



Universitas Negeri Surabaya
Faculty of Education,
Undergraduate Study Program in Out-of-School Education

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Social Work	8620503107	Compulsory Study Program Subjects	T=3	P=0	ECTS=4.77	5	January 1, 2023
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Dr. Widodo, M.Pd.		Dr. Widodo, M.Pd.			Rivo Nugroho, S.Pd., M.Pd.	

Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	PLO study program which is charged to the course																																																																																																			
	PLO-7	Mastering the process of planning, implementing and evaluating non-formal education programs																																																																																																		
	PLO-8	Able to design and implement Andragogy-based learning in Non-Formal Education and Community Education																																																																																																		
	PLO-12	Able to demonstrate a responsible attitude and work together in accordance with professional norms and ethics																																																																																																		
	Program Objectives (PO)																																																																																																			
	PO - 1	Mastering the concepts and procedures for solving problems so as to be able to design and implement them in the field of Non-formal Education critically, creatively, cooperatively, communicatively, literate in information technology (IT), as well as with integrity and character																																																																																																		
	PO - 2	Have the skills to apply problem solving strategies in society.																																																																																																		
	PO - 3	Have a positive attitude to follow learning well																																																																																																		
	PLO-PO Matrix																																																																																																			
		<table border="1" style="width: 100%; text-align: center;"> <tr> <th>P.O</th> <th>PLO-7</th> <th>PLO-8</th> <th>PLO-12</th> </tr> <tr> <td>PO-1</td> <td>✓</td> <td>✓</td> <td></td> </tr> <tr> <td>PO-2</td> <td></td> <td>✓</td> <td>✓</td> </tr> <tr> <td>PO-3</td> <td></td> <td>✓</td> <td>✓</td> </tr> </table>			P.O	PLO-7	PLO-8	PLO-12	PO-1	✓	✓		PO-2		✓	✓	PO-3		✓	✓																																																																																
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PO Matrix at the end of each learning stage (Sub-PO)																																																																																																				
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Short Course Description	This course is designed for students to have an understanding of the basic concepts of social workers, the profession of social workers, characteristics of social workers, methods and techniques in social work, as well as the ability to relate social problems to social worker efforts from a PNFI perspective, linking social worker methods (individuals, groups, communities) to be able to play a role as PNF and Community Empowerment Program Manager. Lectures include lectures, discussions, field visits, practice and assignments. Indicators of success in this course are students being able to understand the basic concepts of social work, the profession of social work, characteristics of social workers, methods and techniques in social work.
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References	<p>Main :</p> <ol style="list-style-type: none"> 1. Wibhawa, Budhi dkk . 2010. Dasar-dasar Pekerjaan Sosial. Bandung: Widya Padjajaran. 2. Fahrudin, Adi. 2012. Pengantar Kesejahteraan Sosial. Bandung: Reflika Aditama. 3. Raharjo, Sanbodo. 2013. Pengantar Pekerjaan Sosial. Bandung: Unpad press. 4. Chistopher Hanvey & Terry P. 2002. Practising social work. London & new York. 5. Karen K. Asman. 2010. Social Work and Social Welfare. University of Winscosm. <p>Supporters:</p>
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	1. Artikel, Buku, Video Sumber Lain yang Mendukung Materi Matakuliah (Online / Offline)						
Supporting lecturer	Dr. Widodo, M.Pd. Dr. Shobri Firman Susanto, S.Pd., M.Pd.						
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Understanding the nature of humans and society in life	Students are able to: define human nature, society and the function of society.	Criteria: 1. Students pass if they are able to do 80% of the questions. 2. Students are able to link concepts and reality or existing cases Form of Assessment : Participatory Activities	1. Dialogical presentation of material. 2. Case Discussion. 3. Questions and Answers for the 3 X 50 Evaluation	lectures and introductions 3 x50	Material: studying human nature, society and the function of society. Reference: <i>Wibhawa, Budhi et al. 2010. Basics of Social Work. Bandung: Widya Padjadjaran.</i>	3%
2	Understanding the nature of humans and society in life	Students are able to: define human nature, society and the function of society.	Criteria: 1. Students Pass if They Are Able to Do 80% of the Questions. 2. Students are able to link concepts and reality from real or viral cases Form of Assessment : Participatory Activities	1. Dialogical presentation of material. 2. Case Discussion. 3. Questions and Answers for Evaluation. 3 X 50	lecture and review of 3 x 50 materials	Material: studying the nature of humans and society in life. Reference: <i>Wibhawa, Budhi et al. 2010. Basics of Social Work. Bandung: Widya Padjadjaran.</i>	3%
3	Understand the concept and history of social work	Students are able to: define human nature, society and the function of society.	Criteria: 1. Students pass if they are able to do 80% of the questions. 2. Students are able to link concepts and reality or existing cases Form of Assessment : Participatory Activities, Practice/Performance	Dialogical presentation of material. case discussion. test for evaluation 3 X 50	lectures, material reviews, and discussions 3 x 50	Material: studying human nature, society and the function of society. References: <i>Wibhawa, Budhi et al. 2010. Basics of Social Work. Bandung: Widya Padjadjaran.</i>	3%
4	Understand the concept and history of social work	Students are able to state the meaning of PS, objectives of PS, PS characteristics, PS functions, and PS profession.	Criteria: 1. Students graduate if they can explain the development of PS. 2. Students are able to link concepts and reality or existing cases Form of Assessment : Participatory Activities	Dialogical presentation of material. case discussion. test for evaluation 3 X 50	lectures and discussions 3 x 50	Material: studying the concept and history of social work Reader: <i>Fahrudin, Adi. 2012. Introduction to Social Welfare. Bandung: Reflika Aditama.</i>	3%
5	Understand the concept and history of social work	Students are able to state the meaning of PS, objectives of PS, PS characteristics, PS functions, and PS profession.	Criteria: Students graduate if they can explain the development of PS. Form of Assessment : Practice / Performance	Dialogical presentation of material. case discussion. 3 X 50 quiz	lectures and discussions 3 x 50	Material: studying the concept and history of social work Reader: <i>Raharjo, Sanbodo. 2013. Introduction to Social Work. Bandung: Unpad press.</i>	3%

6	Understand various forms of social services	<p>1. Students are able to define social services, state and explain PS targets, PS principles, PS strategies, and PS service institutions.</p> <p>2. Students are able to link concepts and reality or existing cases</p>	<p>Criteria: Students pass if they can say and explain 80% well.</p> <p>Form of Assessment : Participatory Activities, Practice/Performance</p>	Dialogic presentation of material, social service portfolio. 3 X 50 portfolio evaluation	lectures, evaluations and short discussions 3 x 50	<p>Material: studying various forms of social services</p> <p>Reader: <i>Raharjo, Sanbodo. 2013. Introduction to Social Work. Bandung: Unpad press.</i></p>	3%
7	Understand various forms of social services	Students are able to define problems, explain the occurrence of problems, and identify problems.	<p>Criteria: Students pass if they can say and explain 80% well.</p> <p>Form of Assessment : Participatory Activities</p>	Dialogic presentation of material, social service portfolio. 3 X 50	lectures and discussions between groups 3 x 50		4%
8	UTS	1. Review presentation material for groups 1-5	<p>Criteria: 1. Students are said to have passed if they can answer logically and systematically every question asked by the lecturer</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	The Mid-Semester Exam is carried out by giving a question and providing a social phenomenon that can be analyzed by students 3 X 50	The mid-term exam is carried out by giving a question and providing a social phenomenon that can be analyzed by 3 x 50 students	<p>Material: analyzing existing social phenomena</p> <p>Reference: <i>Karen K. Asman. 2010. Social Work and Social Welfare. University of Winscosm.</i></p>	20%
9	Understand the social work process	<p>1. Students are able to explain the process of providing treatment to clients.</p> <p>2. Students are able to link concepts and reality or existing cases</p>	<p>Criteria: Students graduate if they can present the results of the group discussion.</p> <p>Form of Assessment : Participatory Activities</p>	<p>a. Dialogical presentation of material.</p> <p>b. Group discussion 3 X 50</p>	short lecture, and 3 x 50 discussions		4%
10	Understand the social work process	Students are able to explain the process of providing treatment to clients.	<p>Criteria: Students graduate if they can present the results of the group discussion.</p> <p>Form of Assessment : Participatory Activities</p>	Dialogical presentation of material. Group presentation 3 X 50	group presentations, and 3 x 50 lectures	<p>Material: studying the social work process</p> <p>Reference: <i>Christopher Harvey & Terry P. 2002. Practicing social work. London & New York.</i></p>	4%
11	Understand various social work methods	Students are able to explain the methods in PS.	<p>Criteria: Students graduate if they can present the results of the group discussion.</p> <p>Form of Assessment : Participatory Activities, Practice/Performance</p>	Dialogical presentation of material. Group Presentation 3 X 50	group presentations, and 3 x 50 lectures	<p>Material: studying various social work methods</p> <p>Reader: <i>Raharjo, Sanbodo. 2013. Introduction to Social Work. Bandung: Unpad press.</i></p>	4%

12	Understand various social work methods	Students are able to explain the methods in PS.	<p>Criteria:</p> <ol style="list-style-type: none"> 1. Students graduate if they can present the results of the group discussion. 2. Students are able to link concepts and reality or existing cases <p>Form of Assessment : Practice / Performance</p>	Dialogical presentation of material. Discussion of the 3 X 50 case	group presentations and discussions 3 x 50	<p>Material: studying various social work methods Reader: <i>Raharjo, Sanbodo. 2013. Introduction to Social Work. Bandung: Unpad press.</i></p>	4%
13	Understand social problem solving strategies	Students are able to identify social problems and provide problem solving concepts.	<p>Criteria:</p> <p>Students graduate if they can submit a social problem identification report.</p> <p>Form of Assessment : Practice / Performance</p>	3 X 50 case study portfolio	lecture and review of 3 x 50 portfolio	<p>Material: studying social problem solving strategies Reference: <i>Karen K. Asman. 2010. Social Work and Social Welfare. University of Winscosm.</i></p>	4%
14	Designing social problem solving strategies	<ol style="list-style-type: none"> 1. Students are able to identify social problems and provide problem solving concepts. 2. Students are able to design solutions to social problems 	<p>Criteria:</p> <p>Students graduate if they can properly simulate providing treatment to people with social problems</p> <p>Form of Assessment : Practice / Performance</p>	3 X 50 case study portfolio	review portfolio of 3 x 50 case studies		4%
15	Designing social problem solving strategies	<ol style="list-style-type: none"> 1. Students are able to identify social problems and provide problem solving concepts. 2. Students are able to design solutions to social problems 	<p>Criteria:</p> <p>Students graduate if they can properly simulate providing treatment to people with social problems</p> <p>Form of Assessment : Participatory Activities</p>	3 X 50 case study portfolio	portfolio review and 3 x 50 lectures	<p>Material: studying social problem solving strategies Reference: <i>Karen K. Asman. 2010. Social Work and Social Welfare. University of Winscosm.</i></p>	4%
16		1. Review material for groups 5-9	<p>Criteria:</p> <p>1. Students are said to have passed if they provide logical and systematic responses regarding the case studies given by the lecturer</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Test 3 x 50	Test 3 x 50	<p>Material: study the Basic Concepts of Social Work, the Social Worker Profession, Characteristics of Social Workers, Methods and Techniques in Social Work Literature: <i>Wibhawa, Budhi et al. 2010. Basics of Social Work. Bandung: Widya Padjadjaran.</i></p>	30%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	30%

2.	Project Results Assessment / Product Assessment	50%
3.	Practice / Performance	20%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.