



**Universitas Negeri Surabaya**  
**Faculty of Social and Legal Sciences,**  
**Bachelor of Laws Study Program**

Document  
Code

**SEMESTER LEARNING PLAN**

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Legal Writing (Thesis or Legal Memo)	7420106162	Compulsory Curriculum Subjects - National	T=6	P=0	ECTS=9.54	7	December 18, 2023
AUTHORIZATION	SP Developer	Course Cluster Coordinator	Study Program Coordinator				
	Arinto Nugroho, S.Pd.S.H.M.H.	Arinto Nugroho, S.Pd.S.H.M.H.	Vita Mahardhika, S.H., M.H.				

<b>Learning model</b>	<b>Project Based Learning</b>
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<b>Program Learning Outcomes (PLO)</b>	<b>PLO study program that is charged to the course</b>																																																		
	<b>PLO-6</b>	Able to formulate ideas logically, critically and argumentatively in the field of sports law and law in general, expressed both orally and in writing in accordance with academic ethics;																																																	
	<b>PLO-20</b>	Act as a citizen who is proud and loves the country by obeying the law and being disciplined in social and state life;																																																	
	<b>Program Objectives (PO)</b>																																																		
	<b>PO - 1</b>	Follow and complete the research																																																	
	<b>PLO-PO Matrix</b>																																																		
		<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>P.O</td> <td>PLO-6</td> <td>PLO-20</td> </tr> <tr> <td>PO-1</td> <td></td> <td></td> </tr> </table>	P.O	PLO-6	PLO-20	PO-1																																													
P.O	PLO-6	PLO-20																																																	
PO-1																																																			
<b>PO Matrix at the end of each learning stage (Sub-PO)</b>																																																			
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td rowspan="2">P.O</td> <td colspan="16">Week</td> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																
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PO-1																																																			

<b>Short Course Description</b>	Legal Writing (Thesis or legal Memo) is
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<b>References</b>	<b>Main :</b>	
		1. Pedoman Penyusunan Skripsi. Universitas Negeri Surabaya
	<b>Supporters:</b>	

Supporting lecturer	Dr. Pudji Astuti, S.H., M.H. Tamsil, S.H., M.H. Dr. Sulaksono, S.H., M.H. Eny Sulistyowati, S.H., M.H. Dr. Bachrul Amiq, S.H., M.H. Prof. Dr. Hj. Siti Nur Azizah, S.H., M.Hum. Indri Fogar Susilowati, S.H., M.H. Dr. Hananto Widodo, S.H., M.H. Emmilia Rusdiana, S.H., M.H. Budi Hermono, S.H., M.H. Arinto Nugroho, S.H., S.Pd., M.H. Nurul Hikmah, Lc., M.HI. Gelar Ali Ahmad, S.H., M.H. Mahendra Wardhana, S.H., M.Kn. Vita Mahardhika, S.H., M.H. Muh. Ali Masnun, S.H., M.H. Elisabeth Septin Puspoayu, S.H., M.H. Dita Perwitasari, S.H., M.Kn. Irfa Ronaboyd, S.H., M.H.						
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [ Estimated time]		Learning materials [ References ]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline ( offline )	Online ( online )		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to understand the techniques for preparing a scientific work	Students are able to understand the techniques for preparing a scientific work	<b>Criteria:</b> Students are able to understand the techniques for preparing a scientific work  <b>Form of Assessment :</b> Participatory Activities, Project Results Assessment / Product Assessment	Guidance 2 X 50		<b>Material:</b> Preparing a <b>Bibliography</b> <b>Proposal:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
2	Students are able to search library materials and present them in the form of a thesis proposal	Students are able to search library materials and present them in the form of a thesis proposal	<b>Criteria:</b> Students are able to search library materials and present them in the form of a thesis proposal  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Guidance 2 X 50		<b>Material:</b> Preparing a <b>Bibliography</b> <b>Proposal:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
3	Students are able to search library materials and present them in the form of a thesis proposal	Students are able to search library materials and present them in the form of a thesis proposal	<b>Criteria:</b> Students are able to search library materials and present them in the form of a thesis proposal  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Guidance 2 X 50		<b>Material:</b> Preparing a <b>Bibliography</b> <b>Proposal:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
4	Students are able to search library materials and present them in the form of a thesis proposal	Students are able to search library materials and present them in the form of a thesis proposal	<b>Criteria:</b> Students are able to search library materials and present them in the form of a thesis proposal  <b>Form of Assessment :</b> Project Results Assessment / Product Assessment	Guidance 2 X 50		<b>Material:</b> Preparing a <b>Bibliography</b> <b>Proposal:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%

5	Students are able to search library materials and present them in the form of a thesis proposal	Students are able to search library materials and present them in the form of a thesis proposal	<p><b>Criteria:</b> Students are able to search library materials and present them in the form of a thesis proposal</p> <p><b>Form of Assessment :</b> Project Results Assessment / Product Assessment</p>	Guidance 2 X 50		<p><b>Material:</b> Preparing a <b>Bibliography Proposal:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	5%
6	Students are able to search library materials and present them in the form of a thesis proposal	Students are able to search library materials and present them in the form of a thesis proposal	<p><b>Criteria:</b> Students are able to search library materials and present them in the form of a thesis proposal</p> <p><b>Form of Assessment :</b> Project Results Assessment / Product Assessment</p>	Guidance 2 X 50		<p><b>Material:</b> Preparing a <b>Bibliography Proposal:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	5%
7	Students are able to search library materials and present them in the form of a thesis proposal	Students are able to search library materials and present them in the form of a thesis proposal	<p><b>Criteria:</b> Students are able to search library materials and present them in the form of a thesis proposal</p> <p><b>Form of Assessment :</b> Project Results Assessment / Product Assessment</p>	Guidance 2 X 50		<p><b>Material:</b> Preparing a <b>Bibliography Proposal:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	5%
8	Students are able to take responsibility for the proposals prepared in front of the proposal examiners	Students are able to take responsibility for the proposals prepared in front of the proposal examiners	<p><b>Criteria:</b> Students are able to take responsibility for the proposals prepared in front of the proposal examiners</p> <p><b>Form of Assessment :</b> Project Results Assessment / Product Assessment, Test</p>	Proposal Seminar 2 X 50		<p><b>Material:</b> Preparing a <b>Bibliography Proposal:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	15%
9	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<p><b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared</p> <p><b>Form of Assessment :</b> Test</p>	Guidance 2 X 50		<p><b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	5%
10	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<p><b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared</p> <p><b>Form of Assessment :</b> Test</p>	Guidance 2 X 50		<p><b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	5%
11	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<p><b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared</p> <p><b>Form of Assessment :</b> Test</p>	Guidance 2 X 50		<p><b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis.</i> Surabaya State University</p>	5%

12	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared  <b>Form of Assessment :</b> Test	Guidance 2 X 50		<b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
13	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared  <b>Form of Assessment :</b> Test	Guidance 2 X 50		<b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
14	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared  <b>Form of Assessment :</b> Test	Guidance 2 X 50		<b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
15	Students carry out research in the field based on the proposals that have been prepared	Students carry out research in the field based on the proposals that have been prepared	<b>Criteria:</b> Students carry out research in the field based on the proposals that have been prepared  <b>Form of Assessment :</b> Test	Guidance 2 X 50		<b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	5%
16	Students present the results of their thesis in front of the examiner and defend their thesis in front of the examiner	Students present the results of their thesis in front of the examiner and defend their thesis in front of the examiner	<b>Criteria:</b> Students present the results of their thesis in front of the examiner and defend their thesis in front of the examiner  <b>Form of Assessment :</b> Test	2 X 50 Results Seminar		<b>Material:</b> research <b>Literature:</b> <i>Guidelines for Preparing a Thesis. Surabaya State University</i>	15%

#### Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	2.5%
2.	Project Results Assessment / Product Assessment	40%
3.	Test	57.5%
		100%

#### Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.

5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.