

## Universitas Negeri Surabaya Faculty of Economics and Business Economic Education Undergraduate Study Program

Document Code

		S	EME	ES <sup>-</sup>	ΓEF	R L	EΑ	RN	INC	G P	'LA	N						
Courses		CODE				Cou	urse F	amil	у	C	Credi	t Wei	ght	5	SEMES	TER	Co Da	mpilation te
Cooperation	management	87203031	.35			Cor	npuls	ory St	udy	Т	=3	P=0	ECTS=4	1.77	4	4	Jul	y 17, 2024
AUTHORIZA	TION	SP Devel	oper			Pro	<del>gram</del>	Subje		rse C	luste	er Co	ordinato	r S	Study Program Coordinator			
		Eka Indał	n Nurlai	ili, S.F	Pd., M	.Pd			Ni'm M.Po		Sho	likhał	n, S.Pd,	1	Dr. Reti		stika De I.Pd.	ewi, S.Pd.,
Learning model	Case Studies																	
Program Learning	PLO study program that is charged to the course																	
Outcomes	PLO-8	Able to communicate well orally and in writing in learning activities																
(PLO)	PLO-9	PLO-9 Able to solve problems in economic learning comprehensively in accordance with developments in science and technology																
	Program Objectives (PO)																	
	PO - 1 Able Able to internalize the entrepreneurial spirit in the cooperative sector																	
	PO - 2	Able to analyze the	heoretic	cal co	ncept	s in th	e field	d of m	anage	ement	in co	oper	ative bus	iness	entities			
	PO - 3	Able to communication	cate we	ell ver	bally a	and in	writin	ıg										
	PO - 4	Able to solve pro	blems r	egard	ding co	oopera	ative r	mana	gemer	nt bas	ed or	n dev	elopmen	ts in so	cience a	and tec	hnolog	y.
	PLO-PO Matrix																	
		P.O PO-1 PO-2 PO-3 PO-4		PL	O-8		P	LO-9										
	PO Matrix at th	e end of each le	arning	j stag	ge (Sı	ub-P0	D)											
		P.O									We	ek						
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
		PO-1																
		PO-2																
		PO-3																
		PO-4																
			-	_			-	-			-			-			-	. ——
Short Course Description	management, de professional man analyze policy st	and provide an escribe the mana agement based or rategies and proce conditions. Learn panies.	igemen n value esses t	nt cor s, and o ach	ncept alyze i ieve v	of co the co vorld	oopera oopera class	ative ative r coope	meml noven erative	ber p nent a e qual	artici and it ity (N	patio s ma //KKD	n, exam nagemer ), as wel	ine fir nt, ana II as Iir	nancial lyze inr nking co	mana novatio oopera	gemen n throu tive ma	t, propose igh quality, anagement
References	Main :																	

- Rophe, Jochen. 2003. Ekonomi Koperasi 13 Teori dan Manajemen . Jakarta: Penerbit Salemba Empat. Soedjono, Ibnoe. 2002.
   Manajemen Profesional berdasarkan Nilai 13 Nilai dalam Koperasi . Jakarta: LSP2i. Sumarsono, Sonny. 2003. Manajemen Koperasi Teori dan Praktek . Yogyakarta: Penerbit Graha Ilmu. Davis, Peter. 2010. Mengembangkan Keunggulan Koperasi . Jakarta: LSP21 Tahiya, Suaib A. Dan Muhammad Hasan. 2010. Koperasi 2: Manajemen & Strategi Pemberdayaan di Indonesia . Makassar: Badan Penerbit Universitas Negeri Makassar.
- International Journal of Co-operative Management VOLUME 6 NUMBER 2 SEPTEMBER 2013. New Harmony Press Ltd. ISSN 1741-4814.
- 3. International Labour Organization. 2017. Caribbean Cooperative Management Training Programmes: What Is A Cooperative Enterprise-For the English-speaking Caribbean. ILO publications.
- 4. Zopounidis, Constantin; Kalogeras, Nikos; Mattas, Konstadinos; Dijk, Gert van; Baourakis, George. 2014. Agricultural Cooperative Management and Policy: New Robust, Reliable and Coherent Modelling Tools. Springer International Publishing.
- 5. Soedjono, Ibnoe. 2002. Manajemen Profesional berdasarkan Nilai Nilai dalam Koperasi. Jakarta: LSP2i.
- 6. Tahiya, Suaib A. & Muhammad Hasan. 2010. Koperasi 2: Manajemen & Strategi Pemberdayaan di Indonesia. Makassar: Badan Penerbit Universitas Negeri Makassar.

## Supporters:

1.

Supporting lecturer

Dr. Retno Mustika Dewi, S.Pd., M.Pd. Eka Indah Nurlaili, S.Pd., M.Pd. Putri Ulfa Kamalia, S.Pd., M.Pd.

Final abilities of each learning stage		Evalu	ation	Learr Studen	lp Learning, ning methods, It Assignments, timated time]	Learning materials	Assessment Weight (%)
	(Sub-PO)	Indicator	Criteria & Form	Offline ( offline )	Online ( online )	[ References ]	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

1	Able to	1.Know the	Criteria:	Reading	-	Material:	5%
	communicate well		Scoring	literature and	_	definition,	270
	in understanding	meaning,	Guidelines				
	the essence of	objectives,	Julucinics	listening to		objectives,	
	cooperative	principles and	Form of	students'	1	principles and	
	management	functions of		explanations		functions of	
		cooperatives	Assessment :	3 X 50	1	cooperatives	
			Participatory			understanding of	
		2.Define the	Activities			cooperative	
		meaning of					
		cooperative				management	
		•				management	
		management				functions	
		3.analyzing				(Planning,	
		management				Organizing,	
		functions				Driving,	
		(Planning,				Coordinating,	
						Controlling) role	
		Organizing,					
		Actuating,				of cooperative	
		Coordinating,				organizational	
		Controlling)				apparatus	
					1	(Member	
		4.know the role of			1	Meetings,	
	l l	cooperative			1		
		organizational			1	Management,	
i		devices			1	Supervisors,	
					1	Management)	
		(Member			1	aspects of	
		Meetings,			1	cooperative	
	l l	Management,			1	management	
		Supervisors,			1	Reference:	
		Managers)			1		
						Rophe, Jochen.	
		<ol><li>know aspects of</li></ol>				2003.	
		cooperative				Cooperative	
		management .				Economics 13	
		anagement				Theory and	
1					1	Management.	
]	l l				1		
]					1	Jakarta:	
]					1	Salemba Empat	
						Publishers.	
]					1	Soedjono,	
						Ibnoe. 2002.	
						Professional	
						Management	
						based on 13	
						Values in	
						Cooperatives.	
						Jakarta: LSP2i.	
					1	Sumarsono,	
					1	Sonny. 2003.	
					1	Cooperative	
	l l				1	Management	
					1	Theory and	
					1	Practice.	
					1	Yogyakarta:	
					1		
					1	Graha Ilmu	
ı					1	Publishers.	
					1	Davis, Peter.	
	l l				1	2010.	
					1	Developing	
					1	Cooperative	
					1	Excellence.	
					1		
					1	Jakarta: LSP21	
					1	Tahiya, Suaib A.	
	l l				1	And Muhammad	
					1	Hasan. 2010.	
					1	Cooperatives 2:	
					1	Management &	
	l l				1		
					1	Empowerment	
					1	Strategy in	
					1	Indonesia.	
					1	Makassar:	
	l l				1	Makassar State	
					1		
					1	University	
					1	Publishing	
				1	1	Agency.	
1							

2	Able to communicate well in understanding the essence of cooperative management	1.Know the meaning, objectives, principles and functions of cooperatives 2.Define the meaning of cooperative management 3.analyzing management functions (Planning, Organizing, Actuating, Coordinating, Controlling) 4.know the role of cooperative organizational devices (Member Meetings, Management, Supervisors, Managers) 5.know aspects of cooperative management	Criteria: Scoring Guidelines Form of Assessment: Participatory Activities	Reading literature and listening to students' explanations 3 X 50	Material: definition, objectives, principles and functions of cooperatives understanding of cooperative management management functions (Planning, Organizing, Driving, Coordinating, Controlling) role of cooperative organizational apparatus (Member Meetings, Management, Supervisors, Management) aspects of cooperative management Reference: Rophe, Jochen. 2003. Cooperative Economics 13 Theory and Management. Jakarta: Salemba Empat Publishers. Soedjono, Ibnoe. 2002. Professional Management based on 13 Values in Cooperatives. Jakarta: LSP2i. Sumarsono, Sonny. 2003. Cooperative Management Theory and Practice. Yogyakarta: Graha Ilmu Publishers. Davis, Peter. 2010. Developing Cooperative Excellence. Jakarta: LSP21 Tahiya, Suaib A. And Muhammad Hasan. 2010. Cooperatives 2: Management & Management	2%
					And Muhammad Hasan. 2010. Cooperatives 2:	

			,			1	
3	Describe the concept of Cooperative Membership management	1.defines cooperative membership management 2.analyzing the procurement of cooperative members 3.analyzing the development of cooperative members 4.Analyze membership compensation 5.analyzing member integration 6.Analyze member maintenance 7.analyzing termination of membership relationships	Criteria: Scoring Guidelines  Form of Assessment: Participatory Activities	Lectures and Reading literature - Group discussions: 3 X 50 Cooperative Membership management concepts	-	Material: cooperative membership management analyzing cooperative member procurement, cooperative member development, membership compensation, member integration, member maintenance, membership termination. Library: International Journal of Co- operative Management VOLUME 6 NUMBER 2 SEPTEMBER 2013. New Harmony Press Ltd. ISSN 1741- 4814.	3%
4	Describe the management concept of member participation	1.defines member participation management 2.analyze the dimensions of member participation 3.analyzing participation stimuli 4.analyze participation costs 5.analyze the quality of participation	Criteria: Scoring Guidelines  Form of Assessment: Participatory Activities	Lecture - Group discussion: 3 X 50 Cooperative Membership management concept	-	Material: member participation, management dimensions of member participation. participation. participation costs of participation quality of participation References: International Labor Corganization. 2017. Caribbean Cooperative Management Training Programmes: What Is A Cooperative Enterprise-For the English- speaking Caribbean. ILO publications.	3%
5	Able to analyze cooperative financial management	1. explains the meaning and function of cooperative financial management 2. explain the financial characteristics of cooperatives 3. explain the sources of cooperative capital 4. calculating cooperative financial performance measurements	Criteria: Scoring Guidelines  Form of Assessment: Participatory Activities	Reading assignments and lectures 6 X 50	-	Material: understanding and function of cooperative financial management, financial characteristics of cooperatives, sources of cooperative capital, measurement of cooperative financial performance. References: Zopounidis, Constantin; Kalogeras, Nikos; Mattas, Konstadinos; Dijk, Gert van; Baourakis, George. 2014. Agricultural Cooperative Management and Policy: New Robust, Reliable and Coherent Modeling Tools. Springer International Publishing.	3%

	I	T .	T	1	<u> </u>	1	
6	Able to analyze cooperative financial management	1.explains the meaning and function of cooperative financial management 2.explain the financial characteristics of cooperatives 3.explain the sources of cooperative capital 4.calculating cooperative financial performance measurements	Criteria: Scoring Guidelines  Form of Assessment: Participatory Activities	Reading assignments and lectures 6 X 50	-	Material: understanding and function of cooperative financial management, financial characteristics of cooperatives, sources of cooperative capital, measurement of cooperative financial performance. References: Zopounidis, Constantin; Kalogeras, Nikos; Mattas, Konstadinos; Dijk, Gert van; Baourakis, George. 2014. Agricultural Cooperative Management and Policy: New Robust, Reliable and Coherent Modeling Tools. Springer International Publishing.	3%
7	Able to analyze cooperative procurement management	1.explains the selection of origin, type and quantity of goods 2.explain inventory control 3.explain economic purchases 4.Explain inventory control	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	Reading literature and listening to learner explanations, lectures, and group discussion assignments: cooperative procurement management 3 X 50	-	Material: selection of origin, type and quantity of goods, inventory control, economic purchasing, inventory control. Reference: Soedjono, Ibnoe. 2002. Professional Management based on Values in Cooperatives. Jakarta: LSP2i.	5%
8	UTS	UTS	Criteria: Scoring Guidelines  Form of Assessment: Test	UTS 3 X 50	-	Material: UTS Reader: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar: Makassar State University Publishing Agency.	20%

9	Able to analyze cooperative marketing	1.examine the internal marketing management of cooperatives 2.reviewing cooperative external marketing management 3.analyzing marketing research 4.analyze the marketing mix	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	Reading literature and listening to student explanations, lectures and assignments Group discussions on: cooperative marketing 3 x 50	Material: cooperative internal marketing management cooperative external marketing management marketing research marketing mix References: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar: Makassar State University Publishing Agency.	5%
10	Able to internalize the entrepreneurial spirit through world-class cooperative quality	1.find out the level of quality of world-class cooperative services 2.analyze the role of cooperative values and qualities in repositioning and reengineering for excellence and competitiveness	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	-Lecture -Group discussion about: entrepreneurial spirit through world class cooperative quality 3x50	Material: world class level of cooperative service quality. The role of cooperative values and quality in repositioning and reengineering for excellence and competitiveness. References: Rophe, Jochen. 2003. Cooperative Economics 13 Theory and Management. Jakarta: Salemba Empat Publishers. Soedjono, Ibnoe. 2002. Professional Management based on 13 Values in Cooperatives. Jakarta: LSP2i. Sumarsono, Sonny. 2003. Cooperative Management Theory and Practice. Yogyakarta: Graha Ilmu Publishers. Davis, Peter. 2010. Developing Cooperative Excellence. Jakarta: LSP21 Tahiya, Suaib A. And Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar: Makassar State University Publishing Agency.	5%

11	Able to evaluate cooperative policies in overcoming business management problems through field observations	1.formulate problems of cooperative management and organization 2.explain the cooperative management model	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	-Project Based Learning (PjBL) (1) determines basic questions; (2) create project designs; (3) arranging scheduling; (4) monitoring project progress; (5) assessment of	-	Material: observations about cooperative management in cooperatives, presentation of observation results. Reference: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment	2%
				results; (6) experience evaluation (attached assignment) 3 X 50		Strategy in Indonesia. Makassar: Makassar State University Publishing Agency.	
12	Able to evaluate cooperative policies in overcoming business management problems through field observations	1.formulate problems of cooperative management and organization 2.explain the cooperative management model	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	-Project Based Learning (PjBL) (1) determines basic questions; (2) create project designs; (3) arranging scheduling; (4) monitoring project progress; (5) assessment of results; (6) experience evaluation (attached assignment) 3 X 50	-	Material: observations about cooperative management in cooperatives, presentation of observation results. Reference: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar State University Publishing Agency.	2%
13	Able to evaluate cooperative policies in overcoming business management problems through field observations	1.formulate problems of cooperative management and organization 2.explain the cooperative management model	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	-Project Based Learning (PjBL) (1) determines basic questions; (2) create project designs; (3) arranging scheduling; (4) monitoring project progress; (5) assessment of results; (6) experience evaluation (attached assignment) 3 X 50	-	Material: observations about cooperative management in cooperatives, presentation of observation results. Reference: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar: Makassar State University Publishing Agency.	2%
14	Able to evaluate cooperative policies in overcoming business management problems through field observations	1.formulate problems of cooperative management and organization 2.explain the cooperative management model	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	-Project Based Learning (PjBL) (1) determines basic questions; (2) create project designs; (3) arranging scheduling; (4) monitoring project progress; (5) assessment of results; (6) experience evaluation (attached assignment) 3 X 50	-	Material: observations about cooperative management in cooperatives, presentation of observation results. Reference: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar Makassar State University Publishing Agency.	5%

15	Able to evaluate cooperative policies in overcoming business management problems through field observations	1.formulate problems of cooperative management and organization 2.explain the cooperative management model	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	-Project Based Learning (PjBL) (1) determines basic questions; (2) create project designs; (3) arranging scheduling; (4) monitoring project progress; (5) assessment of results; (6) experience evaluation (attached assignment) 3 X 50		Material: observations about cooperative management in cooperatives, presentation of observation results. Reference: Tahiya, Suaib A. & Muhammad Hasan. 2010. Cooperatives 2: Management & Empowerment Strategy in Indonesia. Makassar: Makassar State University Publishing Agency.	5%
16	UAS	UAS	Criteria: Scoring Guidelines  Form of Assessment: Project Results Assessment / Product Assessment	UAS 3 X 50	-	Material: UAS Literature: Soedjono, Ibnoe. 2002. Professional Management based on Values in Cooperatives. Jakarta: LSP2i.	30%

**Evaluation Percentage Recap: Case Study** 

No	Evaluation	Percentage
1.	Participatory Activities	19%
2.	Project Results Assessment / Product Assessment	61%
3.	Test	20%
		100%

## Notes

- 1. Learning Outcomes of Study Program Graduates (PLO Study Program) are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- 2. The PLO imposed on courses are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- 3. **Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- 4. **Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- 5. **Indicators for assessing** ability in the process and student learning outcomes are specific and measurable statements that identify the ability or performance of student learning outcomes accompanied by evidence.
- 6. Assessment Criteria are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.
- 7. Forms of assessment: test and non-test.
- 8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
- 9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
- Learning materials are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
- 11. The assessment weight is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
- 12. TM=Face to face, PT=Structured assignments, BM=Independent study.