



**Universitas Negeri Surabaya**  
**Faculty of Education,**  
**Undergraduate Study Program in Out-of-School Education**

Document Code

## SEMESTER LEARNING PLAN

<b>Courses</b>	<b>CODE</b>	<b>Course Family</b>	<b>Credit Weight</b>	<b>SEMESTER</b>	<b>Compilation Date</b>																																	
PLS Site Laboratory Management	8620504133		T=4 P=0 ECTS=6.36	5	July 18, 2024																																	
<b>AUTHORIZATION</b>	<b>SP Developer</b>		<b>Course Cluster Coordinator</b>		<b>Study Program Coordinator</b>																																	
	.....		.....		Rivo Nugroho, S.Pd., M.Pd.																																	
<b>Learning model</b>	Case Studies																																					
<b>Program Learning Outcomes (PLO)</b>	PLO study program that is charged to the course																																					
	Program Objectives (PO)																																					
	PLO-PO Matrix																																					
		<table border="1" style="margin: auto;"> <tr><td style="width: 30px;">P.O</td></tr> </table>					P.O																															
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<b>Short Course Description</b>	PO Matrix at the end of each learning stage (Sub-PO)																																					
		<table border="1" style="margin: auto;"> <tr> <td rowspan="2" style="width: 30px;">P.O</td> <td colspan="16" style="text-align: center;">Week</td> </tr> <tr> <td style="width: 20px;">1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> </table>					P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
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	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16																						
<b>References</b>	<p><b>Main :</b></p> <ol style="list-style-type: none"> <li>1. TIM. 2012. Pedoman Pelaksanaan Pengelolaan Laboaratorium Site. Surabaya: Unipress</li> <li>2. Sudjana. 2004. Manajemen Program Pendidikan . Bandung: Falah</li> </ol> <p><b>Supporters:</b></p>																																					
<b>Supporting lecturer</b>	Dr. Wiwin Yulianingsih, S.Pd., M.Pd. Rivo Nugroho, S.Pd., M.Pd.																																					
<b>Week-</b>	<b>Final abilities of each learning stage (Sub-PO)</b>	<b>Evaluation</b>		<b>Help Learning, Learning methods, Student Assignments, [ Estimated time ]</b>		<b>Learning materials [ References ]</b>	<b>Assessment Weight (%)</b>																															
		Indicator	Criteria & Form	Offline ( offline )	Online ( online )																																	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)																															

1	Students understand the concepts, procedures, programs at PNFI institutions using information and communication technology.	Students are able to: define the meaning of lab. Site, explains the scope of lab management site, as well as explaining the relationship with the PNFI program.	<b>Criteria:</b> did 75% of the questions.	Dialogical presentation of material. 3 X 50			0%
2	Students understand the process of identifying community learning needs and resources as a reference for preparing PNF programs.	Students are able to explain techniques for identifying community learning needs, mention PNFI programs, make proposals for PNFI program activities, and evaluate PNFI programs.	<b>Criteria:</b> Students are successful if they can prepare a program proposal well.	Dialogical presentation of material. 3 X 50			0%
3	Students understand the process of identifying community learning needs and resources as a reference for preparing PNF programs.	Students are able to explain techniques for identifying community learning needs, mention PNFI programs, make proposals for PNFI program activities, and evaluate PNFI programs.	<b>Criteria:</b> Students are successful if they can prepare a program proposal well.	Dialogical presentation of material. 3 X 50			0%
4	Students understand strategies for establishing partnerships in implementing the PNFI program.	Students are able to establish partnerships with the community and PNFI institutions in implementing the PNFI program.	<b>Criteria:</b> Students graduate if they can present a proposal based on the needs of partner institutions.	Dialogical presentation of material. 3 X 50			0%
5	Students understand the implementation of concepts, procedures, programs at PNFI institutions using information technology and	Students are able to organize the PNFI program in accordance with the results of the identification and plans that have been made.	<b>Criteria:</b> Students pass if they provide a 90% report.	Field Practicum at PNFI institutions or the community 3 X 50			0%
6	Students understand the implementation of concepts, procedures, programs at PNFI institutions using information technology and	Students are able to organize the PNFI program in accordance with the results of the identification and plans that have been made.	<b>Criteria:</b> Students pass if they provide a 90% report.	Field Practicum at PNFI institutions or the community 3 X 50			0%

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14	Students understand the implementation of concepts, procedures, programs at PNFI institutions using information and communication technology.	Students are able to present the results of implementing laboratory management. Site in the form of seminar results and reporting.	<b>Criteria:</b> Students graduate if they submit a 100% report.	Presentation of material by students, questions and answers, exploration of material by lecturers, 6 X 50 portfolio			0%
15	Students understand the implementation of concepts, procedures, programs at PNFI institutions using information and communication technology.	Students are able to present the results of implementing laboratory management. Site in the form of seminar results and reporting.	<b>Criteria:</b> Students graduate if they submit a 100% report.	Presentation of material by students, questions and answers, exploration of material by lecturers, 6 X 50 portfolio			0%
16							0%

**Evaluation Percentage Recap: Case Study**

No	Evaluation	Percentage
		0%

**Notes**

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.