			Document Code
	Universitas Negeri Surabaya **Faculty of Social and Legal Sciences,** **Bachelor of Public Administration Study Program**		

SEMESTER LEARNING PLAN

Courses		CODE	Course Family	Credit Weight				SEMESTER	Compilation Date
Internship/PKL		6320102050		T=2	P=0	ECTS=3.18		8	July 18, 2024
AUTHORIZATION		SP Developer		Course Cluster Coordinator				Study Program Coordinator	
		....		....				Eva Hany Fanida, S.AP., M.AP.	

Learning model	Project Based Learning
Program Learning Outcomes (PLO)	PLO study program that is charged to the course
	Program Objectives (PO)
	PLO-PO Matrix
	P.O
	PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Short Course Description	This course examines how to develop structures, main tasks and functions, work systems and procedures, as well as preparing organizational performance evaluations
References	**Main :**
	1. TIM PENGAJAR MK MAGANG PRODI S1 ILMU ADMINISTRASI NEGARA PEDOMAN PENULISAN LAPORAN MAGANG MAHASISWA 2010
	Supporters:
Supporting lecturer	Eva Hany Fanida, S.AP., M.AP.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Mastering the rules and principles of administrative reform and good governance and public services	- Explain the meaning of theory, principles of administrative reform and good governance and public services		2 X 50			0%
2	Mastering dimensions in public administration such as public sector human resources, state finance and technology	able to socialize with the world of work, able to carry out tasks in internship agencies		2 X 50			0%
3	Mastering dimensions in public administration such as public sector human resources, state finance and technology	able to socialize with the world of work, able to carry out tasks in internship agencies		2 X 50			0%
4	Able to identify problems in the public sector based on theories in public administration	able to complete agency tasks, able to provide ideas and initiatives in performance productivity		2 X 50			0%
5	able to maintain and develop working networks with supervisors, colleagues, colleagues both inside and outside the institution	Able to communicate well with supervisors and colleagues		2 X 50			0%
6	able to be responsible for the achievement of group work results and supervise and evaluate the completion of work assigned to workers under his/her responsibility	able to work together in groups		2 X 50			0%
7	able to be responsible for the achievement of group work results and supervise and evaluate the completion of work assigned to workers under his/her responsibility	Able to make an internship report		discussion 2 X 50			0%
8	Able to identify problems in the public sector based on theories in public administration	UTS		UTS 2 X 50			0%
9							0%
10							0%
11							0%
12							0%
13							0%
14							0%

15							0%
16							0%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
		0%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.