



# Universitas Negeri Surabaya Faculty of Education, Undergraduate Study Program in Out-of-School Education

#### SEMESTER LEARNING PLAN

AUTHORIZATION  SP Developer  Dr. I Ketut Atmaja Johny Artha, M.Kes.; Prof. Dr. Yatim Riyanto, M.Pd.; Prof. Dr. Maria Veronika Roesminingsih, M.Pd.; Dr. Soedjarwo, M.S. dan 2 lainnya	t	ght	SEMESTER	Compilation Date
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Prof. Dr. Yatim Riyanto, M.Pd.; Prof. Dr. Artha, M.Kes.  Maria Veronika Roesminingsih, M.Pd.;	rdinat	oordinator	Study Program Co	oordinator
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Program	
Learning	
Outcomes	

model

(PLO)

#### Project Based Learning

#### PLO study program which is charged to the course

## PLO-3 Develop logical, critical, systematic and creative thinking in carrying out specific work in their field of expertise and in accordance with work competency standards in the field concerned

PLO-4 Develop yourself continuously and collaborate.
PLO-5 Mastering the basic concepts of out-of-school education to be able to manage non-formal education programs

PLO-7 Mastering the process of planning, implementing and evaluating non-formal education programs

PLO-11 Able to utilize technology and information in solving problems in accordance with their field of expertise

#### **Program Objectives (PO)**

PO - 1 Students are able to compile and analyze problems in research in the field of non-formal education
PO - 2 Students can apply various information technologies in preparing their final thesis assignment.

PO - 3 Students can collaborate in the performance of final assignment preparation independently, both theoretically and practically.

PO - 4 Students are able to develop an attitude of responsibility in completing final assignments and prove it with final assignment results that are free from plagiarism.

#### **PLO-PO Matrix**

P.O	PLO-3	PLO-4	PLO-5	PLO-7	PLO-11
PO-1	•			•	
PO-2		•			✓
PO-3		1	1	1	
PO-4	<b>*</b>			<b>*</b>	

#### PO Matrix at the end of each learning stage (Sub-PO)

P.O		Week														
	1	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16														
PO-1	1															
PO-2		1								1	1					
PO-3			1	1	1	1		1	1							
PO-4							1					1	1	1	1	1

#### Short Course Description

The thesis final project course is a course that aims to enable students to understand and be able to apply basic research concepts. In this final assignment, students are directed to prepare a research proposal by examining a problem (background), identifying the problem, problem limitations, problem formulation and research objectives. Then proceed with a literature review, conceptual framework, and preparation of temporary hypotheses. Next, data collection and technical data analysis are carried out which are adjusted to the determined problem formulation of As a result, data analysis will be carried out, providing an explanation of the results of data analysis, making conclusions and preparing research reports according to correct writing techniques and free from plagiarism. After passing plagiarism, students are scheduled to take a thesis examination by the examining lecturer before being declared passed.

#### References

Main	

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- 3. 3. Gabor L. Love. 2021. Writing and Publishing Scientific Papers: A Primer for the Non English Speaker. Cambridge, Uk: Open Book Publishers.
- 4. 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.
- 5. 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.
- 6. 6. Reis, Simone & Reis, André. 2013. How to Write Your First Scientific Paper. 10.1109/IEDEC.2013.6526784.
- 7. 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.
- 8. 8. Ayu, Fitri & Anggriani, Devi & Nizamuddin, 2023. Improving Students' Ability in Writing Scientific Papers Through Process Approach. The International Conference on Education, Social Sciences and Technology (ICESST). 2. 77-86. 10.55606/icesst.v2i1.272.

#### Supporters:

- 1. 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida,. 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Jurnal Pengabdian Masyarakat Bestari. 1. 1063- 1072. 10.55927/jpmb.v1i9.2064.
- 2. 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 s234. 10.1111/j.1440-1797 1996 th00178 x
- 3. 11. Léane, Jourdan & Boudin, Florian & Dufour, Richard & Hernandez, Nicolas. (2023). Text revision in Scientific Writing Assistance: An Overview

### Supporting lecturer

Prof.Dr. I Ketut Atmaja Johny Artha, M.Kes. Rivo Nugroho, S.Pd., M.Pd.

iecturei	Tivo Nagrono, S.	i u., ivi.i u.					
Week-	Final abilities of each learning stage	Evaluation		Lea Stude	lelp Learning, Irning methods, ent Assignments, Estimated time]	Learning materials [ References ]	Assessment Weight (%)
	(Sub-PO)	Indicator	Criteria & Form	Offline ( offline )	Online ( online )		<b>5</b> ( )
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to determine a research theme based on their own ideas	The research theme is interesting and contextual	Criteria: The research theme is interesting and contextual  Form of Assessment: Participatory Activities	lecture on the theme of thesis writing and research guidelines 6 x 50	lecture on the theme of thesis writing and research guidelines 6x 50	Material: Students learn the function of research and how to develop a framework for thinking.  References: 1. Thesis Writing Guidelines. 2014. Surabaya State University.	3%
2	1.Students are able to use digital equipment to help complete assignments     2.Students are able to determine the research theme	Students are able to determine a research theme based on their own ideas	Criteria: Students get research ideas because they are inspired by phenomena around them Form of Assessment : Participatory Activities	Project- based learning: Creating research themes based on 6 x 50 problems	Create a research theme based on problems that occur 6 x 50	Material: Procedures for taking research themes from social phenomena References: 6. Reis, Simone & Reis, André. 2013. How to Write Your First Scientific Paper. 10.1109/IEDEC.2013.6526784.  Material: How to determine a research theme References: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.	3%
3	Able to formulate research problems and formulate research hypotheses by paying attention to and applying scientific values	the hypothesis prepared by the student is appropriate	Criteria: the hypothesis prepared by the student is appropriate  Form of Assessment : Participatory Activities	Studying 6 x 50 research hypotheses	Studying 6 x 50 research hypotheses	Material: Guidelines for writing scientific work in the form of a thesis References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	3%

4	Students are able to collect data using correct, reliable and validated procedures and methods.	Students are able to understand and use research methods independently or in groups	Criteria: Students are able to understand and use research methods independently or in groups Form of Assessment: Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.  Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.	3%
5	Students are able to collect data using correct, reliable and validated procedures and methods.	Students are able to understand and use research methods independently or in groups	Criteria: Students are able to understand and use research methods independently or in groups  Form of Assessment: Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.  Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.  Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin, & Syafaruddin, & Maharida, 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.	3%

6	Students are able to collect data using correct, reliable and validated procedures and methods.	Students are able to understand and use research methods independently or in groups	Criteria: Students are able to understand and use research methods independently or in groups  Form of Assessment: Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.	3%
						Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.	
						Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.	
						Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida, 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.	
						Material: implementation of qualitative research References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	

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7	Students are able to collect data using correct, reliable and validated procedures and methods.	Students are able to collect data using correct, reliable and validated procedures and methods.	Criteria: The findings of the data collected by students are in accordance with the phenomenon that occurred  Form of Assessment: Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.  Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.  Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin, & Syafaruddin, & Maharida, 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.  Material: implementation of qualitative research References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	3%

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8	Students are able to collect data using correct, reliable and validated procedures and methods.	Students are able to collect data using correct, reliable and validated procedures and methods.	Criteria:     Valid research data is the results of findings  Form of Assessment:     Project Results     Assessment / Product     Assessment	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440-1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing. Editing, and Publishing). Chicago, University Chicago Press.  Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.  Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.  Material: implementation of qualitative research References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	20%

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9	Students are able to collect data using correct, reliable and validated procedures and methods.	students correctly apply research methods	Criteria: research methods are appropriate  Form of Assessment : Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing. Editing, and Publishing). Chicago, University Chicago Press.  Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.  Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.  Material: implementation of qualitative research References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	4%

10	Students are able to collect data using correct, reliable and validated procedures and methods.	students correctly apply research methods	Criteria: research methods are appropriate  Form of Assessment: Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.  Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.  Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida,. 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.  Material: implementation of qualitative research References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	4%
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11	Students are able to collect data using correct, reliable and validated procedures and methods.	students correctly apply research methods	Criteria: research methods are appropriate  Form of Assessment: Participatory Activities	Students go into the field to apply the 6 x 50 research method	Students go into the field to apply the 6 x 50 research method	Material: differences between qualitative and quantitative research methods References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440- 1797.1996.tb00178.x.  Material: differences between qualitative and quantitative research methods References: 4. Wendy Laura	4%
						Belcher. 2019. Writing Your Journal Article in Twelve Weeks, Second Edition: A Guide to Academic Publishing Success (Chicago Guides to Writing, Editing, and Publishing). Chicago, University Chicago Press.	
						Material: per Reference: 5. C. George Thomas. 2021. Research Methodology and Scientific Writing. Springer.	
						Material: advantages and disadvantages of each research method. Reference: 9. Wahyuddin, Wahyuddin & Syafaruddin, & Maharida 2022. Training on Using Mendeley for Citations in Writing Scientific Papers for Students. Bestari Community Service Journal. 1. 1063-1072. 10.55927/jpmb.v1i9.2064.	
						Material: implementation of qualitative research References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	
12	Students are able to apply data processing techniques both qualitative and quantitative	suitability between data processing techniques and the type of research	Criteria: suitability between data processing techniques and the type of research  Form of Assessment : Participatory Activities	Students learn to determine data processing techniques both qualitative and quantitative	Students learn to determine data processing techniques both qualitative and quantitative 6 x 50	Material: Qualitative data processing techniques References: 10. KLAHR, SAULO. 2007. Guidelines for writing a scientific paper: an address to beginners. Nephrology. 2. s230 - s234. 10.1111/j.1440-1797.1996.tb00178.x.	5%
				6 x 50		Material: Quantitative data processing techniques References: 8. Ayu, Fitri & Anggriani, Devi & Nizamuddin. 2023. Improving Students' Ablitty in Writing Scientific Papers Through Process Approach. The International Conference on Education, Social Sciences and Technology (ICESST). 2. 77-86. 10.55606/icesst.v2i1.272.	
						Material: Qualitative and quantitative data processing techniques References: 7. Khatri, Bishnu. 2022. Writing an Effective Abstract for a Scientific Paper. Nepalese Journal of Development and Rural Studies. 19. 1-7. 10.3126/njdrs.v19i01.51910.	
13	Students are able to prepare research reports systematically	Conformity between research reports and research guidelines	Criteria: Conformity between research reports and research guidelines Form of Assessment: Participatory Activities	Practice preparing research reports according to the 6 x 50 guideline	Practice preparing research reports according to the 6 x 50 guideline	Material: Preparation of research reports Bibliography: 8. Ayu, Fitri & Anggriani, Devi & Nizamuddin,. 2023. Improving Students' Ability in Writing Scientific Papers Through Process Approach. The International Conference on Education, Social Sciences and Technology (ICESST). 2. 77-86. 10.55606/icesst.v2i1.272.	4%

14	Students are able to prepare research reports systematically	research reports in accordance with predetermined research guidelines	Criteria: research reports in accordance with predetermined research guidelines  Form of Assessment : Participatory Activities	Practice compiling a 6 x 50 research report	Practice compiling a 6 x 50 research report	Material: Preparation of research reports Bibliography: 8. Ayu, Fitri & Anggriani, Devi & Nizamuddin,. 2023. Improving Students' Ability in Writing Scientific Papers Through Process Approach. The International Conference on Education, Social Sciences and Technology (ICESST). 2. 77-86. 10.55606/icesst.v2i1.272.	4%
15	Students are able to prepare research reports systematically	research reports in accordance with predetermined research guidelines	Criteria: research reports in accordance with predetermined research guidelines  Form of Assessment : Participatory Activities	Practice compiling a 6 x 50 research report	Practice compiling a 6 x 50 research report	Material: Preparation of research reports Bibliography: 8. Ayu, Fitri & Anggriani, Devi & Nizamuddin,. 2023. Improving Students' Ability in Writing Scientific Papers Through Process Approach. The International Conference on Education, Social Sciences and Technology (ICESST). 2. 77-86. 10.55606/icesst.v2i1.272.	4%
16	Students are able to present research results and defend their findings in front of examining lecturers and supervisors	Students are able to defend their research findings in front of examining lecturers and supervisors	Criteria:  1.Writing a thesis according to predetermined guidelines  2.Research reports and research findings are in accordance with field phenomena  3.Data collection techniques are appropriate to the type of research approach  4.Data analysis techniques are appropriate to the type of research approach  5.Validity and reliability tests are appropriate  6.The findings and conclusions are synchronous  Form of Assessment:  Project Results  Assessment / Product	Students present the results of research reports and findings 6 x 50	Students present the results of research reports and findings 6 x 50	Material: Procedures for writing research reports. References: 6. Reis, Simone & Reis, André. 2013. How to Write Your First Scientific Paper. 10.1109/IEDEC.2013.6526784.	30%

Evaluation Fercentage Recap. Froject based Learning					
No	Evaluation	Percentage			
1.	Participatory Activities	50%			
2.	Project Results Assessment / Product Assessment	50%			
		100%			

#### Notes

- 1. Learning Outcomes of Study Program Graduates (PLO Study Program) are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- 2. The PLO imposed on courses are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- 3. Program Objectives (PO) are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- 4. Subject Sub-PO (Sub-PO) is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- 5. Indicators for assessing ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- 6. Assessment Criteria are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- 7. Forms of assessment: test and non-test.
- 8. Forms of learning: Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative
- Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- 10. Learning materials are details or descriptions of study materials which can be presented in the form of several main points and subtopics.
- 11. The assessment weight is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.

12. TM=Face to face, PT=Structured assignments, BM=Independent study.