

	Universitas Negeri Surabaya Faculty of Social and Legal Sciences, Bachelor of Laws Study Program						Document Code																																				
SEMESTER LEARNING PLAN																																											
Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date																																				
State Administrative Court Procedure Law	7420102022	Compulsory Study Program Subjects	T=2	P=0	ECTS=3.18	5	July 17, 2024																																				
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator																																					
	Dr. Hananto Widodo, S.H., M.H				Vita Mahardhika, S.H., M.H.																																					
Learning model	Case Studies																																										
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																										
	PLO-20	Act as a citizen who is proud and loves the country by obeying the law and being disciplined in social and state life;																																									
	Program Objectives (PO)																																										
	PO - 1	The course contains the flow of the trial																																									
	PLO-PO Matrix																																										
	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20%;"></td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> <td style="width: 10%;">P.O</td> </tr> <tr> <td></td> <td>PO-1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O	P.O		PO-1																
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	PO-1																																										
Short Course Description	This course is a continuation of the State Administrative Law course which studies the process of procedural procedures at the PTUN. Administrative Court Law is a formal law that maintains HAN as its material law. Lectures are carried out with lectures, case study analysis, presentations and discussions.																																										
References	Main :																																										
	<ol style="list-style-type: none"> 1. John Alder, General Principles of Constitutional and Administrative Law, Fourth Edition , New York: Palgrave Macmillan, 2002. 2. HR, Ridwan, Hukum Administrasi Negara , Jakarta : PT. RajaGrafindo Persada, 2006. 3. Nur Basuk Minarno, Penyalahgunaan Wewenang dalam Pengelolaan Keuangan Daerah tang Berimplikasi Tindak Pidana Korupsi , Laksbang Mediatama, Yogyakarta, 2008. 4. R. Wiyono, Hukum Acara Peradilan Tata Usaha Negara , Sinar Grafika, Jakarta, 2008. 5. Philipus M. Hadjon, Hukum Administrasi dan Tindak Pidana Korupsi , Yogyakarta, Gadjah Mada University Press, 2011. 																																										
	Supporters:																																										
Supporting lecturer	Dr. Sulaksono, S.H., M.H. Dr. Hananto Widodo, S.H., M.H. Muh. Ali Masnun, S.H., M.H. Intan Lovisonnya, SH.,MH.																																										

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the flow of the trial	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: the course contains the flow of trials. Reference: <i>R. Wiyono, State Administrative Court Procedure Law, Sinar Graphics, Jakarta, 2008.</i></p> <hr/> <p>Material: the course contains the flow of trials. Reference: <i>R. Wiyono, State Administrative Court Procedure Law, Sinar Graphics, Jakarta, 2008.</i></p> <hr/> <p>Material: course contains the flow of trials. Reference: <i>HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006.</i></p>	5%
2	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the subject of the HAPTUN dispute	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding the subject of HAPTUN disputes Library: <i>R. Wiyono, Procedural Law for State Administrative Courts, Sinar Graphics, Jakarta, 2008.</i></p> <hr/> <p>Material: understanding the subject of HAPTUN disputes Library: <i>R. Wiyono, Procedural Law for State Administrative Courts, Sinar Graphics, Jakarta, 2008.</i></p>	5%

3	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the object of the HAPTUN dispute	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	Offline 50x2 minutes		<p>Material: understanding the object of the HAPTUN dispute Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding the object of the HAPTUN dispute Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
4	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand posita in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding posita in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding posita in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
5	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the petitum in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding the petitum in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding the petitum in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%

6	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	able to understand replicas in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding replicas in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding replicas in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
7	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand duplicates in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding duplicates in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding duplicates in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
8	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	Midterm exam	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Test</p>	lecture 50x2 minutes		<p>Material: Mid-Semester Exam References: R. Wiyono, <i>State Administrative Court Procedure Law</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: Mid-Semester Exam References: R. Wiyono, <i>State Administrative Court Procedure Law</i>, Sinar Graphics, Jakarta, 2008.</p>	15%

9	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	Students can understand proof in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: students can understand the evidence in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: students can understand the evidence in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
10	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the evidence in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding the evidence in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding the evidence in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	0%
11	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the witnesses in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding witnesses in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding witnesses in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%

12	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the experts in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding experts in HAPTUN Library: R. Wiyono, <i>State Administrative Court Procedure Law</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding experts in HAPTUN Library: R. Wiyono, <i>State Administrative Court Procedure Law</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
13	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the interim decision in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 2 X 50		<p>Material: understanding interlocutory decisions in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding interlocutory decisions in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%

14	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the final decision in HAPTUN	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding the final decision in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding the final decision in HAPTUN Library: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	5%
15	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	understand the example of a HAPTUN decision	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	lecture 50x2 minutes		<p>Material: understanding examples of HAPTUN decisions Reader: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p> <hr/> <p>Material: understanding examples of HAPTUN decisions Reader: R. Wiyono, <i>Procedural Law for State Administrative Courts</i>, Sinar Graphics, Jakarta, 2008.</p>	0%

16	good if everything is correct, sufficient if 50% correct, poor if less than 50% correct	Final exams	Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct Form of Assessment : Test	lecture 50x2 minutes		Material: Final Semester Examination References: <i>R. Wiyono, State Administrative Court Procedure Law, Sinar Graphics, Jakarta, 2008.</i> Material: Final Semester Examination References: <i>R. Wiyono, State Administrative Court Procedure Law, Sinar Graphics, Jakarta, 2008.</i>	25%
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Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	60%
2.	Test	40%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.

