



Universitas Negeri Surabaya
Faculty of Educational Sciences
Bachelor of Education Management Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight			SEMESTER	Compilation Date																																																																																																														
Decision-making	8620402090	Study Program Elective Courses	T=2	P=0	ECTS=3.18	6	May 9, 2023																																																																																																														
AUTHORIZATION	SP Developer		Course Cluster Coordinator			Study Program Coordinator																																																																																																															
	Dr. Muhamad Sholeh, S.Pd., M.Pd. ; Dr. Amrozi Khamidi, S.Pd., M.Pd.; Dr. Ayu Wulandari, S.Pd., M.Pd. ; Dr. Kaniati Amalia, M.Pd.		Dr. Nunuk Hariyati, M.Pd			Syunu Trihantoyo, S.Pd., M.Pd.																																																																																																															
Learning model	Case Studies																																																																																																																				
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																																																																																				
	PLO-10	Able to communicate both written and orally in accordance with academic values, norms and ethics																																																																																																																			
	PLO-11	Able to demonstrate a responsible attitude and collaborate in accordance with professional norms and ethics																																																																																																																			
	Program Objectives (PO)																																																																																																																				
	PO - 1	Utilizing learning resources and science and technology to support the implementation of decision-making learning.																																																																																																																			
	PO - 2	Master theoretical concepts about decision-making processes and techniques to solve educational problems.																																																																																																																			
	PO - 3	Carry out decision making using appropriate techniques and methods according to the context of the problem.																																																																																																																			
	PO - 4	Responsible for self-learning performance, agreement with group colleagues in understanding the process of implementing decision making.																																																																																																																			
	PLO-PO Matrix																																																																																																																				
		<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>P.O</th> <th>PLO-10</th> <th>PLO-11</th> </tr> </thead> <tbody> <tr> <td>PO-1</td> <td>✓</td> <td></td> </tr> <tr> <td>PO-2</td> <td></td> <td>✓</td> </tr> <tr> <td>PO-3</td> <td></td> <td>✓</td> </tr> <tr> <td>PO-4</td> <td>✓</td> <td></td> </tr> </tbody> </table>						P.O	PLO-10	PLO-11	PO-1	✓		PO-2		✓	PO-3		✓	PO-4	✓																																																																																																
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Short Course Description	The Decision Making course studies aspects of decision making based on management including: decision making, the decision making process of decision making in a new leadership paradigm, curriculum decision making, quantitative decision making, decision making under conditions of risk and utility functions, and the use of MIS in decision making . Problem solving through active learning with a combination of discussion, question and answer methods, giving assignments and practice, overall with the help of presentation media and the use of a laptop/PC.																																																																																																																				
References	Main :																																																																																																																				

1. AG.Subarsono. 2009. Analisis kebijakan publik: Konsep, teori dan aplikasi . Yogyakarta: Pustaka Pelajar
2. Ahmad Sonhadji dan Muhammad Huda. 2014. Asesmen Kebutuhan, Pengambilan Keputusan, dan Perencanaan . Malang: UM Press.
3. Fred C. Lunenburg. 2010. The Decision Making Process .National Forum Of Educational Administration And Supervision Journal,Volume 27, Number 4, 2010.
4. Ghony. 2010. Politik Pengambilan Keputusan Tentang Kurikulum . Malang: UIN Maliki Press.
5. J. Supranto. 2009. Teknik Pengambilan Keputusan. Jakarta: Rineka Cipta.
6. Lunenburg, Fred C & Ornstein, Allan. 2000. Educational Administration: Concepts and Practices . Belmont, CA: Wadsworth.
7. Nuryadin, A. 2009. Manajemen Pengambilan Keputusan. Yogyakarta, PT. Ressindo.

Supporters:

1. O'Sullivan, T. 2011. Decision Making in Social Work. London: Red Globe Press.
2. Sari, F. 2018. Metode Dalam Pengambilan Keputusan. Yogyakarta: Deepublish

Supporting lecturer

Dr. Muhamad Sholeh, S.Pd., M.Pd.
 Dr. Nuphanudin, S.IP., M.Pd.
 Dr. Ima Widiyanah, M.Pd.
 Dr. Kaniati Amalia, M.Pd.
 Shelly Andari, S.Pd., M.Pd.

Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)
		Indicator	Criteria & Form	Offline (offline)	Online (online)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Able to understand the basic concepts of Decision Making	Students are able to understand the basic concepts of Decision Making.	<p>Criteria: Active in learning (weight 20%) Courage to express opinions and ask questions (weight 20%) Accuracy in answering questions (weight 60%)</p> <p>Form of Assessment : Participatory Activities</p>	Lectures, discussions, questions and answers 2 X 50	Lectures, discussions, questions and answers 2 X 50	<p>Material: basic concepts of decision making Reference: Sari, F. 2018. <i>Methods in Decision Making.</i> Yogyakarta: Deepublish</p>	5%
2	Able to understand the basic concepts of Decision Making	Students are able to understand the basic concepts of Decision Making	<p>Criteria: Active in learning (weight 20%) Courage to express opinions and ask questions (weight 20%) Accuracy in answering questions (weight 60%)</p> <p>Form of Assessment : Participatory Activities</p>	Lectures, discussions, questions and answers 2 X 50	Lectures, discussions, questions and answers 2 X 50	<p>Material: Students are able to understand the basic concepts of Decision Making. Reference: O'Sullivan, T. 2011. <i>Decision Making in Social Work.</i> London: Red Globe Press.</p>	5%
3	Able to understand the basic concepts of Decision Making	Students are able to understand the basic concepts of Decision Making	<p>Criteria: Active in learning (weight 20%) Courage to express opinions and ask questions (weight 20%) Accuracy in answering questions (weight 60%)</p> <p>Form of Assessment : Participatory Activities</p>	Lectures, discussions, questions and answers 2 X 50	Lectures, discussions, questions and answers 2 X 50	<p>Material: Students are able to understand the basic concepts of Decision Making. References: Lunenburg, Fred C & Ornstein, Allan. 2000. <i>Educational Administration: Concepts and Practices.</i> Belmont, CA: Wadsworth.</p>	5%

4	Able to understand types of Decision Making	Students are able to explain and describe the types of decision making	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Participatory Activities</p>	Lectures, discussions, questions and answers 2 X 50	Lectures, discussions, questions and answers 2 X 50	<p>Material: understanding types of decision making. Reference: J. Supranto. 2009. <i>Decision Making Techniques</i>. Jakarta: Rineka Cipta.</p>	5%
5	Able to understand the types of Decision Making	Students are able to explain and describe the types of decision making	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Lectures, discussions, questions and answers 2 X 50	Lectures, discussions, questions and answers 2 X 50	<p>Material: understanding types of decision making. Literature: Lunenburg, Fred C & Ornstein, Allan. 2000. <i>Educational Administration: Concepts and Practices</i>. Belmont, CA: Wadsworth.</p>	5%
6	Able to understand Decision Making Theories	Students are able to explain and summarize the core of Decision Making Theories	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (20% weight). Book review product quality (40% weight).</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	<p>Material: group material Reader: J. Supranto. 2009. <i>Decision Making Techniques</i>. Jakarta: Rineka Cipta.</p>	5%
7	Able to understand values in decision making	Students are able to explain values in decision making	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	<p>Material: group material References: Nuryadin, A. 2009. <i>Management Decision Making</i>. Yogyakarta, PT. Ressindo.</p>	5%

8	Able to answer UTS questions (1st to 7th meeting material) correctly.	Students are able to answer UTS questions (1st to 7th meeting material) correctly.	<p>Criteria: Honesty in working on questions (30% weight). Timeliness in working on questions (10% weight). Accuracy in answering questions (60% weight).</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	paper test 2 X 50	paper test 2 X 50	<p>Material: Material 1-7</p> <p>Reference: <i>AG. Subarsono. 2009. Public policy analysis: Concepts, theories and applications. Yogyakarta: Student Library</i></p>	15%
9	Able to understand decision making models	Students are able to explain decision making models	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	Varied lectures (lecture method, question and answer and discussion) 2 x 20	<p>Material: library group material : Lunenburg, Fred C & Ornstein, Allan. 2000. <i>Educational Administration: Concepts and Practices.</i> Belmont, CA: Wadsworth.</p>	5%
10	Able to understand decision making models	Students are able to explain decision making models	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	Varied lectures (lecture method, question and answer and discussion) 2 x 50	<p>Material: observation</p> <p>Reader: <i>Ghony. 2010. The Politics of Decision Making About the Curriculum.</i> Malang: UIN Maliki Press.</p>	5%
11	Able to understand decision making techniques	<p>1. Students are able to explain decision-making techniques</p> <p>2. Observation</p>	<p>Criteria: 1. Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (20% weight). Quality of journal review (weight 40%).</p> <p>2. Observation report</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures vary (Lecture method, question and answer and discussion) 2 X 50	Varied lectures (lecture method, question and answer and discussion) 2 x 50	<p>Material: 1. Decision tree analysis; 2. Delphi technique; 3. Cost Benefit Analysis.</p> <p>References: <i>Lunenburg, Fred C & Ornstein, Allan. 2000. Educational Administration: Concepts and Practices.</i> Belmont, CA: Wadsworth.</p>	5%

12	Able to understand decision making techniques	Students are able to explain decision-making techniques	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (20% weight). Quality of journal review (weight 40%).</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures, Discussions, Questions and Answers 3 X 50		<p>Material: Library group material : Ahmad Sonhadji and Muhammad Huda. 2014. <i>Needs Assessment, Decision Making, and Planning</i>. Malang: UM Press.</p>	5%
13	Able to understand PK in government bureaucracy	Students are able to explain PK in government bureaucracy	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Portfolio Assessment</p>	Lectures, discussions and questions and answers 3 X 50		<p>Material: group material References: O'Sullivan, T. 2011. <i>Decision Making in Social Work</i>. London: Red Globe Press.</p>	5%
14	Able to understand decision-making and leadership styles in educational institutions	Students are able to explain decision-making and leadership styles in educational institutions	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Portfolio Assessment</p>	Discussion and questions and answers 3 X 50		<p>Material: Library group material : AG.Subarsono. 2009. <i>Public policy analysis: Concepts, theories and applications</i>. Yogyakarta: Student Library</p>	5%
15	Able to understand decision-making and leadership styles in educational institutions	Students are able to explain decision-making and leadership styles in educational institutions	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Portfolio Assessment</p>	Discussion and questions and answers 3 X 50		<p>Material: group material Reader: Ghony. 2010. <i>The Politics of Decision Making About the Curriculum</i>. Malang: UIN Maliki Press.</p>	5%
16	Able to understand effective leadership	Students are able to explain about effective leadership	<p>Criteria: Activeness in learning (20% weight). Courage to ask questions and express opinions (20% weight). Accuracy in answering questions and/or questions from lecturers or other students (60% weight).</p> <p>Form of Assessment : Project Results Assessment / Product Assessment</p>	Discussion and questions and answers 3 X 50		<p>Material: meeting material 1 to 15 References: Lunenburg, Fred C & Ornstein, Allan. 2000. <i>Educational Administration: Concepts and Practices</i>. Belmont, CA: Wadsworth.</p>	15%

Evaluation Percentage Recap: Case Study

No	Evaluation	Percentage
1.	Participatory Activities	20%
2.	Project Results Assessment / Product Assessment	50%
3.	Portfolio Assessment	30%
		100%

Notes

1. **Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
2. **The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
5. **Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
6. **Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.