



Universitas Negeri Surabaya
Faculty of Education,
Undergraduate Study Program in Out-of-School Education

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
MICROTEACHING	8620502227	Compulsory Study Program	T=2	P=0	ECTS=3.18	5	August 3, 2023
AUTHORIZATION	SP Developer	Subjects	Course Cluster Coordinator			Study Program Coordinator	
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Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	PLO study program which is charged to the course																																																																																																					
	PLO-1	Able to demonstrate religious, national and cultural values, as well as academic ethics in carrying out their duties																																																																																																				
	PLO-5	Mastering the basic concepts of out-of-school education to be able to manage non-formal education programs																																																																																																				
	PLO-7	Mastering the process of planning, implementing and evaluating non-formal education programs																																																																																																				
	PLO-8	Able to design and implement Andragogy-based learning in Non-Formal Education and Community Education																																																																																																				
	PLO-12	Able to demonstrate a responsible attitude and work together in accordance with professional norms and ethics																																																																																																				
	PLO-13	Able to internalize the entrepreneurial spirit creatively and innovatively																																																																																																				
	Program Objectives (PO)																																																																																																					
	PO - 1	Students are able to complete appropriate learning tools																																																																																																				
	PO - 2	Students are able to carry out the role as educators in the field of non-formal education																																																																																																				
	PO - 3	Students have competence as professional educators																																																																																																				
	PO - 4	Students are able to carry out comprehensive teaching techniques in the field of non-formal education																																																																																																				
	PLO-PO Matrix																																																																																																					
		<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>P.O</th> <th>PLO-1</th> <th>PLO-5</th> <th>PLO-7</th> <th>PLO-8</th> <th>PLO-12</th> <th>PLO-13</th> </tr> </thead> <tbody> <tr> <td>PO-1</td> <td>✓</td> <td>✓</td> <td></td> <td>✓</td> <td>✓</td> <td></td> </tr> <tr> <td>PO-2</td> <td></td> <td></td> <td>✓</td> <td>✓</td> <td></td> <td>✓</td> </tr> <tr> <td>PO-3</td> <td></td> <td>✓</td> <td>✓</td> <td></td> <td>✓</td> <td></td> </tr> <tr> <td>PO-4</td> <td>✓</td> <td></td> <td>✓</td> <td></td> <td>✓</td> <td>✓</td> </tr> </tbody> </table>	P.O	PLO-1	PLO-5	PLO-7	PLO-8	PLO-12	PLO-13	PO-1	✓	✓		✓	✓		PO-2			✓	✓		✓	PO-3		✓	✓		✓		PO-4	✓		✓		✓	✓																																																																	
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Short Course Description	The field experience program is a course that equips students to design, implement and evaluate learning through lectures. Simulation and microteaching. Understanding and ability about the meaning and objectives of PPL 1, preparing students as learning managers, learning tutors, planning in implementing educational activities outside of school. Lectures are carried out by giving students the freedom to choose the type of non-formal education program, but are limited to 4 types of programs, after which students are grouped into each type of non-formal education program and carry out teaching practice. Students are asked to complete the learning tools before carrying out microteaching practices. learning is carried out using a simulation method, participants who do not appear to teach act as students, and those who appear act as non-formal education educators.
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References	Main :
	<ol style="list-style-type: none"> 1. Buku Pedoman Program Pengalaman Lapangan (PPL) UPT-P4. 2008. Universitas Negeri Surabaya. 2. TIM PPP UNIVERSITAS NEGERI SURABAYA.2017.BUKU PANDUAN PPP.SURABAYA
	Supporters:

Supporting lecturer		Rivo Nugroho, S.Pd., M.Pd.					
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are able to understand the basic concepts of management.	Students can explain the basic concepts of school/partner institution management, planning models and analyze the training curriculum.	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer Inquiry 2 X 50		Material: basics of teaching Reference: <i>UPT-P4 Field Experience Program (PPL) Handbook. 2008. Surabaya State University.</i> Material: Learning guide Bibliography: <i>SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA</i>	3%
2	Students are able to understand the basic concepts of management.	Students can explain, Design learning programs. Applying learning plans, Understanding PTK	Criteria: The more fluently you explain the better Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer Inquiry 2 X 50			3%
3	Students are able to understand the basic concepts of management	Students can explain Applying learning plans, Understanding PTK	Form of Assessment : Project Results Assessment / Product Assessment	· Lecture · Question and answer · Inquiry 2 X 50		Material: basic learning Literature: <i>UPT-P4 Field Experience Program (PPL) Handbook. 2008. Surabaya State University.</i> Material: teaching guide Bibliography: <i>SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA</i>	3%
4	Students are able to understand the stages of motivation	Motivation stage Guiding stage Material mastery stage.	Form of Assessment : Project Results Assessment / Product Assessment	· Lecture · Question and answer · Inquiry · Project Based Learning 2 X 50		Material: basic learning Literature: <i>UPT-P4 Field Experience Program (PPL) Handbook. 2008. Surabaya State University.</i>	3%
5	Students are able to understand the stages of motivation	- Material mastery stage - Information storage stage	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer Inquiry 2 X 50		Material: learning guide Library: <i>SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA</i>	3%
6	Students are able to understand the stages of motivation	Recall/generalization stage. Reverse stage ability performance	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: learning basics Library: <i>UPT-P4 Field Experience Program (PPL) Handbook. 2008. Surabaya State University.</i>	3%
7	Students are able to understand basic teaching skills	Opening and closing skills	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50			4%
8	Students are able to understand basic teaching skills	Opening and closing skills	Form of Assessment : Practice / Performance	Lecture Question and Answer practice 2 X 50			20%

9	Students are able to understand basic teaching skills	Opening and closing skills	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: teaching guide Bibliography: SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA	4%
10	Students are able to understand basic teaching skills	Opening and closing skills	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: basic learning Literature: UPT-P4 Field Experience Program (PPL) Handbook. 2008. Surabaya State University.	4%
11	Students are able to create learning designs (microteaching)	Simulation	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: teaching guide Bibliography: SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA	4%
12	Students are able to create learning designs (microteaching)	Simulation	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: teaching guide Bibliography: SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA	4%
13	Students are able to create learning designs (microteaching)	Simulation	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: teaching guide Bibliography: SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA	4%
14	Students are able to create learning designs (microteaching)	Simulation	Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: teaching guide Bibliography: SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA	4%
15	Students are able to create learning designs (microteaching)	Simulation	Criteria: the better the simulation, the better the value Form of Assessment : Project Results Assessment / Product Assessment	Lecture Question and Answer practice 2 X 50		Material: teaching guide Bibliography: SURABAYA STATE UNIVERSITY PPP TEAM.2017.PPP GUIDEBOOK.SURABAYA	4%
16	Students are able to determine a research theme based on their own ideas	Students are able to determine a research theme based on their own ideas	Criteria: ideas that are actual and appropriate to field conditions Form of Assessment : Practice / Performance	questions and answers 2 x 50		Material: Learning Event Unit Literature: UPT-P4 Field Experience Program (PPL) Handbook. 2008. Surabaya State University.	30%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Project Results Assessment / Product Assessment	50%
2.	Practice / Performance	50%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.

7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.