		Document Code
	Universitas Negeri Surabaya **Faculty of Languages and Arts** **German Language Education Undergraduate Study Program**	

SEMESTER LEARNING PLAN

Courses		CODE	Course Family		Credit Weight			SEMESTER	Compilation Date
Business Management		8820702031			T=2	P=0	ECTS=3.18	6	July 16, 2024
AUTHORIZATION		**SP Developer**		**Course Cluster Coordinator**			**Study Program Coordinator**		
		....		....			Dwi Imroatu Julaikah, S.Pd., M.Pd.		

Learning model	**Project Based Learning**

Program Learning Outcomes (PLO)	**PLO study program that is charged to the course**
	Program Objectives (PO)
	PLO-PO Matrix

	P.O

	PO Matrix at the end of each learning stage (Sub-PO)

P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Short Course Description	Providing entrepreneurial knowledge and skills to enrich and strengthen students' personalities towards independent prosperity, with various themes contained in the Small Business Management book. Material studied includes: Why set up a small business, tips for building a small business, managing small business marketing, managing small business capital, finding sources of funds, analyzing financial position, managing small business human resources, managing small business production, and managing business marketing. Small Learning activities include lectures with an integrated system using a communicative approach. Lectures contain writing exercises and structured assignments, both individual and group. Evaluation is carried out through student participation in lectures, written tests at the middle and end of the semester. To enrich student skills, the material is supplemented with teaching materials which can be downloaded from pages on the Internet.

References	Main :
	1. 1 . Kemendiknas . 2017. Manajemen Usaha Keci l . Jakarta 2 . Kemendiknas . 2020. Manajemen Usaha . Jakarta: Kemendiknas
	Supporters:

Supporting lecturer	Tri Edliani Lestari, S.S., M.Hum.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Understand the basic concepts of Small Business in Indonesia	1. Describe the basic concepts of Small Business in Indonesia 2. Describe the role of Small Business in Indonesia as a supporter of the economy 3. Identify the characteristics of Small Business in Indonesia.	**Criteria:** Suitability to the material	group discussion and cooperative learning 2 X 50			0%

2	Understand the concept of Small Business (Career) for Foreign Language Learners	1. Describe the concept of Small Business (Career) for Foreign Language Learners 2. Describe the role of Small Business (Career) Foreign Language Learners	**Criteria:** 1. Activeness in presentation 2. very active: 9-10active: 7-8medium: 5-6passive: 5	group discussions and cooperative learning to solve 2 X 50 problems			0%
3	Understand the concept of Small Business (Career) for Foreign Language Learners in Indonesia	1. Describe the concept of Small Business (Career) for Foreign Language Learners in Indonesia 2. Describe the role of Small Business (Career) for Foreign Language Learners in Indonesia	**Criteria:** 1. Active in presentations and discussions 2. very active: 9-10active: 7-8medium: 5-6passive 5	2 X 50 problem-based cooperative learning			0%
4	have direct knowledge of business management in MSMEs in the community around campus, from planning to business control	1. Business management in MSMEscapital management 2. business raw material management 3. production management 4. HR management 5. marketing Management 6. financial management	**Criteria:** 1. Activeness, initiative and communicative 2. all items met: 85 - 100 two items: 71 - 841 items 60 - 70	Field studyproblem-based learning 6 X 50			0%
5	have direct knowledge of business management in MSMEs in the community around campus, from planning to business control	1. Business management in MSMEscapital management 2. business raw material management 3. production management 4. HR management 5. marketing Management 6. financial management	**Criteria:** 1. Activeness, initiative and communicative 2. all items met: 85 - 100 two items: 71 - 841 items 60 - 70	Field studyproblem-based learning 6 X 50			0%
6	have direct knowledge of business management in MSMEs in the community around campus, from planning to business control	1. Business management in MSMEscapital management 2. business raw material management 3. production management 4. HR management 5. marketing Management 6. financial management	**Criteria:** 1. Activeness, initiative and communicative 2. all items met: 85 - 100 two items: 71 - 841 items 60 - 70	Field studyproblem-based learning 6 X 50			0%
7	UTS	UTS	**Criteria:** 1 - 100	UTS 2 X 50			0%

8	carry out management analysis of MSME businesses	finding and proposing strategies for problems in MSME business management	**Criteria:** all items in the instrument: 85 -1003 items in the instrument: 71 - 841 and 2 items in the instrument: 60 - 70	Preparation of reports Presentation Discussion 2 X 50				0%
9	carry out management analysis of MSME businesses	finding and proposing strategies for problems in MSME business management	**Criteria:** all items in the instrument: 85 -1003 items in the instrument: 71 - 841 and 2 items in the instrument: 60 - 70	Preparation of reports Presentation Discussion 2 X 50				0%
10	master minimum business management competencies for MSMEs	1.Planning 2.Organizing 3.Directions 4.Controlling	**Criteria:** `1 - 100	2 X 50 project based learning				0%
11	master minimum business management competencies for MSMEs	1.Planning 2.Organizing 3.Directions 4.Controlling	**Criteria:** `1 - 100	2 X 50 project based learning				0%
12	master minimum business management competencies for MSMEs	1.Planning 2.Organizing 3.Directions 4.Controlling	**Criteria:** `1 - 100	2 X 50 project based learning				0%
13	master minimum business management competencies for MSMEs	1.Planning 2.Organizing 3.Directions 4.Controlling	**Criteria:** `1 - 100	2 X 50 project based learning				0%
14	master minimum business management competencies for MSMEs	1.Planning 2.Organizing 3.Directions 4.Controlling	**Criteria:** `1 - 100	2 X 50 project based learning				0%
15	master minimum business management competencies for MSMEs	1.Planning 2.Organizing 3.Directions 4.Controlling	**Criteria:** `1 - 100	2 X 50 project based learning				0%
16								0%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
		0%

Notes
1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.