

## Universitas Negeri Surabaya Faculty of Social and Legal Sciences, **Bachelor of Laws Study Program**

Document Code

# SEMESTER LEARNING PLAN

Courses		CODE	Course Family		Credit Weight		ight	SEMESTER	Compilation Date
PLKH 5 (Legis	slative Drafting	7420101178			T=1	P=0	ECTS=1.59	5	July 17, 2024
AUTHORIZATION		SP Developer		Course Cluster Coordinator			oordinator	Study Program	n Coordinator
		Dr. Hananto Widodo, S	do, S.H., M.H.		li Mas	nun, S	S.H., M.H.	Vita Mahardhil	ka, S.H., M.H.
Learning model	Case Studies								
Program	PLO study pi	rogram that is charged to	the course						
Learning Outcomes (PLO)	PLO-20	Act as a citizen who is proud life;	and loves the coun	try by ob	eying	the la	w and being o	lisciplined in soc	ial and state
	Program Obi	ectives (PO)							

PO - 1 Students are able to master the substance of the PLKH 5 (Legislative Drafting) course

#### **PLO-PO Matrix**

P.O	PLO-20
PO-1	

#### PO Matrix at the end of each learning stage (Sub-PO)

P.O									Wee	k						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
PO-1																

### **Short** Course Description

This course is an expertise course in the field of legislative drafting. This course not only examines the science of legislation, but also the ability to create academic texts and Regional Regulations.

#### References

#### Main:

1. B. Hestu Cipto Handoyo, 2014, Prinsip-Prinsip Legal Drafting & Desain Naskah Akademik . Yogyakarta : Cahaya Atma Pusaka Eka N.A.M. Sihombing dan Ali Marwan HSB , 2017, Ilmu Perundang-undangan , Medan : Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti dan Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Penerbit Thafa Media

#### Supporters:

#### Supporting lecturer

Dr. Sulaksono, S.H., M.H. Dr. Hananto Widodo, S.H., M.H. Muh. Ali Masnun, S.H., M.H. Irfa Ronaboyd, S.H., M.H.

Week-	Final abilities of each learning stage		Evaluation	Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [ References	Assessment Weight (%)
	(Sub-PO)	Indicator	Criteria & Form	Offline ( offline )	Online ( online )	]	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Tuition Contract	Tuition	Criteria:	Lectures and	Material:	5%
2	Students are	Able to	1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Discussions 2 X 50	Students are able to understand and explain the basis of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%
	Students are able to understand and explain the basis of statutory regulations	Able to understand and explain the basis of statutory regulations	Criteria: 1.Good 2.Currently 3.Bad  Forms of Assessment: Participatory Activities, Practice/Performance, Tests	Lectures, Discussions and Questions and Answers 2 X 50	Material: Students are able to understand and explain the basis of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%

3	Students are able to understand and explain the basis of statutory regulations	Able to understand and explain the basis of statutory regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, Discussions and Questions and Answers 2 X 50	Material: Students are able to understand and explain the basis of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%
4	Students are able to understand and explain the principles of forming statutory regulations	able to understand and explain the principles of forming statutory regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, discussions and questions and answers 2 X 50	Material: Students are able to understand and explain the principles of forming statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%

5							
	Students are	able to	Criteria:	Lectures,	l N	Material:	5%
	able to	understand	1.Good	discussions		Students are	
Ī	understand and	and explain	2.Currently	and	a	able to	
	explain the	the	3.Bad	questions	u	understand	
	principles of forming statutory	principles of forming	J.Dad	and answers		and explain	
	regulations	statutory	Form of Assessment :	2 X 50		he principles	
	rogalationo	regulations	Participatory Activities			of forming	
		· ·	r artiolpatory riotivities		s	statutory	
						egulations.	
					F	Reference: B.	
						Hestu Cipto	
						Handoyo,	
						2014.	
						Principles of	
					L	_egal Drafting	
						& Design of	
						Academic	
						Manuscripts.	
						Yogyakarta:	
						Cahaya Atma	
						Pusaka Eka	
						VAM	
						Sihombing	
						and Ali	
						Marwan HSB,	
						2017,	
						Legislative Science,	
						Science, Medan:	
						viedan: Pustaka	
						Prima Yahya	
						Ahmad Zaeni,	
						Ristina Kudhanti and	
						Yudhanti and	
						Aditia	
						Syaprillah,	
						2016,	
						_egislative	
						Orafting,	
						Yogyakarta:	
						Thafa Media	
					F	Publisher	
6	Students are	able to	Criteria:	Presentation		Material:	5%
	able to prepare	prepare	1.Good	2 X 50		Students are	370
1	A a a damaia	Academic		- // 00	i   -		
i l	Academic		2 Currently		l a		
	Papers	Papers	2.Currently			able to	
	Papers according to Law	Papers according to	2.Currently 3.Bad		c	able to compose	
	Papers	Papers according to Law no. 12	3.Bad		C	able to compose Academic	
	Papers according to Law	Papers according to	3.Bad Form of Assessment :		C A F	able to compose Academic Papers	
	Papers according to Law	Papers according to Law no. 12	3.Bad		C A F a	able to compose Academic Papers according to	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C A F a L	able to compose Academic Papers according to Law no. 12 of	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   B   L   L	able to compose Academic Papers according to Law no. 12 of	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   B   L   2   E	able to compose Academic Papers according to Law no. 12 of 2011 Bibliography:	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   a   L   2   E	able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: B. Hestu Cipto	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   a   L   2   E   F	able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: B. Hestu Cipto Handoyo,	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   a   L   2   E   F   2	able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: 3. Hestu Cipto Handoyo, 2014.	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   a   L   2   E   E   2   F	able to compose Academic Papers according to aw no. 12 of 2011 Bibliography: 3. Hestu Cipto Handoyo, 2014.	
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	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   B   L   E   E   E   F   L   S	able to compose Academic Papers according to aw no. 12 of 2011  Bibliography: B. Hestu Cipto Handoyo, 2014, Principles of Legal Drafting & Design of	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   A   L   2   E   E   F   L   A   A	able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: B. Hestu Cipto Handoyo, 2014, Principles of Legal Drafting & Design of Academic	
	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   A   L   C   C   A   C   C   C   C   C   C   C	able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: B. Hestu Cipto Handoyo, 2014, Principles of Legal Drafting & Design of Academic Manuscripts.	
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	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   C   C   C   C   C   C   C   C   C	able to compose Academic Papers Academic Papers Academic Papers Academic Papers Academic Papers Pape	
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	Papers according to Law	Papers according to Law no. 12	3.Bad Form of Assessment :		C   A   F   C   C   C   C   C   C   C   C   C	able to compose Academic Papers Academic Papers Academic Papers Academic Papers Academic Papers Academic Papers Pa	

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8	Students are able to prepare Academic Papers according to Law no. 12 of 2011	able to prepare Academic Papers according to Law no. 12 of 2011	Criteria:  1.Good 2.Currently 3.Bad  Forms of Assessment: Participatory Activities, Project Results Assessment / Product Assessment, Portfolio Assessment	Presentation 2 X 50		Material: Students are able to compose Academic Papers according to Law no. 12 of 2011 Bibliography: B. Hestu Cipto Handoyo, 2014,. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%
8	013	UIS	1.Good 2.Currently 3.Bad  Form of Assessment: Practice/Performance, Test	2 X 50		Material: Mid- Semester Exam Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	15%

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9	Students are able to process the formation of statutory regulations	able to process the formation of legislative regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, Discussions, Questions and Answers 2 X 50	S   A   F   S   T	Material: Students are able to process the formation of statutory regulations. Reference: B.	5%
					F F F F F F F F F F F F F F F F F F F	Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	
10	Students are able to process the formation of statutory regulations	able to process the formation of legislative regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, Discussions, Questions and Answers 2 X 50	F F F F F F F F F F F F F F F F F F F	Material: Students are able to process the formation of statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%

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11	Students are	able to	Criteria:	Lectures,		Material:	5%
	able to	understand	1.Good	discussions		Students are	
	understand and	and explain	2.Currently	and		able to	
	explain	participation	3.Bad	questions		understand	
	participation in the formation of	in the formation of	J.Dau	and answers		and explain	
	statutory	statutory	Form of Assessment :	2 X 50		participation in	
	regulations	regulations	Participatory Activities			the formation	
	. 3	3	l articipatory Activities			of laws and	
						regulations.	
						Reference: B.	
						Hestu Cipto	
						Handoyo,	
						2014.	
						Principles of	
						Legal Drafting	
						& Design of	
						Academic	
						Manuscripts.	
						Yogyakarta:	
						Cahaya Atma	
						Pusaka Eka	
						NAM	
						Sihombing	
						and Ali	
						Marwan HSB,	
						2017,	
						Legislative	
						Science,	
						Medan:	
						Pustaka	
						Prima Yahya	
						Ahmad Zaeni,	
						Ristina	
						Yudhanti and	
						Aditia	
						Syaprillah,	
						2016,	
						Legislative	
						Drafting,	
						Yogyakarta: Thafa Media	
						Publisher	
12	Students are	able to	Criteria:	Lectures,		Material:	5%
	able to	understand	1.Good	discussions		Students are	<b>-</b>
	understand and	and explain	2.Currently	and		able to	
	explain	participation		questions		understand	
	participation in	in the	3.Bad	and answers		and explain	
	the formation of statutory	formation of statutory	Form of Assessment :	2 X 50		participation in	
	regulations	regulations		2 X 30		the formation	
	regulations	regulations	Participatory Activities			of laws and	
						regulations.	
						Reference: B.	
						Hestu Cipto	
						Handoyo,	
						2014.	
						Principles of	
						Legal Drafting	
						& Design of	
						Academic	
			İ	Ì	i	Manuscripts.	
						Yogyakarta:	
						Cahaya Atma	
						Cahaya Atma Pusaka Eka	
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						Cahaya Atma Pusaka Eka NAM Sihombing	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali	
						Cahaya Atma Pusaka Eka NAM Sihombing	
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						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB,	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017,	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science,	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni,	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah,	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016,	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative	
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						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta:	
						Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting,	

			T	1		
13	Students are able to master the techniques of drafting statutory regulations	able to master the techniques of drafting statutory regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, Discussions and Presentations 2 X 50	Material: Students are able to master the techniques of drafting statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%
14	Students are able to master the techniques of drafting statutory regulations	able to master the techniques of drafting statutory regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, Discussions and Presentations 2 X 50	Material: Students are able to master the techniques of drafting statutory regulations. Reference: B. Hestu Cipto Handoyo, 2014. Principles of Legal Drafting & Design of Academic Manuscripts. Yogyakarta: Cahaya Atma Pusaka Eka NAM Sihombing and Ali Marwan HSB, 2017, Legislative Science, Medan: Pustaka Prima Yahya Ahmad Zaeni, Ristina Yudhanti and Aditia Syaprillah, 2016, Legislative Drafting, Yogyakarta: Thafa Media Publisher	5%

15	Students are able to master the techniques of drafting statutory regulations	able to master the techniques of drafting statutory regulations	Criteria: 1.Good 2.Currently 3.Bad  Form of Assessment: Participatory Activities	Lectures, Discussions and Presentations 2 X 50	Stu able the of c stat reg Ref Hes Han 2011 Prin Leg & D Aca Ma. 2011 Leg Sci Me. Pus Prin Ahn Ris Yuc Adi Sye 201 Leg Dra Yog Tha	inciples of gal Drafting Design of ademic anuscripts. gyakarta: thaya Atma saka Eka M nombing d Ali arwan HSB, 17, gislative ience, edan: staka mad Zaeni, stina dhanti and litia aprillah,	5%
16	Final exams	Able to do UAS	Criteria: Good, Enough, Poor Form of Assessment : Assessment of Project Results / Product Assessment, Practices / Performance	2 X 50	Fin. Ser Exc Rea Hes Han 201 Prin Leg & D Cal Sci Ma. 201 Leg Sci Me. 201 Leg Sci Me. Pus Ahr Ris Yuc Adri Adri Sya 201 Leg Dra Yog Thai Ser	mester am ader: B. stu Cipto sindoyo, 14. inciples of gal Drafting Design of ademic ademic anuscripts. gyakarta: shaya Atma saka Eka M anombing d Ali arwan HSB, 17, gislative ience, estaka ima Yahya mad Zaeni, stina dhanti and litia aprillah,	15%

**Evaluation Percentage Recap: Case Study** 

No	Evaluation	Percentage
1.	Participatory Activities	63.34%
2.	Project Results Assessment / Product Assessment	9.17%
3.	Portfolio Assessment	1.67%
4.	Practice / Performance	16.67%
5.	Test	9.17%
		100%

#### Notes

- Learning Outcomes of Study Program Graduates (PLO Study Program) are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses are several learning outcomes of study program graduates (CPL-Study Program)
  which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills
  and knowledge.
- 3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- 4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria are benchmarks used as a measure or measure of learning achievement in assessments based
  on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and
  unbiased. Criteria can be quantitative or qualitative.
- 7. Forms of assessment: test and non-test.
- 8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods: Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- 10. Learning materials are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- 11. The assessment weight is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- 12. TM=Face to face, PT=Structured assignments, BM=Independent study.