



Universitas Negeri Surabaya
Faculty of Educational Sciences
Bachelor of Education Management Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date
Manaj. higher education	8620402081	Study Program Elective Courses	T=2 P=0 ECTS=3.18	6	April 5, 2022
AUTHORIZATION	SP Developer		Course Cluster Coordinator		Study Program Coordinator
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Learning model	Case Studies
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Program Learning Outcomes (PLO)	PLO study program that is charged to the course															
	PLO-7	Able to practice the field of educational management competency to solve problems in the field of educational management based on the results of information and data analysis														
	PLO-10	Able to communicate both written and orally in accordance with academic values, norms and ethics														
	Program Objectives (PO)															
	PO - 1	Utilize learning resources and information technology in applying analytical and problem solving skills based on the concepts of information systems, entrepreneurship and the substance of educational management.														
	PO - 2	Master the theories/concepts of Higher Education Management in depth and be able to apply them accordingly														
	PO - 3	Make the right decisions based on organizing, analyzing and processing data, and being able to provide guidance in choosing various alternative solutions independently and in groups.														
	PO - 4	Responsible for self-learning performance, agreement with group colleagues by applying relevant studies in the field of Higher Education Management.														
	PLO-PO Matrix															
		<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>P.O</th> <th>PLO-7</th> <th>PLO-10</th> </tr> </thead> <tbody> <tr> <td>PO-1</td> <td>✓</td> <td></td> </tr> <tr> <td>PO-2</td> <td>✓</td> <td></td> </tr> <tr> <td>PO-3</td> <td>✓</td> <td></td> </tr> <tr> <td>PO-4</td> <td></td> <td>✓</td> </tr> </tbody> </table>	P.O	PLO-7	PLO-10	PO-1	✓		PO-2	✓		PO-3	✓		PO-4	
P.O	PLO-7	PLO-10														
PO-1	✓															
PO-2	✓															
PO-3	✓															
PO-4		✓														

PO Matrix at the end of each learning stage (Sub-PO)																																																																																																						
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PO-4													✓	✓	✓	✓																																																																																						

Short Course Description	This course examines the management of higher education in the current era. This course discusses several studies which include the concept of higher education administration, higher education human resource management, higher education strategic management, higher education quality management, management of supporting activities in higher education, public service management and good governance in higher education, and global challenges faced by universities.
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References	Main :
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1. Arwildayanto. 2012. Manajemen Sumber Daya Manusia Perguruan Tinggi . Gorontalo: Ideas Publishing.
2. Dharaskar, R.V. 2014. Diviculties in Developing World Class University . Navi Mumbai: Shroff Publishers and Distributors.
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4. Dunn, W. 2003. Pengantar Analisis Kebijakan Publik (Edisi Kedua). Yogyakarta: Gadjia Mada University Press.
5. Fattah, N. 2013. Analisis Kebijakan Pendidikan . Bandung: Rosdakarya.
6. Hasibuan, S.P. 2009. Manajemen Sumber Daya Manusia . Jakarta: Bumi Aksara.
7. Higher Education Long Term Strategy (HELTS) IV Tahun 2003-2010.
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9. Mangkunegara, Anwar Prabu. 2003. Perencanaan dan Pengembangan Sumber Daya Manusia. Bandung: PT Refika Aditam.
10. Munadi, M. 2011. Kebijakan Publik di Bidang Pendidikan . Yogyakarta: Ar-Ruzz Media.
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13. Sallis, E. 2002. Total Quality Management in Education . London: Kogan Page, Ltd.
14. Scott, P. 2009. Higher Education Reform . London and New York: Falmer Press.
15. Segers, M. 2003. Optimising New Modes of Assesment (In Search of Qualities a nd Standards) . London: Kluwer Academic Publishers.
16. Sonhadji, A. 2003. Modul Manajemen Strategik Formulasi dan Implementasi Strategi. Malang: Pascasarjana Universitas Negeri Malang.
17. Sonhadji, A. 2012. Manusia, Teknologi, dan Pendidikan : Menuju Peradaban Baru . Malang:UM Press.
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19. Tamin, R.Z. 2010. Governance Perguruan Tinggi . Direktorat Kelembagaan dan Kerjasama Ditjen Pendidikan Tinggi.
20. Tim Dosen AP. 2003. Manajemen Pendidikan: Analisis Substantif dan Aplikasinya dalam Institusi Pendidikan . Malang: Penerbit Universitas Negeri Malang. Undang Undang Nomor 20 Tahun 2003 Tentang Sistem Pendidikan Nasional .

Supporters:

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Students understand the lecture material and study contract for one semester	Students are able to understand lecture material and lecture contracts for one semester	<p>Criteria: According to RPS</p> <p>Form of Assessment : Participatory Activities</p>	Discussion 2 X 50		<p>Material: material 1 Reference: . Sonhadji, A. 2012. <i>Humans, Technology and Education: Towards a New Civilization.</i> Malang: UM Press.</p> <p>Material: Material 1 Reference: . Republic of Indonesia Government Regulation Number 19 of 2005 concerning National Education Standards (SNP)</p>	5%
2	Students understand the concept of organizing higher education and managing higher education.	Students are able to understand the concept of organizing higher education and managing higher education.	<p>Criteria: The assessment is divided into presentation scores and ability to ask and answer.</p> <p>Form of Assessment : Participatory Activities</p>	Discussion, presentation of material 2 X 50		<p>Material: Material 1 Reference: . Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions.</p>	5%
3	Students understand the concept of organizing higher education and managing higher education.	Students are able to understand the concept of organizing higher education and managing higher education.	<p>Criteria: The assessment is divided into presentation scores and ability to ask and answer.</p> <p>Form of Assessment : Participatory Activities</p>	Discussion, presentation of material 2 X 50		<p>Material: Material 1 References: Fattah, N. 2013. <i>Education Policy Analysis.</i> Bandung: Rosdakarya.</p>	5%

Supporting lecturer

Supriyanto, S.Pd., M.Pd.
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4	Students understand higher education human resource management.	Students are able to understand higher education human resource management	<p>Criteria: The assessment is divided into presentation scores and ability to ask and answer</p> <p>Form of Assessment : Participatory Activities</p>	Performance/performance Questions and answers Discussion and report on discussion results 2 X 50		<p>Material: Material 1 Reference: . Sudiyono. 2004. <i>Higher Education Management</i>. Jakarta: PT Rineka Cipta.</p>	5%
5	Students understand higher education human resource management.	Students are able to understand higher education human resource management	<p>Criteria: The assessment is divided into presentation scores and ability to ask and answer</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Performance/performance Questions and answers Discussion and report on discussion results 2 X 50		<p>Material: Material 1 Reference: Hasibuan, SP 2009. <i>Human Resource Management</i>. Jakarta: Bumi Literacy.</p>	5%
6	Students understand the strategic management of higher education.	Students are able to understand strategic management at PT	<p>Criteria: Presentation, ability to ask and answer questions</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Group discussion 2 X 50		<p>Material: Material 3 References: Fattah, N. 2013. <i>Education Policy Analysis</i>. Bandung: Rosdakarya.</p>	5%
7	Students understand the strategic management of higher education.	Students are able to understand strategic management at PT	<p>Criteria: Presentation, ability to ask and answer questions</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Group discussion 2 X 50		<p>Material: Material 3 Reference: . Sallis, E. 2002. <i>Total Quality Management in Education</i>. London: Kogan Page, Ltd.</p>	5%
8	Students understand the concept of higher education quality management	Students understand the concept of quality management at PT	<p>Criteria: Presentation, ability to answer and ask questions</p> <p>Form of Assessment : Participatory Activities</p>	Discussion 2 X 50		<p>Material: UAS Literature: . Scott, P. 2009. <i>Higher Education Reform</i>. London and New York: Falmer Press.</p> <p>Material: UAS Literature: . Segers, M. 2003. <i>Optimizing New Modes of Assessment (In Search of Qualities and Standards)</i>. London: Kluwer Academic Publishers.</p>	15%
9	Students are able to work on all the material for half a semester	Students are able to answer questions according to the established graduation standards	<p>Criteria: Full marks are obtained if you do all the questions correctly.</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	written test 2 X 50		<p>Material: material 5 References: . Munadi, M. 2011. <i>Public Policy in the Education Sector</i>. Yogyakarta: Ar-Ruzz Media.</p>	5%
10	Students understand the management of supporting activities in higher education.	Students are able to understand the management of supporting activities in higher education.	<p>Criteria: presentation, ability to ask questions and answer questions</p> <p>Form of Assessment : Portfolio Assessment</p>	Discussion, problem solving 2 X 50		<p>Material: material 10 References: . Tamin, RZ 2010. <i>Higher Education Governance</i>. Directorate of Institutions and Cooperation, Directorate General of Higher Education.</p>	5%

11	Students are able to understand the concepts of public service management and good governance in higher education	Students are able to understand the concepts of public service management and good governance in higher education	Criteria: The assessment is divided into presentation scores and ability to ask and answer Form of Assessment : Portfolio Assessment	Individual assignments 2 X 50		Material: material 10 Reference: <i>Directorate General of Higher Education. 2010. Higher Education Quality Assurance System (SPMPT). Jakarta: Directorate General of Higher Education, Ministry of National Education.</i>	5%
12	Students are able to understand the concepts of public service management and good governance in higher education	Students are able to understand the concepts of public service management and good governance in higher education	Criteria: The assessment is divided into presentation scores and ability to ask and answer Form of Assessment : Project Results Assessment / Product Assessment	Individual assignments 2 X 50		Material: material 10 References: . <i>Sudiyono. 2004. Higher Education Management. Jakarta: PT Rineka Cipta.</i>	5%
13	Students are able to understand the concepts of public service management and good governance in higher education	Students are able to understand the concepts of public service management and good governance in higher education	Criteria: The assessment is divided into presentation scores and ability to ask and answer Form of Assessment : Project Results Assessment / Product Assessment	Individual assignments 2 X 50		Material: material 15 Reference: . <i>Sonhadji, A. 2012. Humans, Technology and Education: Towards a New Civilization. Malang: UM Press.</i>	5%
14	Students understand the global challenges facing universities today.	Students are able to understand the global challenges facing universities today.	Criteria: presentation, answering and asking skills Form of Assessment : Portfolio Assessment	Performance/performance Questions and answers Discussion and report on discussion results 2 X 50		Material: material 15 Reference: . <i>Sonhadji, A. 2003. Strategic Management Module Strategy Formulation and Implementation. Malang: Postgraduate Program, State University of Malang.</i>	5%
15	Students understand the global challenges and issues faced by universities directly in the field	Students are able to understand the global challenges and issues faced by universities directly in the field	Criteria: Presentation, ability to answer and ask questions Form of Assessment : Portfolio Assessment	Performance/performance Questions and answers Discussion and report on discussion results 2 X 50			5%
16	Students are able to work on UAS questions	Do questions according to graduation standards	Criteria: Full marks if students are able to answer questions with descriptive, clear and systematic explanations and in accordance with the theories and policies used Form of Assessment : Participatory Activities	written test 2 X 50		Material: UAS Literature: <i>Mangkunegara, Anwar Prabu. 2003. Human Resources Planning and Development. Bandung: PT Refika Aditam.</i>	15%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	50%
2.	Project Results Assessment / Product Assessment	30%
3.	Portfolio Assessment	20%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.