



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Bachelor of Laws Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date																																																			
State Administrative Law	7420103028	Compulsory Study Program Subjects	T=3	P=0	ECTS=4.77	2	December 18, 2023																																																			
AUTHORIZATION		SP Developer	Course Cluster Coordinator			Study Program Coordinator																																																				
		Dr. Hananto Widodo, S.H., M.H.	Dr. Hananto Widodo, S.H., M.H.			Vita Mahardhika, S.H., M.H.																																																				
Learning model	Case Studies																																																									
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																									
	PLO-20	Act as a citizen who is proud and loves the country by obeying the law and being disciplined in social and state life;																																																								
	Program Objectives (PO)																																																									
	PO - 1	Students master the substance of the State Administrative Law course.																																																								
	PLO-PO Matrix																																																									
	<table border="1" style="margin: auto;"> <tr> <td style="padding: 5px;">P.O</td> <td style="padding: 5px;">PLO-20</td> </tr> <tr> <td style="padding: 5px;">PO-1</td> <td style="padding: 5px;"></td> </tr> </table>		P.O	PLO-20	PO-1																																																					
P.O	PLO-20																																																									
PO-1																																																										
PO Matrix at the end of each learning stage (Sub-PO)																																																										
	<table border="1" style="margin: auto;"> <tr> <td rowspan="2" style="padding: 5px;">P.O</td> <td colspan="16" style="text-align: center;">Week</td> </tr> <tr> <td style="padding: 5px;">1</td> <td style="padding: 5px;">2</td> <td style="padding: 5px;">3</td> <td style="padding: 5px;">4</td> <td style="padding: 5px;">5</td> <td style="padding: 5px;">6</td> <td style="padding: 5px;">7</td> <td style="padding: 5px;">8</td> <td style="padding: 5px;">9</td> <td style="padding: 5px;">10</td> <td style="padding: 5px;">11</td> <td style="padding: 5px;">12</td> <td style="padding: 5px;">13</td> <td style="padding: 5px;">14</td> <td style="padding: 5px;">15</td> <td style="padding: 5px;">16</td> </tr> <tr> <td style="padding: 5px;">PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																							
P.O	Week																																																									
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PO-1																																																										
Short Course Description	This course has a position as a course that underlies all courses in the Government Law section. Serves as a reference for the substance of other government law courses. Teaches about the principles, norms and rules as well as phenomena that exist in State Administrative Law. Lectures are carried out with lectures, case study analysis, presentations and discussions.																																																									
References	Main :																																																									
	1. Hilaire Barnett, Constitutional and Administrative Law , Fourth Edition, London : Cavendish Publishing, 2002. HR, Ridwan, Hukum Administrasi Negara , Jakarta : PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Hukum Administrasi dan Tindak Pidana Korupsi , Yogyakarta, Gadjah Mada University Press, 2011. _____, Hukum Administrasi dan Good Governance , Universitas Trisakti, Jakarta, 2012. Nuryanto A. Daim, Hukum Administrasi Perbandingan Penyelesaian Maladministrasi oleh Ombudsman dan Pengadilan Tata Usaha Negara, Surabaya, Laksbang, 2014.																																																									
	Supporters:																																																									
Supporting lecturer	Dr. Sulaksono, S.H., M.H. Dr. Bachrul Amiq, S.H., M.H. Dr. Hananto Widodo, S.H., M.H. Muh. Ali Masnun, S.H., M.H. Intan Lovisonnya, SH.,MH.																																																									
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)																																																			
		Indicator	Criteria & Form	Offline (offline)	Online (online)																																																					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)																																																			

1	Understand the meaning, term, definition, birth and scope of State Administrative Law	Students can:1. Understanding the Meaning of State Administrative Law 2. Understand the Terms and definitions of State Administrative Law Understanding the Birth of Administrative Law	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	lectures and discussions 3 X 50		Material: Understand the meaning, term, definition, birth and scope of State Administrative Law Library: Hilaire Barnett, <i>Constitutional and Administrative Law, Fourth Edition</i> , London: Cavendish Publishing, 2002. HR, Ridwan, <i>State Administrative Law</i> , Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, <i>Administrative Law and Corruption Crimes</i> , Yogyakarta, Gadjah Mada University Press, 2011. <i>Administrative Law and Good Governance</i> , Trisakti University, Jakarta, 2012. Nuryanto A. Daim, <i>Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court</i> , Surabaya, Laksbang, 2014.	5%
2	Understand the meaning, term, definition, birth and scope of State Administrative Law	Students can:1. Understanding the Meaning of State Administrative Law 2. Understand the Terms and definitions of State Administrative Law Understanding the Birth of Administrative Law	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	lectures and discussions 3 X 50		Material: Understand the meaning, term, definition, birth and scope of State Administrative Law Library: Hilaire Barnett, <i>Constitutional and Administrative Law, Fourth Edition</i> , London: Cavendish Publishing, 2002. HR, Ridwan, <i>State Administrative Law</i> , Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, <i>Administrative Law and Corruption Crimes</i> , Yogyakarta, Gadjah Mada University Press, 2011. <i>Administrative Law and Good Governance</i> , Trisakti University, Jakarta, 2012. Nuryanto A. Daim, <i>Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court</i> , Surabaya, Laksbang, 2014.	5%

3	Understand the meaning, term, definition, birth and scope of State Administrative Law	Students can:1. Understanding the Meaning of State Administrative Law 2. Understand the Terms and definitions of State Administrative Law Understanding the Birth of Administrative Law	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	lectures and discussions 3 X 50		Material: Understand the meaning, term, definition, birth and scope of State Administrative Law Library: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Lakhsang, 2014.</i>	5%
4	Understand the meaning, term, definition, birth and scope of State Administrative Law	Students can:1. Understanding the Meaning of State Administrative Law 2. Understand the Terms and definitions of State Administrative Law Understanding the Birth of Administrative Law	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	lectures and discussions 3 X 50		Material: understanding government actions Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Lakhsang, 2014.</i>	5%

5	Understand the various types of KTUN	Students can: 1. Understand the various types of KTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lectures and discussions 3 X 50		<p>Material: understanding one-sided government actions.</p> <p>Reference: Hilaire Barnett, <i>Constitutional and Administrative Law, Fourth Edition</i>, London: Cavendish Publishing, 2002. HR, Ridwan, <i>State Administrative Law</i>, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, <i>Administrative Law and Corruption Crimes</i>, Yogyakarta, Gadjah Mada University Press, 2011.</p> <p><i>Administrative Law and Good Governance</i>, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, <i>Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court</i>, Surabaya, Lakhsang, 2014.</p>	5%
6	Understand the various types of KTUN	Students can: 1. Understand the various types of KTUN	<p>Criteria: GOOD, ENOUGH, POOR</p> <p>Form of Assessment : Participatory Activities</p>	lectures and discussions 3 X 50		<p>Material: understanding the actions of a two-sided government.</p> <p>Reference: Hilaire Barnett, <i>Constitutional and Administrative Law, Fourth Edition</i>, London: Cavendish Publishing, 2002. HR, Ridwan, <i>State Administrative Law</i>, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, <i>Administrative Law and Corruption Crimes</i>, Yogyakarta, Gadjah Mada University Press, 2011.</p> <p><i>Administrative Law and Good Governance</i>, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, <i>Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court</i>, Surabaya, Lakhsang, 2014.</p>	5%

7	Understanding Government Actions	Students can: 1. Understand one-sided actions. Understanding Double-sided Actions	Criteria: Good, Average, Bad Form of Assessment : Participatory Activities	lectures and discussions 3 X 50		Material: examples of government actions Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
8	U.S.S	U.S.S	Criteria: Form of Assessment : Participatory Activities, Tests	USS 3X50		Material: Mid-Term Exam References: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	10%

9	Understand the purpose of licensing	Students can: 1. Understand the purpose of licensing and the basis for licensing	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: understanding the characteristics of decisions. Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
10	Understand the general principles of good governance	Students can: 1. Understand the general principles of good government2. Understand the difference between the general principles of good government and good governance	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: general principles of good government Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%

11	understand the definition of authority	Students can: 1. Understand the general principles of good government2. Understand the difference between the general principles of good government and good governance	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: understanding the definition of authority. Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
12	understand the parts of the decree and the differences with the regulations	Students can: 1. Understand the general principles of good government2. Understand the difference between the general principles of good government and good governance	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: understanding parts of a decree and the differences with regulations Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%

13	Understanding about Government Oversight	Students can: 1. Understand the various types of government supervision	Criteria: Good, Average, Bad Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: Understanding Government Supervision Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Lakshang, 2014.</i>	5%
14	Understand the sources of state administrative law	Students can: 1. Understand the various types of government supervision	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: Understanding the sources of state administrative law. Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Lakshang, 2014.</i>	5%

15	Understanding the Definition and Objectives of State Administrative Courts	Students can: 1. Understand the meaning of State Administrative Court2. Understanding the Objectives of State Administrative Courts	Criteria: OK, enough, not enough Form of Assessment : Participatory Activities	Lecture, Question and Answer 3 X 50		Material: Understanding the Definition and Objectives of State Administrative Justice Reference: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
16	US	1.US 2.GOOD, ENOUGH, POOR	Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct Form of Assessment : Test	3 X 50		Material: Final Semester Exam References: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	20%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	75%
2.	Test	25%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.

3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.