Document Code



Universitas Negeri Surabaya Faculty of Languages and Arts Japanese Language Education Undergraduate Study Program

SEMESTER LEARNING PLAN

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Courses			CODE			Со	urse	Fam	ily		Cre	dit W	eight		S	EMES	TER	Con	npilati e	ion
Bijinesu Kaiw	a		8820502324					sory S n Sub	Study jects		T=2	P=(EC	TS=3.1	.8	5	; 	June 202	e 14, 2	
AUTHORIZAT	ION		SP Develope	er						Cour	se Clu	ster	Coord	dinator	s	tudy F	Progran	n Coo	rdinat	tor
			Dr. Miftachul	Amri	, M.Pd	I.M.E	d			Rusm	niyati, S	S.Pd.,	, M.Po	d		Rusmiyati, S.Pd., M.Pd.				
Learning model	Case Studies																			
Program	PLO study pro	grai	m which is ch	narge	ed to 1	the o	our	se												
Learning Outcomes (PLO)	PLO-8	orie	e to plan, implement and evaluate Japanese language learning, linguistics, educational science and research ented towards process standards using science and technology-based Japanese language learning resources d learning media.																	
	PLO-14		stering basic la guage educatio		ge con	cept	s, lar	iguag	e lea	rning,	langua	ge sk	ills, la	anguage	e res	earch a	and Jap	anese	!	
	Program Object	ctive	es (PO)	` '																
	PO - 1	com ana	ents can explain relevant vocabulary and grammar in a Japanese business context. 2. Students can nunicate effectively in Japanese in common business situations. 3. Students can read, understand and ze business texts in Japanese. 4. Students can produce business texts that are clear and in accordance with nese language conventions.							and										
	PLO-PO Matrix	(
			P.O		PLO	D-8		F	PLO-1	.4										
			PO-1																	
	PO Matrix at th	ie ei	nd of each lea	arnin	ıg sta	ge (Sub-	PO)												
		_		1																1
			P.O		I . I	_			_			Neek						1		
		ļ,	20.4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
		Ľ	90-1															ļ		
Short Course Description	Training uses sp are also include understanding the and present the opening, the cor real conversation polite language, after that student	ed in ne ite cont itent ns wi ethic	the activity of the involved in the involved in the read and so on. De hile thinking abos, and the way	of rea ling. A termi out to y it is	ading iness At that ne the he app delive	articl with time situ olicat ered.	es/re Japa e, the ation ion s Sho	ading nese lectu in ea ituatio	peop peop rer a ch m on. W	at hav le or i ssesse eeting hen co	e a b in Japa es the , after onduct	usine anese way (expla ing a	ss number come of special spec	iance, panies. eaking, the cor ersatior	while Stud the solvers overs	e expla dents s suitabil sation r lectur	aining to summa to the summa tof the summa to the summa to the summa to the summa to the summa t	the mirize the hat is practiced to the practice the practice to the practice that the practice the practice that the practice the practice that the practice that the practice that the practice that the practice the practice that the pra	eaning e read, read, e mak	of ding the king e of
References	Main :																			
	Bunmeis no tame	sha N e no	oaki. 2009. Shi Miyazaki, Michi keesu gakus su Purezentees	ko. 29 shuu	009. N shoku	lihon uba	go de no d	Hata aibas	arako siti M	u! . To anabia	kyo: S	uriene	etto. k	Kondo,	Sai e	et.al. Bi	jinesu	Komyi	, unikes	hon
	Supporters:																			
Supporting lecturer	Miftachul Amri, N	1.Pd	., M.Ed., Ph.D.																	

Week-	Final abilities of each learning stage	E	Evaluation	Lear Stude	elp Learning, rning methods, nt Assignments, stimated time]	Learning materials	Assessment Weight (%)
	(Sub-PO)	Indicator	Criteria & Form	Offline (offline)	Online (online)	[References]	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	understand conversations on related themes through listening to self-introduction material	able to mention information in conversations on the theme of self-introduction	Criteria: 1.The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6.The final NA is (participation value x2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10 Form of Assessment: Participatory Activities, Practice/Performance	Problem based learning 2 X 50		Material: 1. Befu, H. (2001). Hegemony of Homogeneity: An Anthropological Analysis of Nihonjinron. Routledge. References: Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	10%

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2	understand conversations on related themes through listening to self-introduction material	able to mention information in conversations on the theme of self-introduction	Criteria: 1.The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators	Problem based learning' 2 X 50	Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	10%
			weighted assignment grade		Tanaka "Nihongo	
			4.3. The subsummative test		Bijinesu Hen" by Mitsuko	
			out once assessing all relevant		Ikeda, and Yoshiko	
			a written exam given a weight (2)		"Bijinesu Nihongo Tango 1000" by	
			(UAS) are carried out to measure		Higuchi	
			that have been selected			
			proportionally, given weights (3) 6.The final NA is (participation value			
			x2) (assignment value x 3) (UTS value x 2) UAS			
			value (3) divided by			
			Form of Assessment : Participatory Activities			

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3	understand conversations on related themes through listening to self-introduction material	able to mention information in conversations on the theme of self- introduction	Criteria: 1.The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance.	Problem based learning 2 X 50		Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai	4%
			activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, and			"Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji	
			presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test			Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko	
			(UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests			Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro	
			(UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3)			Higuchi Bibliography:	
			6.The final NA is (participation value x2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by				
			Form of Assessment : Participatory Activities, Practice/Performance				

	1		T	1		
4	understand	able to	Criteria:	Problem	Material:	5%
	conversations on	mention	1.The assessment is	based	"Bijinesu	
	related themes through listening	information in conversations	carried out on the	learning ⁴	Nihongo:	
	to self-introduction	on the theme	following aspects:	2 X 50	Chuukyuu Kara	
	material	of self-	2.1. Participation		Joutatsu	
		introduction	during lectures,		Made" by	
			attendance,		Masumi Kai	
			activeness is		"Bijinesu	
					Nihongo	
			carried out through		Bunshou	
			observation (weight		Mondai 300"	
			2)		by Akihiko	
			3.2. Assignment		Yonekawa	
			grades, weekly		"Bijinesu	
			exam grades, and		Nihongo: Yoji	
			presentations are		Jukugo 2000"	
			averaged into a		by Chiharu	
			weighted		Tanaka	
			assignment grade		"Nihongo	
			(3)		Keigo Training:	
			4.3. The		Bijinesu Hen"	
			subsummative test		by Mitsuko	
			(UTS) is carried		Hirai, Kazumi	
			` ,		Ikeda, and	
			out once assessing		Yoshiko	
			all relevant		Hayashi	
			indicators through		"Bijinesu	
			a written exam		Nihongo Tango	
			given a weight (2)		1000" by	
			5.4. Summative tests		Yoshihiro	
			(UAS) are carried		Higuchi	
			out to measure		Bibliography:	
			several indicators			
			that have been			
			selected			
			proportionally,			
			given weights (3)			
			6.The final NA is			
			(participation value			
			x2) (assignment			
			value x 3) (UTS			
			value x 2) UAS			
			,			
			value (3) divided by			
			10			
			Forms of Assessment			
			: Project Decults			
			Project Results			
			Assessment / Product			
			Assessment, Portfolio			
			Assessment, Practical			
			Assessment			
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5	understand conversations on related themes through listening to self-introduction material	able to mention information in conversations on the theme of self-introduction	Criteria: 1.The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6.The final NA is (participation value x 2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10 Forms of Assessment: Project Results Assessment / Product Assessment, Practical Assessment	Problem based learning 2 X 50		Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	5%

6	understand	able to	Criteria:	Problem	Material:	5%
	conversations on related themes	mention information in	1.The assessment is	based	"Bijinesu	
	through listening	conversations	carried out on the	learning ⁴	Nihongo:	
	to self-introduction	on the theme	following aspects:	2 X 50	Chuukyuu Kara	
	material	of self-	2.1. Participation		Joutatsu	
		introduction	during lectures,		Made" by	
			attendance,		Masumi Kai	
			activeness is		"Bijinesu	
			carried out through		Nihongo	
			observation (weight		Bunshou	
			2)		Mondai 300"	
			3.2. Assignment		by Akihiko	
			•		Yonekawa	
			grades, weekly		"Bijinesu	
			exam grades, and		Nihongo: Yoji	
			presentations are		Jukugo 2000"	
			averaged into a		by Chiharu	
			weighted		Tanaka	
			assignment grade		"Nihongo	
			(3)		Keigo Training:	
			4.3. The		Bijinesu Hen"	
			subsummative test		by Mitsuko	
			(UTS) is carried		Hirai, Kazumi	
			out once assessing		Ikeda, and Yoshiko	
			all relevant		Hayashi	
			indicators through		"Bijinesu	
			a written exam		Nihongo Tango	
			given a weight (2)		1000" by	
			5.4. Summative tests		Yoshihiro	
			(UAS) are carried		Higuchi	
			out to measure		Bibliography:	
			several indicators			
			that have been			
			selected			
			proportionally,			
			given weights (3)			
			6.The final NA is			
			(participation value			
			x2) (assignment			
			value x 3) (UTS			
			value x 2) UAS			
			value (3) divided by			
			10			
			Forms of Assessment			
			:			
			Project Results			
			Assessment / Product			
			Assessment, Practical			
			Assessment, Practice /			
			Performance			

7	understand	able to	Criteria:	Problem	Material:	5%
' I	conversations on	mention		based	"Bijinesu	3%0
	related themes	information in	1.The assessment is		,	
	through listening	conversations	carried out on the	learning ⁴	Nihongo:	
	to self-introduction	on the theme	following aspects:	2 X 50	Chuukyuu Kara	
	material	of self-	2.1. Participation		Joutatsu	
		introduction	during lectures,		Made" by	
			attendance,		Masumi Kai	
			activeness is		"Bijinesu	
			carried out through		Nihongo	
					Bunshou	
			observation (weight		Mondai 300"	
			2)		by Akihiko	
			3.2. Assignment		Yonekawa	
			grades, weekly		"Bijinesu	
			exam grades, and		Nihongo: Yoji	
			presentations are		Jukugo 2000"	
			averaged into a		by Chiharu	
			weighted		Tanaka	
			assignment grade		"Nihongo	
			5 5		Keigo Training:	
			(3)		Bijinesu Hen"	
			4.3. The		by Mitsuko	
			subsummative test		Hirai, Kazumi	
			(UTS) is carried		Ikeda, and	
			out once assessing		Yoshiko	
			all relevant		Hayashi	
			indicators through		"Bijinesu	
			a written exam		Nihongo Tango	
			given a weight (2)		1000" by	
			5.4. Summative tests		Yoshihiro	
			(UAS) are carried		Higuchi	
			out to measure		Bibliography:	
			several indicators		Bibliography.	
			that have been			
			selected			
			proportionally,			
			given weights (3)			
			6.The final NA is			
			(participation value			
			x2) (assignment			
			value x 3) (UTS			
			value x 2) UAS			
			value (3) divided by			
			10			
			10			
			Forms of Assessment			
			:			
			Project Results			
			Assessment / Product			
			Assessment, Portfolio			
			Assessment, Practical			
			Assessment, Tests			

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8	Mastering business conversation material	Able to create and present business conversations	Criteria: 1. The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6. The final NA is (participation value x 2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10 Forms of Assessment, Practice/Performance, Test	Show Ability 2 X 50	Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	15%

			T	ı	1	
9	understand conversations on related themes through listening to material offering invitations	Can mention information in conversation themes offering invitations	Criteria: 1.The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6.The final NA is (participation value x2) (assignment value x 3) (UTS yalue x 2) UTS	Problem based learning 2 X 50	Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	5%
			selected proportionally, given weights (3) 6.The final NA is (participation value x2) (assignment			
			Form of Assessment : Project Results Assessment / Product Assessment, Test			

10	understand conversations on related themes through listening to telephone reception material from business partners, conveying information related to matters asked on the telephone.	Can mention information in conversations on the theme of receiving telephone calls from business colleagues, conveying information related to matters asked on the telephone	Criteria: 1.The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant	problem based learning 2 X 50	Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi	5%
			5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6.The final NA is (participation value x2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10		Yoshihiro Higuchi Bibliography:	
			Form of Assessment : Portfolio Assessment, Practice/Performance, Test			

11	understand conversations on related themes through listening to telephone reception material from business partners, conveying information related to matters asked on the telephone.	Can mention information in conversations on the theme of receiving telephone calls from business colleagues, conveying information related to matters asked on the telephone.	Criteria: 1. The assessment is carried out on the following aspects: 2. 1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3. 2. Assignment grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4. 3. The subsummative test	peer teaching, question and answer, discussion, presentation. problem based learning 2 X 50	Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko	5%
	from business partners,	calls from business	during lectures, attendance,	presentation. problem	Masumi Kai	
	information related to matters asked	conveying information	carried out through	learning	Nihongo Bunshou	
		asked on the	2)		by Akihiko	
		telephone.	exam grades, and		"Bijinesu Nihongo: Yoji	
			averaged into a		by Chiharu	
			assignment grade		"Nihongo Keigo Training:	
			4.3. The subsummative test		,	
			(UTS) is carried out once assessing all relevant		Ikeda, and Yoshiko	
			indicators through a written exam		Hayashi "Bijinesu Nihongo Tango	
			given a weight (2) 5.4. Summative tests		1000" by Yoshihiro	
			(UAS) are carried out to measure several indicators		Higuchi Bibliography:	
			that have been selected			
			proportionally, given weights (3)			
			6.The final NA is (participation value x2) (assignment			
			value x 3) (UTS value x 2) UAS			
			value (3) divided by 10			
			Form of Assessment : Portfolio Assessment, Practice/Performance, Test			

ridormation in ridormation in related themse through listening to apoint on egotiating) apoint on material (making apointo, negotiating) attendance, activeness is carried visit (with propertion (weight 2) 3.2. Assignment grades, and presentations are averaged into a weighted assignment yade (3) 3.2. Assignment on material (with propertion on the propertion on the carried on the c					l	1	l l	
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through isterning to apointo, negotiating) apointo material (making apointo, negotiating)		related themes	apointo					
(making apointo, negotiating) (during lectures, attendance, activeness is carried out though by Akihiko Yonekawa "Bijinesu Pointongo Yoij Jukupo 2000" by Chiharu Tanaka assignment grade (assignment grade (assignment grade (assignment grade (assignment yointongo Tanaka assignment grade (assignment yointongo Tanaka (hira), and the proportionally (assignment yointongo Tanapo (asaita yointongo Tanapo (asaita yoin			themed					
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13	understand conversations on related themes through listening to apointo material (making apointo, negotiating)	Can mention information in apointo themed conversations (making apointo, negotiating)	Criteria: 1. The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6. The final NA is (participation value x2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10 Form of Assessment: Project Results Assessment / Product Assessment	PBL 2 X 50		Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	5%

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14	understand conversations on related themes through listening to suggested materials and offers in Japanese	Can mention information in conversations on the topic of suggestions and offers in Japanese	Criteria: 1. The assessment is carried out on the following aspects: 2.1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3.2. Assignment grades, and presentations are averaged into a weighted assignment grade (3) 4.3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6. The final NA is (participation value x2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10 Forms of Assessment, Practical Assessment,	PBL 2 X 50		Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	5%

15	understand conversations on related themes through listening to material offering invitations	Can mention information in conversations on the topic of suggestions and offers in Japanese	Criteria: 1. The assessment is carried out on the following aspects: 2. 1. Participation during lectures, attendance, activeness is carried out through observation (weight 2) 3. 2. Assignment grades, weekly exam grades, and presentations are averaged into a weighted assignment grade (3) 4. 3. The subsummative test (UTS) is carried out once assessing all relevant indicators through a written exam given a weight (2) 5. 4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3)	PBL 2 X 50	Material: Library: Material: "Bijinesu Nihongo: Chuukyuu Kara Joutatsu Made" by Masumi Kai "Bijinesu Nihongo Bunshou Mondai 300" by Akihiko Yonekawa "Bijinesu Nihongo: Yoji Jukugo 2000" by Chiharu Tanaka "Nihongo Keigo Training: Bijinesu Hen" by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi Bibliography:	5%
			all relevant indicators through a written exam given a weight (2) 5.4. Summative tests (UAS) are carried out to measure several indicators that have been selected proportionally, given weights (3) 6.The final NA is (participation value		by Mitsuko Hirai, Kazumi Ikeda, and Yoshiko Hayashi "Bijinesu Nihongo Tango 1000" by Yoshihiro Higuchi	
			x2) (assignment value x 3) (UTS value x 2) UAS value (3) divided by 10 Form of Assessment : Participatory Activities			

_	1				1	
16	understand	Can mention	Criteria:	PBL	Material:	5%
	conversations on	information in	1.The assessment is	2 X 50	Library:	
	related themes through listening	conversations on the topic	carried out on the			
	to material	of the topic	following aspects:		Material:	
	offering invitations	suggestions	2.1. Participation		"Bijinesu	
	, and the second	and offers in	during lectures,		Nihongo:	
		Japanese	attendance,		Chuukyuu Kara	
			activeness is		Joutatsu	
			carried out through		Made" by	
					Masumi Kai	
			observation (weight		"Bijinesu	
			2)		Nihongo	
			3.2. Assignment		Bunshou	
			grades, weekly		Mondai 300"	
			exam grades, and		by Akihiko	
			presentations are		Yonekawa	
			averaged into a		"Bijinesu	
			weighted		Nihongo: Yoji	
			assignment grade		Jukugo 2000"	
			(3)		by Chiharu	
			4.3. The		Tanaka	
			subsummative test		"Nihongo	
			(UTS) is carried		Keigo Training:	
			out once assessing		Bijinesu Hen"	
			all relevant		by Mitsuko	
			indicators through		Hirai, Kazumi	
			a written exam		Ikeda, and	
			given a weight (2)		Yoshiko	
			5.4. Summative tests		Hayashi	
					"Bijinesu	
			(UAS) are carried		Nihongo Tango	
			out to measure		1000" by	
			several indicators		Yoshihiro	
			that have been		Higuchi	
			selected		Bibliography:	
			proportionally,			
			given weights (3)			
			6.The final NA is			
			(participation value			
			x2) (assignment			
			value x 3) (UTS			
			value x 2) ÙAS			
			value (3) divided by			
			10			
			Forms of Assessment			
			Participatory Activities,			
			Project Results			
			Assessment / Product			
			Assessment, Practices /			
			Performance			

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	25.34%
2.	Project Results Assessment / Product Assessment	18.76%
3.	Portfolio Assessment	14.18%
4.	Practical Assessment	12.51%
5.	Practice / Performance	17.43%
6.	Test	10.84%
		99.06%

Notes

- 1. Learning Outcomes of Study Program Graduates (PLO Study Program) are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- 2. The PLO imposed on courses are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- 3. Program Objectives (PO) are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO) is a capability that is specifically described from the PO that can be measured or observed
- and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.

 Indicators for assessing ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- 6. Assessment Criteria are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- 7. Forms of assessment: test and non-test.

- 8. Forms of learning: Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods: Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods
- 10. Learning materials are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- 11. The assessment weight is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- 12. TM=Face to face, PT=Structured assignments, BM=Independent study.