



Universitas Negeri Surabaya
Faculty of Education,
Educational Technology Undergraduate Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date
MANAGEMENT OF COMMUNITY LEARNING RESOURCES	8620302208	Compulsory Study Program Subjects	T=2	P=0	ECTS=3.18	6	April 18, 2022
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator	
	Dr. Fajar Arianto, M.Pd				Dr. Utari Dewi, S.Sn., M.Pd.	

Learning model	Project Based Learning
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Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																																																																					
	Program Objectives (PO)																																																																																																					
	PO - 1	Able to demonstrate and apply an innovative and creative attitude in carrying out learning innovations in solving educational problems by utilizing appropriate learning resources																																																																																																				
	PO - 2	Mastering the concepts, structures and materials in educational technology science to design learning through managing learning resources and their use																																																																																																				
	PO - 3	Have the ability to solve learning problems using project-based learning through the development of learning resources																																																																																																				
	PO - 4	Able to produce outcomes in the form of high performance and commitment as a Learning Technology developer, Education and Training Analysis, Media Developer, Teaching Materials Developer																																																																																																				
	PLO-PO Matrix																																																																																																					
	<table border="1" style="margin-left: 40px;"> <tr><td>P.O</td></tr> <tr><td>PO-1</td></tr> <tr><td>PO-2</td></tr> <tr><td>PO-3</td></tr> <tr><td>PO-4</td></tr> </table>	P.O	PO-1	PO-2	PO-3	PO-4																																																																																																
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PO Matrix at the end of each learning stage (Sub-PO)																																																																																																						
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Short Course Description	This course discusses the application of concepts, principles and procedures for managing learning resources in society through scientific learning. Lectures are carried out using blended learning. The assessment is carried out by means of question and answer and in writing.
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References	Main :
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1. Abdul Muis. 2012. Pengembangan Pusat Sumber Belajar . Bandung: PP PAUDNI
2. Sadiman, S Arief. 2014. Media Pendidikan, Pengertian, Pengembangan dan Pemanfaatannya . Rajawali. Jakarta
3. Sitepu, B.P. 2014. Pengembangan Sumber Belajar . Jakarta: Rajawali Grafindo
4. Sulistiawati, dkk. 2020. Handout Pengelolaan Sumber Belajar Masyarakat . Surabaya: Teknologi Pendidikan FIP Unesa
5. Craver, Kathleen W. 2002. Creating Cyber Libraries. Colorado; Libraries Unlimited
6. Edward, Brian. 2009. Libraries and Learning Resource Centres. Ed. 2. NY ; Elseive
7. Hokanson, Brad & Gibbons, Andrew. 2014. Design in Educational Technology: Design Thinking, Design Process, and the Design Studio. Switzerland; Springer

Supporters:

Supporting lecturer

Dra. Sulistiawati, M.Pd.
Dr. Fajar Arianto, S.Pd., M.Pd.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Examining the basic concepts of learning resources	Examining the meaning of Learning Resource Center. Examining the concept of learning resources	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Test</p>	cooperative 2 X 50		<p>Material: definition of learning resources References: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i></p> <p>Material: definition of learning resources Reader: <i>Abdul Muis. 2012. Development of Learning Resource Centers. Bandung: PP PAUDNI</i></p>	2%
2	Examining the basic concepts of learning resources	Examining the meaning of Learning Resource Center. Examining the concept of learning resources	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Test</p>	Lectures, discussions and questions and answers 2 X 50		<p>Material: learning resources Reader: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i></p>	2%
3	Examining the principles of management and development of learning resources	<ol style="list-style-type: none"> 1. Identifying learning resource management 2. Review procedures for developing learning resources 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Test</p>	inquiry 2 X 50		<p>Material: development of learning resources Reference: <i>Sitepu, BP 2014. Development of learning resources. Jakarta: Rajawali Grafindo</i></p>	2%

4	Examining the principles of management and development of learning resources	Identifying learning resource management. Reviewing learning resource development procedures	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Test</p>	Lectures, discussions and questions and answers 2 X 50		<p>Material: management and development of learning resources Reference: <i>Sulistiowati, et al. 2020. Handout for Management of Community Learning Resources. Surabaya: Unesa FIP Educational Technology</i></p>	2%
5	Examining the principles of management and development of learning resources	<ol style="list-style-type: none"> 1.Analyzing library management 2.Analyze the management of audio visual space 3.Analyze AV production management 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Test</p>	Discovery learning 2 X 50		<p>Material: learning resources References: <i>Sitepu, BP 2014. Development of Learning Resources. Jakarta: Rajawali Grafindo</i></p>	2%
6	Formulate learning resource management procedures	<ol style="list-style-type: none"> 1.Describes the elements of management 2.Identify PPDSP services 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Test</p>	Problem Based Learning, Lectures, discussions and questions and answers 2 X 50		<p>Material: learning resource management References: <i>Hokanson, Brad & Gibbons, Andrew. 2014. Design in Educational Technology: Design Thinking, Design Process, and the Design Studio. Switzerland; Springer</i></p>	3%
7	Analyze the relationship between learning resources and the Educational Technology area	<ol style="list-style-type: none"> 1.Identify the components of the Learning Technology Area 2.Analyzing the relationship between SDP and the Learning Technology Area 	<p>Criteria:</p> <ol style="list-style-type: none"> 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Project based learning 2 X 50		<p>Material: relationship between learning resources and the Educational Technology area. Readers: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i></p>	15%

8	Midterm exam	Able to identify the relationship between learning resources and the Educational Technology area	<p>Criteria: A = 86 - 100 (3.8 - 4.00) A- = 80 - 85 (3.7 - 3.79) B = 75 - 79 (3.6 - 3.69) B = 70 - 74 (3.5 - 3.59) B- = 65 - 69 (3.4 - 3.49) C = 50 - 64 (3.00 - 3.39) D = 25 - 50 (2.00 - 2.99) E = < 25 (0 - 1.99)</p> <p>Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment</p>	Project Based Learning 2 X 50	-	<p>Material: linkage of learning resources with the Educational Technology area Library: <i>Sulistiowati, et al. 2020. Handout for Management of Community Learning Resources. Surabaya: Unesa FIP Educational Technology</i></p>	3%
9	Analyze the relationship between learning resources and the Educational Technology area	Identifying components of the Learning Technology Area. Analyzing the relationship between SDP and the Learning Technology Area	<p>Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions</p> <p>Form of Assessment : Test</p>	Lectures, discussions and questions and answers 2 X 50		<p>Material: learning resources References: <i>Hokanson, Brad & Gibbons, Andrew. 2014. Design in Educational Technology: Design Thinking, Design Process, and the Design Studio. Switserland; Springer</i></p>	2%
10	Designing learning resources in an institution which includes vision and mission, design and management	<ol style="list-style-type: none"> Determine the PPSDP Vision and Mission that will be developed Designing the PPSDP that will be developed 	<p>Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Project Based Learning, Assignments, Discussions, questions and answers 2 X 50		<p>Material: vision and mission learning resources References: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i></p>	12%
11	Designing learning resources in an institution which includes vision and mission, design and management	<ol style="list-style-type: none"> Determine the PPSDP Vision and Mission that will be developed Designing the PPSDP that will be developed Describes the management functions of PPDSP 	<p>Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Project Based Learning, Assignments, Discussions, questions and answers 2 X 50		<p>Material: vision and mission learning resources References: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i></p>	15%
12	Designing learning resources in an institution which includes vision and mission, design and management	Determine the Vision and Mission of the PPSDP that will be developed Design the structure of the PPSDP that will be developed Describe the management functions of the PPDSP	<p>Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Project Based Learning, Assignments, Discussions, questions and answers 2 X 50		<p>Material: vision and mission learning resources References: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i></p>	15%

13	Designing learning resources in an institution which includes vision and mission, design and management	Determine the Vision and Mission of the PPSP that will be developed Design the structure of the PPSP that will be developed Describe the management functions of the PPSP	Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions Form of Assessment : Project Results Assessment / Product Assessment	Project Based Learning, Assignments, Discussions, questions and answers 2 X 50		Material: learning resources Reader: <i>Edward, Brian. 2009. Libraries and Learning Resource Centers. Ed. 2. NY; Elseive</i>	2%
14	Designing learning resources in an institution which includes vision and mission, design and management	Determine the Vision and Mission of the PPSP that will be developed Design the structure of the PPSP that will be developed Describe the management functions of the PPSP	Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions Form of Assessment : Project Results Assessment / Product Assessment	Project Based Learning, Assignments, Discussions, questions and answers 2 X 50		Material: learning resources in an institution which includes vision and mission, design and management. Library: <i>Sadiman, S Arief. 2014. Educational Media, Definition, Development and Use. Rajawali. Jakarta</i>	13%
15	Designing learning resources in an institution which includes vision and mission, design and management	Determine the Vision and Mission of the PPSP that will be developed Design the structure of the PPSP that will be developed Describe the management functions of the PPSP	Criteria: 1.conformity with the concept 2.ability to answer questions 3.ability in group discussions Form of Assessment : Project Results Assessment / Product Assessment	Project Based Learning, Assignments, Discussions, questions and answers 2 X 50		Material: learning resources in an institution which includes vision and mission, design and management. Library: <i>Sadiman, S Arief. 2014. Educational Media, Definition, Development and Use. Rajawali. Jakarta</i>	8%
16	Final exams	Able to design learning resources in an institution which includes vision and mission, design and management	Criteria: A = 86 - 100 (3.8 - 4.00) A- = 80 - 85 (3.7 - 3.79) B = 75 - 79 (3.6 - 3.69) B = 70 - 74 (3.5 - 3.59) B- = 65 - 69 (3.4 - 3.49) C = 50 - 64 (3.00 - 3.39) D = 25 - 50 (2.00 - 2.99) E = < 25 (0 - 1.99) Forms of Assessment : Participatory Activities, Project Results Assessment / Product Assessment	Project Based Learning 2 X 50	- -	Material: learning resources in an institution which includes vision and mission, design and management. Library: <i>Sadiman, S Arief. 2014. Educational Media, Definition, Development and Use. Rajawali. Jakarta</i>	2%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	2.5%
2.	Project Results Assessment / Product Assessment	82.5%
3.	Test	15%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.