



**Universitas Negeri Surabaya**  
**Faculty of Social and Legal Sciences,**  
**Bachelor of Public Administration Study Program**

Document  
Code

**SEMESTER LEARNING PLAN**

<b>Courses</b>	<b>CODE</b>	<b>Course Family</b>	<b>Credit Weight</b>			<b>SEMESTER</b>	<b>Compilation Date</b>																																																	
Decision-making	6320103623	Compulsory Study Program Subjects	T=3	P=0	ECTS=4.77	4	January 30, 2024																																																	
<b>AUTHORIZATION</b>		<b>SP Developer</b>	<b>Course Cluster Coordinator</b>			<b>Study Program Coordinator</b>																																																		
		M. Noer Falaq Al Amin, SIP., MKP.; Revienda Anita Fitri, S.I.P., M.P.A.; Adam Jamal, S.I.P., M.P.A	Dr. Tjitjik Rahaju, M.Si			Eva Hany Fanida, S.AP., M.AP.																																																		
<b>Learning model</b>	<b>Case Studies</b>																																																							
<b>Program Learning Outcomes (PLO)</b>	<b>PLO study program that is charged to the course</b>																																																							
	<b>PLO-8</b>	Mastering theoretical concepts of administration and public policy.																																																						
	<b>PLO-11</b>	Contribute to improving the quality of life in society and the state.																																																						
	<b>PLO-14</b>	Able to make decisions in solving problems based on the results of information and data analysis.																																																						
	<b>Program Objectives (PO)</b>																																																							
	<b>PO - 1</b>	Able to explain the concepts and methods used in responsible and independent decision making																																																						
	<b>PLO-PO Matrix</b>																																																							
		<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>P.O</td> <td>PLO-8</td> <td>PLO-11</td> <td>PLO-14</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PO-1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						P.O	PLO-8	PLO-11	PLO-14				PO-1																																									
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	PO-1																																																							
<b>PO Matrix at the end of each learning stage (Sub-PO)</b>																																																								
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td rowspan="2">P.O</td> <td colspan="16">Week</td> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>						P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																
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	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16																																								
PO-1																																																								
<b>Short Course Description</b>	This course explains context factors involving problem typologies, risk characteristics, and decision making typologies such as individual, group or organizational decision making. Apart from that, this course also deals with strategic issues that support effectiveness, such as: bounded rationality, uncertainty, complexity, and systems thinking.																																																							
<b>References</b>	<b>Main :</b>																																																							
	<ol style="list-style-type: none"> <li>1. Nachrowi, Nachrowi Djalal dan Usman, Hardius. 2010. Teknik Pengambilan Keputusan. Grasindo.</li> <li>2. Casson, Herbert N. 2010. Teknik Mengambil Keputusan. Zenith Publisher.</li> <li>3. Madani, Muhlis. 2011. Dimensi Interaksi Aktor dalam proses perumusan kebijakan publik. Graha Ilmu</li> <li>4. Dean, Mitchell. 2010. Governmentality power and rule in modern society. SAGE</li> <li>5. Kurlin, Staffan. 2014. How welfare states shape the democratic public. Edward Elgar Publishing, Inc</li> </ol>																																																							
	<b>Supporters:</b>																																																							
<b>Supporting lecturer</b>	Dr. Suci Megawati, S.IP., M.Si. Melda Fadiah Hidayat, M.P.A. Ahmad Nizar Hilmi, S.AP., MPA. M. Noer Falaq Al Amin, SIP., M.KP. Adam Jamal, S.I.P., M.P.A. Revienda Anita Fitri, S.I.P., M.P.A.																																																							
<b>Week-</b>	<b>Final abilities of each learning stage (Sub-PO)</b>	<b>Evaluation</b>		<b>Help Learning, Learning methods, Student Assignments, [ Estimated time ]</b>		<b>Learning materials [ References ]</b>	<b>Assessment Weight (%)</b>																																																	
		<b>Indicator</b>	<b>Criteria &amp; Form</b>	<b>Offline ( offline )</b>	<b>Online ( online )</b>																																																			
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>	<b>(8)</b>																																																	

1	Students are able to understand the context and methods of decision making	Explaining the meaning of Decision Making. Explaining the Context and Method of Decision Making	<b>Criteria:</b> 1.Weight of Questions No. 1- 3 20 2.Weight of question no. 4 40  <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Context and Decision Making Methods <b>References:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>  <b>Material:</b> Context and Decision Making Methods <b>References:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques. Zenith Publishers.</i>  <b>Material:</b> Context and Decision Making Methods <b>References:</b> Madani, Muhlis. 2011. <i>Dimensions of Actor Interaction in the process of formulating public policy. Science House</i>	5%
2	Students are able to understand bounded rationality	Explaining the Context of Bounded Rationality	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities, Practice/Performance	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Context of Bounded Rationality <b>References:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>  <b>Material:</b> Context of Bounded Rationality <b>References:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques. Zenith Publishers.</i>  <b>Material:</b> Context of Bounded Rationality <b>Library:</b> Madani, Muhlis. 2011. <i>Dimensions of Actor Interaction in the process of formulating public policy. Science House</i>	5%
3	Students are able to understand systemic thinking	Explain systemic thinking	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Systemic thinking <b>Reader:</b> Madani, Muhlis. 2011. <i>Dimensions of Actor Interaction in the process of formulating public policy. Science House</i>  <b>Material:</b> Systemic thinking <b>References:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>  <b>Material:</b> Systemic thinking <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques. Zenith Publishers.</i>	5%

4	Students are able to understand Problem Introduction: Problem Typology and Uncertainty	Explaining Problem Recognition: Typology of Problems and Uncertainty	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Problem Introduction: Problem Typology and Uncertainty <b>Library:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>  <b>Material:</b> Problem Introduction: Problem Typology and Uncertainty <b>References:</b> <i>Casson, Herbert N. 2010. Decision Making Techniques. Zenith Publishers.</i>  <b>Material:</b> Problem Introduction: Problem Typology and Uncertainty <b>Reader:</b> <i>Madani, Muhlis. 2011. Dimensions of Actor Interaction in the process of formulating public policy. Science House</i>	5%
5	Students are able to understand problem analysis: Problem Trees Analysis and Fishbone analysis	Explaining problem analysis: Problem Trees Analysis and Fishbone analysis	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Problem analysis: Problem Trees Analysis and Fishbone analysis <b>References:</b> <i>Casson, Herbert N. 2010. Decision Making Techniques. Zenith Publishers.</i>	5%
6	Students are able to understand problem analysis: Problem Trees Analysis and Fishbone analysis	Explaining problem analysis: Problem Trees Analysis and Fishbone analysis	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Problem analysis: Problem Trees Analysis and Fishbone analysis <b>References:</b> <i>Casson, Herbert N. 2010. Decision Making Techniques. Zenith Publishers.</i>  <b>Material:</b> Problem analysis: Problem Trees Analysis and Fishbone analysis <b>Library:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>	5%
7	Students are able to understand analysis of alternative solution designs	Explain the analysis of alternative solution designs	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer. - Discussion 3 X 50		<b>Material:</b> Analysis of alternative solution designs <b>References:</b> <i>Madani, Muhlis. 2011. Dimensions of Actor Interaction in the process of formulating public policy. Science House</i>  <b>Material:</b> Analysis of alternative design solutions <b>References:</b> <i>Dean, Mitchell. 2010. Governmentality power and rule in modern society. SAGE</i>	5%

8	Students are able to understand the context and methods of decision making	1.Accuracy, clarity, completeness and depth of description of answers to midterm exam questions 2.Answers are explained clearly, precisely, completely and in depth.	<b>Criteria:</b> 15 <b>Form of Assessment :</b> Test	UTS 2 X 50		<b>Material:</b> Decision making <b>References:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>	15%
9	Students are able to understand the Decision method: Decision Support System	- Understand Decision methods in general - Understand Decision Support Systems	<b>Criteria:</b> Holistic Rubric <b>Form of Assessment :</b> Participatory Activities	- Pulpit lecture - Question and answer - Discussion 3 X 50		<b>Material:</b> Decision making <b>References:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>  <b>Material:</b> Decision Making <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques. Zenith Publishers.</i>  <b>Material:</b> Decision making <b>References:</b> Madani, Muhlis. 2011. <i>Dimensions of Actor Interaction in the process of formulating public policy. Science House</i>	5%
10	Students are able to carry out the Decision Method: Analytical Hierarchy Process	Understanding Decision Method: Analytical Hierarchy Process	<b>Criteria:</b> Holistic Rubric <b>Form of Assessment :</b> Participatory Activities	- Presentation - Question and answer - Discussion 3 X 50		<b>Material:</b> Decision making <b>Reader:</b> Dean, Mitchell. 2010. <i>Governmentality power and rule in modern society. SAGE</i>  <b>Material:</b> Decision making <b>References:</b> Kumlin, staffan. 2014. <i>How welfare states shape the democratic public. Edward Elgar Publishing, Inc</i>	5%
11	Students are able to carry out the Decision method: Intuitive Decision	Understanding Decision method: Intuitive Decision	<b>Criteria:</b> Holistic Rubric <b>Form of Assessment :</b> Participatory Activities	- Presentation - Question and answer - Discussion 3 X 50		<b>Material:</b> Decision making <b>References:</b> <i>Nachrowi, Nachrowi Djalal and Usman, Hardius. 2010. Decision Making Techniques. Grasindo.</i>  <b>Material:</b> Decision Making <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques. Zenith Publishers.</i>  <b>Material:</b> Decision Making <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques. Zenith Publishers.</i>	5%

12	Students are able to carry out strategic decision making techniques	Understand strategic decision making techniques	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Participatory Activities	- Presentation - Question and answer - Discussion 3 X 50		<b>Material:</b> Decision making <b>References:</b> Madani, Muhlis. 2011. <i>Dimensions of Actor Interaction in the process of formulating public policy.</i> Science House  <b>Material:</b> Decision Making <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques.</i> Zenith Publishers.	5%
13	Students are able to make alternative communication decisions	Understanding Communication of Decision Alternatives	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Practice / Performance	- Lecture - Demonstration - Performance 3 X 50		<b>Material:</b> Decision making <b>References:</b> Kumlin, staffan. 2014. <i>How welfare states shape the democratic public.</i> Edward Elgar Publishing, Inc	5%
14	Students are able to understand decision discretion	Understanding Decision Discretion	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Practice / Performance	- Lecture- Demonstration- Performance 3 X 50		<b>Material:</b> Decision making <b>Reader:</b> Dean, Mitchell. 2010. <i>Governmentality power and rule in modern society.</i> SAGE	5%
15	Students are able to present the results of analysis and studies regarding decision making	Understand the study of decision making	<b>Criteria:</b> Holistic Rubric  <b>Form of Assessment :</b> Practice / Performance	- Performance 3 X 50		<b>Material:</b> Decision Making <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques.</i> Zenith Publishers.	5%
16	Final exams	Explain all indicators at meetings 1-15	<b>Criteria:</b> Answers are explained clearly, precisely, completely and in depth  <b>Form of Assessment :</b> Test	Final Semester Examination (UAS) 2 X 50		<b>Material:</b> Decision Making <b>Reference:</b> Casson, Herbert N. 2010. <i>Decision Making Techniques.</i> Zenith Publishers.	15%

#### Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	52.5%
2.	Practice / Performance	17.5%
3.	Test	30%
		100%

#### Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.

