



**Universitas Negeri Surabaya**  
**Faculty of Education,**  
**Undergraduate Study Program in Out-of-School Education**

Document Code

**SEMESTER LEARNING PLAN**

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
Evaluation of Non-Formal Education Programs	8620503045	Compulsory Study Program Subjects	T=3	P=0	ECTS=4.77	4	August 1, 2023
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Dr Widodo, M.Pd		Dr Widodo, M.Pd			Rivo Nugroho, S.Pd., M.Pd.	

Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	<b>PLO study program which is charged to the course</b>	
	PLO-5	Mastering the basic concepts of out-of-school education to be able to manage non-formal education programs
	PLO-6	Mastering community empowerment techniques to plan and apply them to non-formal education programs
	PLO-7	Mastering the process of planning, implementing and evaluating non-formal education programs
	PLO-11	Able to utilize technology and information in efforts to solve problems in accordance with their field of expertise
	<b>Program Objectives (PO)</b>	
	PO - 1	Mastering the basic concepts of Non-Formal Education to manage non-formal education and community education programs
	PO - 2	Mastering community empowerment techniques to plan and implement non-formal education and community education programs
	PO - 3	Mastering the process of planning, implementing and evaluating non-formal education and community education programs
	PO - 4	Able to utilize technology and information in solving problems according to their field of expertise
	PO - 5	Students have an understanding of the concepts, meaning, objectives, SPEM and benefits of evaluation in accordance with the PNFI program as well as providing the ability to carry out techniques, approaches, methods in conducting PNFI evaluations in order to act as education and PNF managers as well as community empowerment.

**PLO-PO Matrix**

		P.O	PLO-5	PLO-6	PLO-7	PLO-11
	PO-1		✓			
	PO-2			✓		
	PO-3				✓	
	PO-4					✓
	PO-5		✓			

**PO Matrix at the end of each learning stage (Sub-PO)**

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P.O	Week															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
PO-1	✓	✓	✓													
PO-2				✓												
PO-3					✓		✓		✓							
PO-4																
PO-5						✓		✓		✓	✓	✓	✓	✓	✓	✓

  

<b>Short Course Description</b>	This course examines the concept of evaluation, evaluation objectives, evaluation criteria, evaluation approaches, and elements being evaluated, evaluation models, contains evaluation models that can be developed. Evaluation methods, containing evaluation methods in PLS, the relationship between evaluation methods and evaluation elements, and the use of evaluation methods. Evaluation techniques and data, reviewing evaluation techniques and evaluation data. Data processing in program evaluation, contains data processing and analysis, use of statistics in evaluation, operational variables. Technical instructions for preparing evaluation reports, discussing how to systematically evaluate evaluation reports. In this course, students can understand the concept of evaluation, evaluation objectives, evaluation criteria, evaluation approaches, and elements being evaluated, evaluation models, containing evaluation models that can be developed. . An indicator of the success of this course is if students are able to apply management knowledge, especially the program evaluation section.
<b>References</b>	<p><b>Main :</b></p> <ol style="list-style-type: none"> <li>Skager, R dan Dave, RH. 1977. Curriculum Evaluation for Lifelong Education. New York: Perganon Press.</li> <li>Skager, R. 1979. Lifelong Education and Evaluation Practice. New York. Perganon Press.</li> <li>Sudjana, D. 2006. Evaluasi Program Pendidikan Luar Sekolah. Bandung: Falah Production.</li> <li>Sudjana, D. 2004. Manajemen Program Pendidikan untuk Pendidikan Non Formal dan Pengembangan Sumber Daya Manusia. Bandung: Falah Production.</li> <li>Arikunto, S. 2014. Evaluasi Pendidikan (Edisi Revisi). Jakarta:</li> </ol> <p><b>Supporters:</b></p>
<b>Supporting lecturer</b>	Dr. Widodo, M.Pd. Dr. Heryanto Susilo, S.Pd., M.Pd. Monica Widyaswari, M.Pd.

  

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [ Estimated time]		Learning materials [ References ]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline ( offline )	Online ( online )		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students are expected to understand the concept of program evaluation	1.Able to understand the concept of evaluation 2.Able to differentiate between evaluation, measurement and assessment	<b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material  <b>Form of Assessment :</b> Participatory Activities	Lecture, exploration and explanation of 3 X 50 case examples	Lecture, exploration and explanation of 3 x50 case examples	<b>Material:</b> Concept of program evaluation <b>References:</b> Skager, R and Dave, RH. 1977. Curriculum Evaluation for Lifelong Education. New York: Perganon Press.	4%
2	Students are expected to understand the concept of program evaluation	1.Can state the objectives of program evaluation 2.Able to explain the purpose of program evaluation	<b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material  <b>Form of Assessment :</b> Participatory Activities	Lecture, exploration and explanation of 3 X 50 case examples	Lecture, exploration and explanation of 3 x50 case examples	<b>Material:</b> Concept of program evaluation <b>References:</b> Skager, R and Dave, RH. 1977. Curriculum Evaluation for Lifelong Education. New York: Perganon Press.	4%

3	Students can explain and understand the purpose of program evaluation	Able to understand the concept of evaluation Able to differentiate between evaluation, measurement and assessment Able to state the objectives of program evaluation Able to explain the objectives of program evaluation Able to state PNF program evaluation criteria Able to explain PNF program evaluation criteria Able to understand the two PNF program evaluation approaches Able to state the elements of PNF program evaluation Understand the elements of PNF program evaluation PNF curriculum evaluation Able to understand PNF program evaluation models Understand PNF program evaluation methods Able to understand data collection techniques Skilled in making PNF program evaluation data collection instruments	<b>Form of Assessment :</b> Participatory Activities	Lectures and expositions by lecturers to strengthen 3 X 50 material	Presentation and questions and answers 3 X 50	<b>Material:</b> Objectives of program evaluation <b>References:</b> <i>Skager, R. 1979. Lifelong Education and Evaluation Practice. New York. Perganon Press.</i>	4%
4	Students are expected to be able to explain and understand the PNF program evaluation criteria	1.Can state the evaluation criteria for the PNF program 2.Able to explain the PNF program evaluation criteria	<b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material  <b>Form of Assessment :</b> Participatory Activities	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<b>Material:</b> PNF evaluation criteria <b>Reference:</b> <i>Skager, R. 1979. Lifelong Education and Evaluation Practice. New York. Perganon Press.</i>	4%
5	Able to understand the approach and elements of PNF program evaluation	1.Able to understand two approaches to PNF program evaluation 2.Can mention the elements of PNF program evaluation 3.Understand the elements of PNF program evaluation 4. Understanding PNF curriculum evaluation	<b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material  <b>Form of Assessment :</b> Participatory Activities	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<b>Material:</b> approaches and elements of PNF program evaluation. <b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i>	4%

6	Able to understand and apply the PNF program evaluation model	Able to understand PNF program evaluation models	<p><b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material</p> <p><b>Form of Assessment :</b> Participatory Activities</p>	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<p><b>Material:</b> PNF program evaluation model</p> <p><b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i></p>	3%
7	Able to understand and apply PNF program evaluation methods and techniques	<ol style="list-style-type: none"> <li>1.Understand PNF program evaluation methods</li> <li>2.Able to understand data collection techniques</li> </ol>	<p><b>Criteria:</b> Students understand the material 75%</p> <p><b>Form of Assessment :</b> Participatory Activities</p>	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<p><b>Material:</b> Methods and techniques for collecting program evaluation data.</p> <p><b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i></p>	4%
8	UTS	Students are able to explain briefly and clearly related questions on the Mid-Term Examination (UTS)	<p><b>Criteria:</b> Students are able to explain briefly and clearly related questions on the Mid-Term Examination (UTS)</p> <p><b>Form of Assessment :</b> Test</p>	Written test 3 X 50	Written test 3 X 50	<p><b>Material:</b> Material regarding the process of planning and implementing evaluation of non-formal education programs.</p> <p><b>Reference:</b> <i>Sudjana, D. 2004. Management of Educational Programs for Non-Formal Education and Human Resource Development. Bandung: Falah Production.</i></p>	13%
9	Able to collect PNF program evaluation data	<ol style="list-style-type: none"> <li>1.Understand data definitions</li> <li>2.Be able to mention types of data</li> <li>3.Able to collect PNF program evaluation data</li> </ol>	<p><b>Criteria:</b> Students are able to understand the material 75%</p> <p><b>Form of Assessment :</b> Practice / Performance</p>	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<p><b>Material:</b> Retrieval of PNF program evaluation data.</p> <p><b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i></p>	4%
10	Able to process data from evaluation data collection	<ol style="list-style-type: none"> <li>1.Understand quantitative data and qualitative data</li> <li>2.Understand quantitative data processing (data analysis).</li> </ol>	<p><b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material</p> <p><b>Form of Assessment :</b> Practice / Performance</p>	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<p><b>Material:</b> Analysis of PNF program evaluation data.</p> <p><b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i></p>	3%

11	Able to process data from evaluation data collection	1. Understand quantitative data and qualitative data 2. Understand quantitative data processing (data analysis).	<b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material  <b>Form of Assessment :</b> Participatory Activities	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<b>Material:</b> Analysis of PNF program evaluation data. <b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i>	5%
12	Understand program evaluation variables	1. Understand the types of evaluation variables 2. Skilled in creating PNF program evaluation titles	<b>Criteria:</b> Students are declared successful if 75% are able to provide feedback according to the material  <b>Form of Assessment :</b> Participatory Activities	Exposition Discussion Presentation by the lecturer to strengthen the material 3 X 50	Presentation and questions and answers 3 X 50	<b>Material:</b> PNF program evaluation variables <b>References:</b> <i>Skager, R. 1979. Lifelong Education and Evaluation Practice. New York. Perganon Press.</i>	5%
13	Able to make PNF program evaluation reports based on field study results	Able to make PNF program evaluation reports	<b>Criteria:</b> Able to present PNF program evaluation reports  <b>Form of Assessment :</b> Participatory Activities	Project-based learning 3 X 50	Project-based learning 3 X 50	<b>Material:</b> Systematic evaluation reports of the PNF program <b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i>	5%
14	Able to collect PNF program evaluation data. Able to process data from evaluation data collection. Understand program evaluation variables. Able to make PNF program evaluation reports	Understand the definition of data. Be able to mention types of data. Be able to collect PNF program evaluation data	<b>Form of Assessment :</b> Participatory Activities	Project-based learning 3 X 50	Project-based learning 3 X 50	<b>Material:</b> Systematic evaluation reports of the PNF program <b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i>	4%
15	Able to collect PNF program evaluation data. Able to process data from evaluation data collection. Understand program evaluation variables. Able to make PNF program evaluation reports	Understand the definition of data. Be able to mention types of data. Be able to collect PNF program evaluation data	<b>Form of Assessment :</b> Participatory Activities	Project-based learning 3 X 50	Project-based learning 3 X 50	<b>Material:</b> Systematic evaluation reports of the PNF program <b>Reference:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i>	4%

16		Students are able to explain briefly and clearly related questions on the Final Semester Examination (UAS) test	<b>Criteria:</b> Students are able to explain briefly and clearly related questions on the Final Semester Examination (UAS) test  <b>Form of Assessment :</b> Test	Written test 3 X 50	Written test 3 X 50	<b>Material:</b> Final Semester Examination <b>References:</b> <i>Sudjana, D. 2006. Evaluation of Out-of-School Education Programs. Bandung: Falah Production.</i>	30%
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#### Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	50%
2.	Practice / Performance	7%
3.	Test	43%
		100%

#### Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- Forms of assessment:** test and non-test.
- Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- TM=Face to face, PT=Structured assignments, BM=Independent study.