



Universitas Negeri Surabaya
Faculty of Social and Legal Sciences
Communication Science Bachelor Study Program

Document Code

SEMESTER LEARNING PLAN

Courses	CODE	Course Family	Credit Weight	SEMESTER	Compilation Date																																																		
Interaction and Communication in the World of Work	7020104134		T=0 P=4 ECTS=6.36	5	July 18, 2024																																																		
AUTHORIZATION	SP Developer		Course Cluster Coordinator		Study Program Coordinator																																																		
		Dr. Anam Miftakhul Huda, S.Kom., M.I.Kom.																																																		
Learning model	Project Based Learning																																																						
Program Learning Outcomes (PLO)	PLO study program that is charged to the course																																																						
	PLO-7	Apply logical, critical, responsible and innovative thinking through the development of science and technology in their field of expertise.																																																					
	Program Objectives (PO)																																																						
	PO - 1	The internship program at the Communication Science Study Program is oriented towards practical work, where students can put into practice the theories learned in lectures. For this reason, this program requires collaboration with agencies or companies as a place for students to do practical work.																																																					
	PLO-PO Matrix																																																						
		<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">P.O</td> <td style="padding: 5px;">PLO-7</td> </tr> <tr> <td style="padding: 5px;">PO-1</td> <td style="padding: 5px;"></td> </tr> </table>				P.O	PLO-7	PO-1																																															
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PO-1																																																							
PO Matrix at the end of each learning stage (Sub-PO)																																																							
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td rowspan="2" style="padding: 5px;">P.O</td> <td colspan="16" style="padding: 5px;">Week</td> </tr> <tr> <td style="padding: 5px;">1</td> <td style="padding: 5px;">2</td> <td style="padding: 5px;">3</td> <td style="padding: 5px;">4</td> <td style="padding: 5px;">5</td> <td style="padding: 5px;">6</td> <td style="padding: 5px;">7</td> <td style="padding: 5px;">8</td> <td style="padding: 5px;">9</td> <td style="padding: 5px;">10</td> <td style="padding: 5px;">11</td> <td style="padding: 5px;">12</td> <td style="padding: 5px;">13</td> <td style="padding: 5px;">14</td> <td style="padding: 5px;">15</td> <td style="padding: 5px;">16</td> </tr> <tr> <td style="padding: 5px;">PO-1</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>				P.O	Week																1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	PO-1																	
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PO-1																																																							
Short Course Description	Internships are student activities to gain practical work experience in accordance with the chosen field of study. Through internship activities, which are a combination of study, analysis and application, students are expected to be able to learn, observe and provide problem solving or suggestions for any problems that arise in the company, as a form of actualizing the knowledge and skills acquired during college.																																																						
References	Main :																																																						
	Supporters:																																																						
Supporting lecturer	Mutiah, S.Sos., M.I.Kom. Muhammad Danu Winata, S.Sos, M.A., M.Si (Han).																																																						
Week-	Final abilities of each learning stage (Sub-PO)	Evaluation		Help Learning, Learning methods, Student Assignments, [Estimated time]		Learning materials [References]	Assessment Weight (%)																																																
		Indicator	Criteria & Form	Offline (offline)	Online (online)																																																		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)																																																
1	1.Responsible for performance in the field of communications 2.prepare a work plan in the field of communications independently	Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners.	Form of Assessment : Practice / Performance	professional field project 6-8 hours		Material: Library Communication Performance :	2%																																																

2	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.Responsible for performance in the field of communications</p> <p>3.prepare a work plan in the field of communications independently</p>	Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners.	Form of Assessment : Practice / Performance	professional field project 6-8 hours		Material: Library Communication Performance :	2%
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4	Responsible for performance in the field of communications	Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners.	Form of Assessment : Practice / Performance	professional field project 6-8 hours		Material: Library Communication Performance :	2%
5	able to produce message content for various communication purposes using various types of communication channels, both conventional channels and digital channels that are beneficial to society and in accordance with applicable legal, social and ethical norms	work in the field of communications	Form of Assessment : Project Results Assessment / Product Assessment	professional field project 6 hours		Material: Skills in the Field of Communication Literature:	10%
6	able to produce message content for various communication purposes using various types of communication channels, both conventional channels and digital channels that are beneficial to society and in accordance with applicable legal, social and ethical norms	work in the field of communications	Form of Assessment : Project Results Assessment / Product Assessment	professional field project 6 hours		Material: Skills in the Field of Communication Literature:	10%

7	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.able to produce message content for various communication purposes using various types of communication channels, both conventional channels and digital channels that are beneficial to society and in accordance with applicable legal, social and ethical norms</p>	work in the field of communications	<p>Form of Assessment : Project Results Assessment / Product Assessment</p>	professional field project 6 hours		<p>Material: Skills in the Field of Communication Literature:</p>	10%
8	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.able to produce message content for various communication purposes using various types of communication channels, both conventional channels and digital channels that are beneficial to society and in accordance with applicable legal, social and ethical norms</p>	work in the field of communications	<p>Form of Assessment : Project Results Assessment / Product Assessment</p>	professional field project 6 hours		<p>Material: Skills in the Field of Communication Literature:</p>	10%

9	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.able to produce message content for various communication purposes using various types of communication channels, both conventional channels and digital channels that are beneficial to society and in accordance with applicable legal, social and ethical norms</p>	work in the field of communications	<p>Form of Assessment : Project Results Assessment / Product Assessment</p>	professional field project 6 hours		<p>Material: Skills in the Field of Communication Literature:</p>	10%
10	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.able to produce message content for various communication purposes using various types of communication channels, both conventional channels and digital channels that are beneficial to society and in accordance with applicable legal, social and ethical norms</p>	work in the field of communications	<p>Form of Assessment : Project Results Assessment / Product Assessment</p>	professional field project 6 hours		<p>Material: Skills in the Field of Communication Literature:</p>	10%

11	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.able to build relationships in the work environment, build relationships with the community, media, government, private sector and NGOs by using communication skills and utilizing the latest communication technology.</p>	<p>Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners.</p>	<p>Form of Assessment : Participatory Activities</p>	<p>professional field project 6 hours</p>	<p>Material: Interaction and communication in the work environment References:</p>	<p>5%</p>
12	<p>1.able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place</p> <p>2.able to build relationships in the work environment, build relationships with the community, media, government, private sector and NGOs by using communication skills and utilizing the latest communication technology.</p>	<p>Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners.</p>	<p>Form of Assessment : Participatory Activities</p>	<p>professional field project 6 hours</p>	<p>Material: Interaction and communication in the work environment References:</p>	<p>5%</p>

13	able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place	1.Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners. 2.able to carry out communication programs to achieve goals through the planning, implementation and evaluation stages of communication program implementation	Criteria: process and results of work Form of Assessment : Practice / Performance	professional field project 1 X 50		Material: Library Communication Project :	2%
14	able to apply concepts and skills in the field of work at the company/agency where the internship takes place, gain new experience in the professional field at the internship place, explore skills in the professional field where the internship takes place	1.Participate in an internship program according to the time given. Output: projects and reports can be completed well and on time. Collaborate with colleagues/partners. 2.able to carry out communication programs to achieve goals through the planning, implementation and evaluation stages of communication program implementation	Criteria: process and results of work Form of Assessment : Practice / Performance	professional field project 1 X 50		Material: Library Communication Project :	0%
15	able to compose scientific writing in the field of communication according to applicable scientific principles and publish it in scientific periodicals or scientific forums	report results and presentations	Form of Assessment : Project Results Assessment / Product Assessment, Portfolio Assessment	writing internship reports and presentations 1 X 50		Material: Writing and Presenting Library Reports:	10%
16	able to compose scientific writing in the field of communication according to applicable scientific principles and publish it in scientific periodicals or scientific forums	report results and presentations	Form of Assessment : Project Results Assessment / Product Assessment, Portfolio Assessment	writing internship reports and presentations 1 X 50		Material: Writing and Presenting Library Reports:	10%

Evaluation Percentage Recap: Project Based Learning

No	Evaluation	Percentage
1.	Participatory Activities	10%
2.	Project Results Assessment / Product Assessment	70%
3.	Portfolio Assessment	10%
4.	Practice / Performance	10%
		100%

Notes

- Learning Outcomes of Study Program Graduates (PLO - Study Program)** are the abilities possessed by each Study Program graduate which are the internalization of attitudes, mastery of knowledge and skills according to the level of their study program obtained through the learning process.
- The PLO imposed on courses** are several learning outcomes of study program graduates (CPL-Study Program) which are used for the formation/development of a course consisting of aspects of attitude, general skills, special skills and knowledge.
- Program Objectives (PO)** are abilities that are specifically described from the PLO assigned to a course, and are specific to the study material or learning materials for that course.
- Subject Sub-PO (Sub-PO)** is a capability that is specifically described from the PO that can be measured or observed and is the final ability that is planned at each learning stage, and is specific to the learning material of the course.
- Indicators for assessing** abilities in the process and student learning outcomes are specific and measurable statements that identify the abilities or performance of student learning outcomes accompanied by evidence.
- Assessment Criteria** are benchmarks used as a measure or measure of learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Criteria can be quantitative or qualitative.

7. **Forms of assessment:** test and non-test.
8. **Forms of learning:** Lecture, Response, Tutorial, Seminar or equivalent, Practicum, Studio Practice, Workshop Practice, Field Practice, Research, Community Service and/or other equivalent forms of learning.
9. **Learning Methods:** Small Group Discussion, Role-Play & Simulation, Discovery Learning, Self-Directed Learning, Cooperative Learning, Collaborative Learning, Contextual Learning, Project Based Learning, and other equivalent methods.
10. **Learning materials** are details or descriptions of study materials which can be presented in the form of several main points and sub-topics.
11. **The assessment weight** is the percentage of assessment of each sub-PO achievement whose size is proportional to the level of difficulty of achieving that sub-PO, and the total is 100%.
12. TM=Face to face, PT=Structured assignments, BM=Independent study.