



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences,
Bachelor of Laws Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date																																																	
PLKH 2 (TUN Judicial Practice)	7420101175	Compulsory Study Program Subjects	T=1 P=0 ECTS=1.59	5	July 17, 2024																																																	
AUTHORIZATION		SP Developer	Course Cluster Coordinator	Study Program Coordinator																																																		
		Dr. Hananto Widodo, S.H., M.H	Dr. Hananto Widodo, S.H., M.H	Vita Mahardhika, S.H., M.H.																																																		
Learning model	Case Studies																																																					
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																					
	PLO-9	Able to understand general knowledge																																																				
	PLO-14	Able to apply logical, critical, systematic, solution and innovative thinking																																																				
	Program Objectives (PO)																																																					
	PO - 1	Student proficiency in TUN Judicial practice																																																				
	PLO-PO Matrix																																																					
		<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 10%;">P.O</td> <td style="width: 30%;">PLO-9</td> <td style="width: 30%;">PLO-14</td> <td style="width: 30%;"></td> </tr> <tr> <td>PO-1</td> <td></td> <td></td> <td></td> </tr> </table>				P.O	PLO-9	PLO-14		PO-1																																												
	P.O	PLO-9	PLO-14																																																			
	PO-1																																																					
	PO Matrix at the end of each learning stage (Sub-PO)																																																					
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td rowspan="2" style="width: 10%;">P.O</td> <td colspan="16" style="text-align: center;">Week</td> </tr> <tr> <td style="width: 5%;">1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>				P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																
P.O	Week																																																					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16																																						
PO-1																																																						
Short Course Description	This course has a position as a course that underlies all courses in the Government Law section. Serves as a reference for the substance of other government law courses. Teaches about the principles, norms and rules as well as phenomena that exist in State Administrative Law. Lectures are carried out with lectures, case study analysis, presentations and discussions.																																																					
References	Main :																																																					
	1. Hilaire Barnett, Constitutional and Administrative Law , Fourth Edition, London : Cavendish Publishing, 2002. HR, Ridwan, Hukum Administrasi Negara , Jakarta : PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Hukum Administrasi dan Tindak Pidana Korupsi , Yogyakarta, Gadjah Mada University Press, 2011. _____, Hukum Administrasi dan Good Governance , Universitas Trisakti, Jakarta, 2012. Nuryanto A. Daim, Hukum Administrasi Perbandingan Penyelesaian Maladministrasi oleh Ombudsman dan Pengadilan Tata Usaha Negara, Surabaya, Laksbang, 2014.																																																					
	Supporters:																																																					
Supporting lecturer	Dr. Hananto Widodo, S.H., M.H. Muh. Ali Masnun, S.H., M.H. Intan Lovisonnya, SH.,MH.																																																					
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)																																															
		Indicator	Criteria & Form	Offline (offline)	Online (online)																																																	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)																																															

1	Preparing PTUN proceedings, students are able to understand and explain the legal sources for the application of PTUN, the principles of PTUN, subject and object of PTUN, posita and petitum	Arranging State Administrative Court procedures	Criteria: GOOD, ENOUGH, POOR Form of Assessment : Participatory Activities	Prepare State Administrative Court procedures 1 X 50		Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
2	When preparing PTUN proceedings, students can explain the flow of dispute resolution at PTUN, administrative efforts and direct lawsuits through PTUN	Arranging State Administrative Court procedures	Criteria: GOOD, ENOUGH, POOR Form of Assessment : Participatory Activities	Prepare State Administrative Court procedures 1 X 50		Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%

3	<p>Arranging State Administrative Court proceedings, Students are able to explain the reasons for filing a lawsuit, the terms of the PTUN lawsuit and determine one case for each group</p>	<p>Arranging State Administrative Court procedures</p>	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	<p>Prepare State Administrative Court procedures 1 X 50</p>		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <hr/> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p> <hr/> <p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <hr/> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%
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4	Arranging the State Administrative Court procedure, each group begins the preliminary dispute examination process in front of the class	Arranging State Administrative Court procedures	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities, Practice/Performance</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%
5	Arranging the State Administrative Court proceedings, students read out the replica and duplicate lawsuits	Arranging State Administrative Court procedures	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%

6	Preparing State Administrative Court procedures, the elements that must be included in the decision	Arranging State Administrative Court procedures	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Participatory Activities</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%
7	Arrange State Administrative Court procedures, make correct decisions	Arranging State Administrative Court procedures	<p>Criteria: GOOD, ENOUGH, POOR</p> <p>Form of Assessment : Participatory Activities</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%

8	U.S.S	Arranging State Administrative Court procedures	<p>Criteria: GOOD, ENOUGH, POOR</p> <p>Form of Assessment : Practice / Performance</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	15%
9	Arranging State Administrative Court proceedings, students can understand third party intervention as the subject of a lawsuit	Arranging State Administrative Court procedures	<p>Criteria: GOOD, ENOUGH, POOR</p> <p>Form of Assessment : Participatory Activities</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%

10	Preparing State Administrative Court procedures, various decisions	Arranging State Administrative Court procedures	<p>Criteria: GOOD, ENOUGH, POOR</p> <p>Form of Assessment : Participatory Activities, Practice/Performance</p>	Prepare State Administrative Court procedures 1 X 50		<p>Material: Preparing State Administrative Court proceedings</p> <p>Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%
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11	Compiling a State Administrative Court proceeding, students can continue the case process at PTUN with other stages of legal action	Arranging State Administrative Court procedures	Criteria: GOOD, ENOUGH, POOR Form of Assessment : Participatory Activities	Prepare State Administrative Court procedures 1 X 50		Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i> Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
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12	Arranging State Administrative Court proceedings, Students can explain about executions, types of executions, types of executions in court.	Arranging State Administrative Court procedures	Criteria: GOOD, ENOUGH, POOR Form of Assessment : Participatory Activities	Prepare State Administrative Court procedures 1 X 50		Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%
13	Preparing State Administrative Court proceedings, students can understand and explain evidence, various types of evidence, witnesses	Arranging State Administrative Court procedures	Criteria: GOOD, ENOUGH, POOR Form of Assessment : Participatory Activities	Prepare State Administrative Court procedures 1 X 50		Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i> <i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i>	5%

14	Prepare State Administrative Court procedures, evaluate and complete final reports (trial documents)	Arranging State Administrative Court procedures	<p>Criteria: GOOD, ENOUGH, POOR</p> <p>Form of Assessment : Participatory Activities</p>	Prepare State Administrative Court procedures 1 X 50	<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%
15	Arranging State Administrative Court proceedings, student skills in presenting trial simulations	Arranging State Administrative Court procedures	<p>Criteria: good, enough, less</p> <p>Form of Assessment : Participatory Activities</p>	Prepare State Administrative Court procedures 1 X 50	<p>Material: Preparing State Administrative Court proceedings Bibliography: <i>Hilaire Barnett, Constitutional and Administrative Law, Fourth Edition, London: Cavendish Publishing, 2002. HR, Ridwan, State Administrative Law, Jakarta: PT. RajaGrafindo Persada, 2006. Philipus M. Hadjon, Administrative Law and Corruption Crimes, Yogyakarta, Gadjah Mada University Press, 2011.</i></p> <p><i>Administrative Law and Good Governance, Trisakti University, Jakarta, 2012. Nuryanto A. Daim, Comparative Administrative Law on Settlement Maladministration by the Ombudsman and State Administrative Court, Surabaya, Laksbang, 2014.</i></p>	5%
16	US	US	<p>Criteria: good if everything is correct, sufficient if 50% correct, poor if less than 50% correct</p> <p>Form of Assessment : Practice/Performance, Test</p>	US 1 X 50	<p>Material: Preparing State Administrative Court proceedings References:</p>	15%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	65%
2.	Practice / Performance	27.5%
3.	Test	7.5%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.