corruption in the public sector	**Criteria:** Accuracy in analyzing the relationship between digital governance developments and corruption in the public sector **Form of Assessment** : Project Results Assessment / Product Assessment	Contextual Learning through 3 X 50 Group Discussions		**Material:** Optimizing Services through Digital Transformation **Reader:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	3%
12	Able to organize the practice of implementing digital governance in various regions by implementing various public service innovations logically, critically and systematically.	Accuracy in compiling, planning and allocating resources in the practice of implementing digital governance in various regions by implementing various public service innovations	**Criteria:** Accuracy in compiling, planning and allocating resources in the practice of implementing digital governance in various regions by implementing various public service innovations **Form of Assessment** : Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** Resource management in the practice of implementing digital governance **References:** *Rianto, Budi. 2012. Polri and E-Government Applications in Public Services. Putra Media Nusantara.*	5%
13	Able to organize the practice of implementing digital governance in various regions by implementing various public service innovations logically, critically and systematically.	Accuracy in compiling, planning and allocating resources in the practice of implementing digital governance in various regions by implementing various public service innovations	**Criteria:** Accuracy in compiling, planning and allocating resources in the practice of implementing digital governance in various regions by implementing various public service innovations **Form of Assessment** : Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** Resource management in the practice of implementing digital governance **References:** *Mergel, Ines. 2013. Social Media in the Public Sector Field Guide. Jossey Bass*	5%
14	Able to organize collaborative practices in implementing digital governance through analysis of the phenomenon of implementing digital governance in the public sector logically, critically and systematically.	Accuracy in making policy recommendations on collaborative practices in implementing digital governance through the results of analysis of the phenomenon of implementing digital governance in the public sector	**Criteria:** Accuracy in making policy recommendations on collaborative practices in implementing digital governance through the results of analysis of the phenomenon of implementing digital governance in the public sector **Forms of Assessment** : Participatory Activities, Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** The concept of collaboration in implementing digital governance **Reference:** *Presidential Regulation (PERPRES) Number 132 of 2022 concerning National Electronic-Based Government System Architecture*	5%

No							
15	Able to organize collaborative practices in implementing digital governance through analysis of the phenomenon of implementing digital governance in the public sector logically, critically and systematically.	Accuracy in making policy recommendations on collaborative practices in implementing digital governance through the results of analysis of the phenomenon of implementing digital governance in the public sector	**Criteria:** Accuracy in making policy recommendations on collaborative practices in implementing digital governance through the results of analysis of the phenomenon of implementing digital governance in the public sector **Form of Assessment** : Project Results Assessment / Product Assessment	Project Based Learning through 3 X 50 Group Discussions		**Material:** The concept of collaboration in implementing digital governance **References:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	5%
16	UAS	Able to organize (plan, compile, allocate resources and evaluate) digital governance implementation practices to improve service performance in the public sector.	**Criteria:** Accuracy in answering UAS questions **Form of Assessment** : Project Results Assessment / Product Assessment, Test	written test 3 X 50		**Material:** UAS **Literature:** *Indrajit, Richardus Eko. 2002. Electronic Government. Andi Offset.*	30%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	22%
2.	Project Results Assessment / Product Assessment	58%
3.	Test	20%
		100%

Notes
1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.