								Document Code
	Universitas Negeri Surabaya **Faculty of Sports and Health Sciences,** **Undergraduate Nutrition Study Program**							

SEMESTER LEARNING PLAN

Courses		CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Management		1321102010		**T=2**	**P=0**	**ECTS=3.18**	1	July 18, 2024

AUTHORIZATION	SP Developer	Course Cluster Coordinator	Study Program Coordinator
	....	....	Amalia Ruhana, S.P., M.P.H.

Learning model	**Case Studies**
Program Learning Outcomes (PLO)	**PLO study program that is charged to the course**
	Program Objectives (PO)
	PLO-PO Matrix

P.O

PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Short Course Description	Conduct studies and provide an understanding of the role of organization and management. This course is an introduction to management and organization and its application. The discussion begins with the concepts of management, organization, management and managers, the organizational environment which is deepened by discussing managerial functions consisting of planning, organizing. Mobilization and Supervision in an organization. The learning activity ends with practice applying management functions by each student in group discussion activities
References	**Main :**

1. George R. Terry, Lislie W. Rue,Dasar-Dasar Manajemen, alih bahasa GA. Ticoalu, Bumi Aksara ,Jakarta,2013.
2. Handoko, Hani T. Manajemen, Edisi2, BPFE, Yogjakarta, 2013. 3. George R. Terry, Prinsip-PrinsipManajemen, alih bahasa J. Smith,D. E. M. Bumi Aksara , Jakarta, 2012.
3. Manullang. M, Dasar-Dasar Manajemen,Gadjah Mada University Press, 2012.
4. Robbins, Stephen P, Couler Mary,Manajemen, Jilid 1 & 2, Edisi 7, Alih Bahasa T, Hermaya, Harry Slamet,PT. Indeks Group Gramedia, Jakarta , 2004.
5. James AF Stonner, R Edward F,Daniel R Gilbert JR, Manajemen, Sixth Edition, Printice Hall, Inc. USA, 1996.
6. Harold Koontz, C O 19Donnell, HeinzW, Manajemen, Alih Bahasa D Susilaradeya, Airlangga, 1986.

	Supporters:
Supporting lecturer	Drs. Ec. Mein Kharnolis, M.SM.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (*offline*)	Online (*online*)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Students are able to understand the concept and meaning of organization, organizational principles, characteristics of organizations	- Explain the meaning of organization - Explain the principles of organization Explain the characteristics of organizations	**Criteria:** The value of each assessment item is 1-10	Group discussion presentation and reflection 2 X 50			0%
2	Students are able to understand the meaning of management management tools	- Explain the definition of management - Explain management tools - Explain management principles	**Criteria:** Score each assessment item 1 - 10	Presentation of discussion and reflection 2 X 50			0%
3	Students are able to understand the differences between management and managers as well as the skills that a manager must have	- Explain the meaning of manager - Explain the levels of manager - Explain the skills of a manager Explain the activities of a manager	**Criteria:** Score each assessment item 1 - 10	Discussion of practice assignments to find library sources and other references 2 X 50			0%
4	Students are able to understand the organization's external and internal environment as well as the organization's social responsibility towards the environment and society	- Explain the characteristics of the organization's internal environment - Explain the characteristics of the organization's external environment. Explain the social responsibility of the organization to the surrounding community	**Criteria:** Score each assessment item 1 - 10	Discussion of exercises and assignments 2 X 50			0%
5	Students are able to understand and make plans	- Explain the stages in making a plan - Explain the characteristics of a good plan. - Explain the benefits of planning. - Explain the advantages and disadvantages of planning. - Explain the factors that fail a plan	**Criteria:** Score each assessment item 1 - 10	Discussion of exercises and assignments 2 X 50			0%
6	Students are able to understand how to make a decision	- Explain the decision making process - Explain decision making techniques - Explain the differences between symptoms and problems Explain the types of decisions	**Criteria:** Score each assessment item 1 - 10	Group discussion presentation 2 X 50			0%
7	Students are able to understand communication, communication goals, communication functions and how to overcome communication barriers	- Explain the meaning of communication - Explain good communication techniques. - Explain the flow of communication in the organization. - Explain the inhibiting factors in communication. Explain ways to overcome barriers in communication	**Criteria:** Score each assessment item 1 - 10	Group discussion presentation 2 X 50			0%
8	MIDTERM EXAM			2 X 50			0%
9	Students are able to understand organizing and creating an organizational structure for dividing work	- Explain the meaning of organizing. - Explain the division of work in the organization. - Explain departmentalization - Explain the parts in the organizational structure	**Criteria:** The value of each assessment instrument is 1 - 10	Presentation and group discussion 2 X 50			0%

No							%
10	Students are able to understand Authority and Power	- Explaining Authority - Explaining Power - Explaining the manager's authority and influence	**Criteria:** Score each assessment item 1 - 10	Presentation and group discussion 2 X 50			0%
11	Students are able to understand how Human Resources selection organizes promotion and transfer training staff	- Explain the methods of HR selection - Explain the sources of labor. - Explain how to organize staff. - Explain how to train new and old employees. - Explain promotions and transfers	**Criteria:** Score each assessment item 1 - 10	Presentation and group discussion 2 X 50			0%
12	Students are able to understand how to motivate employees	- Explain motivation theories. - Explain about compensation. - Explaining rewards and punishers.	**Criteria:** Score each assessment item 1 - 10	Presentation and group discussion 2 X 50			0%
13	Students are able to understand how to lead	- Explain the definition of leadership. Explain theories about leadership	**Criteria:** Score each assessment criterion 1 - 10	Presentation and group discussion 2 X 50			0%
14	Students are able to understand various leadership styles and the characteristics of a leader	- Explain the various leadership styles. Explain the various characteristics of leaders	**Criteria:** The value of each assessment instrument is 1 - 10	Presentation and group discussion 2 X 50			0%
15	Students are able to understand how to supervise activities in an organization	Explain the definition of supervision. Explain the supervision process. Explain the types of supervision	**Criteria:** The value of each assessment instrument is 1-10	Practice discussion and reflection 2 X 50			0%
16							0%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
		0%

Notes
1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.